

**South Texas College**  
**Board of Trustees**  
**Finance and Human Resources Committee**  
**Ann Richards Administration Building Board Room**  
**Pecan Campus**  
**Tuesday, December 8, 2015**  
**@ 5:30 p.m.**  
**McAllen, Texas**

“At anytime during the course of this meeting, the Board of Trustees may retire to Executive Session under Texas Government Code 551.071(2) to confer with its legal counsel on any subject matter on this agenda in which the duty of the attorney to the Board of Trustees under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551 of the Texas Government Code. Further, at anytime during the course of this meeting, the Board of Trustees may retire to Executive Session to deliberate on any subject slated for discussion at this meeting, as may be permitted under one or more of the exceptions to the Open Meetings Act set forth in Title 5, Subtitle A, Chapter 551, Subchapter D of the Texas Government Code.”

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Finance and Human Resources Committee Meeting  
December 8, 2015 @ 5:30 p.m.  
Agenda

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**Approval of November 10, 2015 and November 24, 2015 Finance and  
Human Resources Committee Minutes**

The Minutes for the Finance and Human Resources Committee Meetings of November 10, 2015 and November 24, 2015 are presented for Committee approval.

**Finance and Human  
Resources Committee  
Minutes  
November 10, 2015**

**South Texas College  
Board of Trustees  
Finance and Human Resources Committee  
Ann Richards Administration Building Board Room  
Pecan Campus  
Tuesday, November 10, 2015  
@ 5:30 p.m.  
McAllen, Texas**

**Minutes**

The Finance and Human Resources Committee Meeting was held on Tuesday, November 10, 2015 in the Ann Richards Administration Building Board Room at the Pecan Campus in McAllen, Texas. The meeting commenced at 6:30 p.m. with Dr. Alejo Salinas, Jr., Committee Chair, presiding.

Members present: Dr. Alejo Salinas, Jr., Mr. Paul R. Rodriguez, and Ms. Rose Benavidez

Other Trustees Present: Mrs. Graciela Farias and Mr. Gary Gurwitz

Members absent: Mr. Roy de León

Also present: Dr. Shirley A. Reed, Mr. Jesus Ramirez, Mrs. Mary Elizondo, Dr. David Plummer, Mrs. Becky Cavazos, Mr. Cody Gregg, Mr. Frank Jason Gutierrez, Mrs. Brenda Balderaz, Mr. Daniel Ramirez, Mr. Paul Varville, Ms. Katarina Bugariu, Mr. Keith Moore, and Mr. Andrew Fish

**Approval of October 6, 2015 and October 7, 2015 Finance and  
Human Resources Committee Minutes**

Upon a motion by Mr. Paul R. Rodriguez and a second by Mrs. Graciela Farias, the Minutes for the Finance and Human Resources Committee Meetings of October 6, 2015 and October 7, 2015 were approved as written. The motion carried.

**Due to time constraints, the following agenda items were considered out of the posted agenda order:**

**Review and Recommend Action on Award of Proposals,  
Purchases, Renewals, and Interlocal Agreement**

The Finance and Human Resources Committee was asked to recommend Board approval of the proposal awards, purchases, renewals, and interlocal agreement as listed below:

**A. Awards**  
**B. Instructional Items**  
**C. Non-Instructional Items**

**D. Technology Items**  
**E. Interlocal Agreement**

**A. Awards**

- 1) Interactive LCD Displays (Award):** award the proposal for interactive LCD displays to **Whitlock** (Austin, TX), at a total cost of \$19,198.01;
- 2) Industrial Supplies, Materials, and Accessories (Award):** award the proposal for industrial supplies, materials, and accessories for the period beginning November 25, 2015 through November 24, 2016 with two one-year options to renew, at an estimated cost of \$60,000.00 based on prior year expenditures. The vendors are as follows:
  - **Burton Companies** (Weslaco, TX)
  - **International Industrial Supply Company** (Brownsville, TX)
  - **MSC Industrial Supply Company** (Harlingen, TX)
  - **Rex Supply Company** (Pharr, TX)
- 3) Medium Duty Truck (Award):** award the proposal for a medium duty truck to Bert Ogden Motors, Inc. (Edinburg, TX), at a total cost of \$45,623.53;
- 4) Promotional Items for Student Outreach (Award):** award the promotional items for student outreach for the period beginning November 27, 2015 through November 26, 2016 with two one-year options to renew, at an estimated cost of \$83,000.00 with the following top rated vendors:
  - **Authentic Promotions.com** (Carmichael, CA)
  - **Imprezos Pro Uniforms** (Pharr, TX)
  - **Gateway Printing & Office Supply, Inc.** (Edinburg, TX)
  - **LAMAC, Inc.** (McAllen, TX) (New)
  - **Tekna Impact, LLC.** (McAllen, TX) (New)
  - **Images In Ink, Inc.** (McAllen, TX)
- 5) Promotional T-Shirts for Student Outreach (Award):** award the promotional t-shirts for student outreach for the period beginning November 27, 2015 through November 26, 2016 with two one-year options to renew, at an estimated amount of \$66,000.00, with the following vendors:
  - **A & L Athletics** (McAllen, TX)
  - **Authentic Promotions.com** (Carmichael, CA)
  - **Champion Awards** (Weslaco, TX) (New)
  - **Elite Promotions** (Brownsville, TX)
  - **Gateway Printing & Office Supply, Inc.** (Edinburg, TX)
  - **Images In Ink, Inc.** (McAllen, TX)
  - **Imprezos Pro Uniforms, LLC.** (Pharr, TX)
  - **Tekna Impact, LLC.** (McAllen, TX) (New)
- 6) Reprographic Services (Award):** award the proposal for reprographic services to **RGV Reprographics, Inc.** (McAllen, TX) for the period beginning December 12, 2015 through December 11, 2016 with two one-year options to renew, at an estimated cost of \$346,000.00;
- 7) Welding Equipment (Award):** award the proposal for welding equipment to **Matheson Trigas** (San Benito, TX), at a total cost of \$17,402.72;

**B. Instructional Items**

- 8) Classroom Whiteboards (Purchase):** purchase classroom whiteboards from **Workplace Resource** (San Antonio, TX), a State of Texas Multiple Award Schedule (TXMAS) approved vendor, at a total amount of \$48,079.90;
- 9) Microscopes (Purchase):** purchase microscopes from **North Central Instruments** (Plymouth, MN), a State of Texas Term Contract approved vendor, at a total cost of \$16,957.30;
- 10) Testing Materials (Purchase):** purchase testing materials for Texas Success Initiative (TSI), which uses the Accuplacer Platform from **The College Board** (London, KY), a sole source vendor, at a total cost of \$64,750.00;
- 11) Instructional Design Software Licenses and Maintenance Agreement (Renewal):** renew the instructional design software licenses and maintenance agreement with **GoEngineer** (Cottonwood Height, UT), a sole source vendor, for the period beginning November 1, 2015 through October 31, 2018, at a total amount of \$10,450.00;

**C. Non – Instructional Items**

- 12) Automated Vehicle Locator System (Purchase):** purchase an automated vehicle locator system from **Double Map** (Indianapolis, IN) (New), a sole source vendor, at a total cost of \$18,045.48;
- 13) Crime Record Services (Purchase):** purchase crime record services from the **Texas Department of Public Safety (DPS)** (Austin, TX), a sole source vendor, for the period beginning September 1, 2015 through August 31, 2016, at an estimated amount of \$12,000.00 which is based on prior year expenditures;
- 14) Furniture (Purchase):** purchase furniture from the State of Texas Multiple Award Schedule (TXMAS) approved vendors, at a total amount of \$12,908.77.

#	Vendor	Amount
A	Exemplis Corporation/ Gateway Printing & Office Supply, Inc. (Edinburg, TX)	\$6,073.08
B	The Hon Company/ Gateway Printing & Office Supply, Inc. (Edinburg, TX)	\$868.73
C	Krueger International/ Gateway Printing & Office Supply, Inc. (Edinburg, TX)	\$5,966.96
	Total	\$12,908.77

- 15) Geotechnical Engineering and Materials Testing Services (Renewal):** renew the geotechnical engineering and materials testing services contracts for the period beginning February 24, 2016 through February 23, 2017 with the following vendors:
  - **Millennium Engineers Group, Inc.** (Edinburg, TX)
  - **Raba-Kistner Consultants, Inc.** (McAllen, TX)
  - **Terracon Consultants, Inc.** (Pharr, TX)
- 16) Graduation Caps and Gowns (Renewal):** renew the contract for graduation caps and gowns with **Jostens, Inc.** (Minneapolis, MN) for the period beginning February 1, 2016 through January 31, 2017, at an estimated cost of \$39,000.00;
- 17) Time Clock Maintenance Agreement (Renewal):** renew the time clock maintenance agreement with **Troncoso’s Time & Attendance** (Pharr, TX), a sole source vendor,

for the period beginning December 1, 2015 through December 1, 2016, at a total cost of \$21,738.00;

**D. Technology**

**18)Computers, Laptops, Tablet, Server, and Printers (Purchase):** purchase of computers, laptops, tablet, server, and printers from the State of Texas Department of Information Resources (DIR) approved vendor **Dell Marketing, LP.** (Dallas, TX) and from the National Joint Powers Alliance approved vendor **CDW Government** (Vernon Hills, IL), in the total amount of \$108,622.05;

**19)Collaboration Software Agreement (Renewal):** renew the collaboration software agreement with **Ninian Solutions Limited/dba Huddle, Inc.** (San Francisco, CA), a sole source vendor, for the period beginning September 1, 2015 through August 31, 2016, at a total cost of \$11,428.57;

**20)Library Database Subscription and e-Book (Renewal):** renew the library database subscription and e-Book with **Amigos Library Services** (Dallas, TX), a sole source vendor, at a total cost of \$29,331.20 as follows:

#	Subscription	Period	Amount
1	Amigos – TEXEXP Courier Services	9/1/15 – 8/31/16	\$2,913.25
2	Amigos – Emerald: Business Management & Strategy	11/01/15 – 10/31/16	\$5,502.00
3	Amigos – Emerald: HR, Learning & Organization Studies	11/01/15 – 10/31/16	\$3,045.00
4	Amigos – Emerald: Public Policy & Environmental Management	11/01/15 – 10/31/16	\$1,815.99
5	Amigos – RDA Toolkit	7/01/16 – 6/30/17	\$536.33
6	Amigos – Membership Fees	7/01/16 – 6/30/17	\$4,128.28
7	Amigos – Credo Reference	8/01/16 – 7/31/17	\$7,987.97
8	Amigos – Ambrose Digital	6/01/16 – 5/31/17	\$3,402.38

**21)Online Training Services (Renewal):** renew the online training services with **Lynda.com, Inc.** (Carpinteria, CA), a sole source vendor, for the period beginning August 27, 2015 through August 26, 2016, at a total amount of \$27,600.00;

**E. Interlocal Agreement**

**22)South Texas College Lean Leadership Train the Trainer (Interlocal Agreement/Purchase):** enter into an interlocal agreement for South Texas College Lean Leadership Train the Trainer with **UTRGV/Texas Manufacturing Assistance Center (TMAC)** for the period beginning December 1, 2015 through January 31, 2016 at a total cost of \$9,450.00.

**SUMMARY TOTAL:**

The total for all proposal awards, purchases, renewals, and interlocal agreement is \$1,067,585.53.

Upon a motion by Ms. Rose Benavidez and a second by Mr. Paul R. Rodriguez, the Finance and Human Resources Committee recommended Board of the proposal awards, purchases, renewals, and interlocal agreement as presented. The motion carried.

## **Review and Recommend Action on Annual Investment Report and Report on Bank Deposits, Investments, and Interest Revenue**

Approval of the Annual Investment Report and the Report on Bank Deposits, Investments, and Interest Revenue for FY 2014-2015 will be requested at the November 24, 2015 Board Meeting.

Purpose – The State Auditor’s Office (SAO) requires that higher education institutions report to the SAO certain investment information prescribed by General Appropriations Act (82<sup>nd</sup> Legislature), Article III, Rider 5-Investment Reports. The governing board of each of the educational institutions is required to file with the SAO, Comptroller of Public Accounts, Legislative Budget Board, and the Governor an annual report of all investment transactions involving endowment funds, short-term and long-term investment funds, and all other securities transactions. The College’s Policy #5120: Investment Policy and Investment Strategy Statement, requires the independent auditor to review the Investment report at least annually and the result of the review is to be reported to the Board of Trustees.

Justification – The Administration brings the Annual Investment Report and the Report on Bank Deposits, Investments, and Interest Revenue to the Board of Trustees annually, as required.

Reviewers – The Report on Bank Deposits, Investments, and Interest Revenue was reviewed by Long Chilton, LLP (external auditors).

Enclosed Documents – The Annual Investment Report prepared for the State Auditor’s Office was provided in the packet for the Committee’s information and review. Also included was the Report on Bank Deposits, Investments, and Interest Revenue for FY 2014–2015.

In FY 2015, all College funds, with the exception of the LT Bonds Series 2015 funds, were deposited at the College’s Depository, BBVA Compass Bank, in public funds interest checking accounts or certificates of deposit. The LT Bonds Series 2015 funds were deposited in TexPool Investment Pool. The included report reflected the total interest earned during the fiscal year and the audited reconciled balance of each account at August 31, 2015.

At August 31, 2015, the College had the following cash and cash equivalents and investments:

Demand deposits (7)	\$ 262,714,178.15
Certificates of deposit (3)	331,925.10
Bank deposits	<u>\$ 263,046,103.25</u>
Investment Pool (1)	99,036,872.31
Endowment investment	5,589.70
Change funds on hand	9,450.00
<b>Total Cash and Cash Equivalents and Investments</b>	<b><u>\$ 362,098,015.26</u></b>
<b>Total Interest Revenue</b>	<b><u>\$ 144,205.70</u></b>

The College's bank deposits and investments were properly collateralized during the fiscal year.

Dr. Shirley A. Reed, President, and Mary Elizondo, Vice President for Finance and Administrative Services, attended the November 10, 2015 Finance and Human Resources Committee meeting to address any questions by the committee.

Upon a motion by Mr. Paul R. Rodriguez and a second by Ms. Rose Benavidez, the Finance and Human Resources Committee recommended Board approval of the Annual Investment Report and the Report on Bank Deposits, Investments, and Interest Revenue for FY 2014-2015, as presented. The motion carried.

### **Review and Recommend Action on Establishing a Non-Interest Bearing Bank Account**

Approval to establish a new bank account at the College's depository bank, BBVA Compass, will be requested at the November 24, 2015 Board meeting.

Purpose - The primary purpose of establishing a new non-interest bearing bank account was to deposit the minimum monthly average balance of \$25 million as a compensating balance for the waiver of bank fees.

Justification - The terms of the College's depository contract with BBVA Compass indicate that the College will maintain a minimum monthly average balance of \$25 million in non-interest bearing account(s) in order for BBVA Compass to waive bank fees for the period of October 16, 2015 to August 31, 2016.

The College's investment adviser determined that by establishing this account the College will avoid bank fees equivalent to what might have been earned by investing that same amount and recommends Board approval.

Background - Per Board Policy #5110: Comptroller Function: Collection, Deposit, and Disbursement of College and Grant Funds, the Board of Trustees must approve by Resolution the establishment of an operating bank account with the College's Depository Bank.

Enclosed Document – The Resolution Approving the Opening of a New Non-Interest Bearing Bank Account was included in the packet for the Committee's information and review.

Reviewers – South Texas College's legal counsel, Jesus Ramirez, reviewed the Resolution Approving the Opening of a New Non-Interest Bearing Bank Account.

Mary Elizondo, Vice President for Finance and Administrative Services, attended the November 10, 2015 Finance and Human Resources Committee meeting to address any questions by the committee.

Upon a motion by Mr. Paul R. Rodriguez and a second by Ms. Rose Benavidez, the Finance and Human Resources Committee recommended Board approval to establish a new non-interest bearing bank account at the College's depository bank, BBVA Compass, for the primary purpose of depositing the minimum monthly average balance of \$25 million in order for BBVA Compass to waive bank fees, as presented. The motion carried.

### **Discussion and Action as Necessary on Proposed New Faculty Positions for FY 2016-2017**

Approval of the proposed new faculty positions for FY 2016-2017 will be requested at November 24, 2015 Board meeting.

Administration recommended the addition of forty (40) new faculty positions in FY 2016-2017. These new faculty positions were requested to keep abreast of enrollment growth in traditional and dual enrollment courses and to support the thirty (30) Early College High Schools.

These positions would be funded from the existing salary pool for full time temporary faculty, public school cost recovery funds, state appropriations, and student tuition and fees.

A listing of the proposed new faculty positions was provided in the packet for the Committee's information and review.

Administration extensively reviewed the need for additional faculty positions for FY 2016-2017 with staff and recommended Committee approval of the new positions, subject to the availability of funding and Board approval of the final budget.

Upon a motion by Ms. Rose Benavidez and a second by Mr. Paul R. Rodriguez, the Finance and Human Resources Committee recommended Board of the proposed new faculty positions for FY 2016-2017 as recommended and subject to the availability of funding and final budget approval. The motion carried.

### **Review and Discussion of Position Vacancy Report for FY 2015-2016**

The Staffing Plan Position Vacancy Report for FY 2015-2016 was included in the packet for the Committee's information and review. Information is current as of November 5, 2015.

Dr. Shirley A. Reed and Mrs. Mary Elizondo were available to respond to questions from the Committee.

The Position Vacancy Report for FY 2015-2016 was based on the following:

- **Vacant Full Time Regular Positions - New - Board Approved Positions for FY 2015-2016:**
  - ⇒ The staffing plan for FY 2015-2016 began with 72 new Board approved positions. Of these new positions, 55 were fully funded and 17 were partially funded. Approximately 96% or 53 of the 55 available positions were currently advertised or had a requisition in progress. Twenty five (25) or 47% of the 53 advertised positions had recommendations currently in progress.
- **Vacant Full Time Regular Positions – Continuing – CONTINUED from FY 2014-2015:**
  - ⇒ A list of eighty five (85) vacant positions due to employee resignations, terminations, and retirement was included and designated as Continuing. These positions were advertised until filled. Approximately 96% or 82 of these positions were currently advertised or in progress for final approval. Eight (8) or 10% of the 82 advertised positions had recommendations currently in progress.

In addition, positions were filled or vacated during the period of September 1, 2015 through November 5, 2015 as follows:

- **Positions Filled in FY 2015-2016:**
  - ⇒ Twenty seven (27) positions were filled between September 1, 2015 and November 5, 2015.
- **Positions Vacated in FY 2015-2016:**
  - ⇒ Eighteen (18) resignations, terminations and/or retirement notices were submitted between September 1, 2015 and November 5, 2015.

The Position Vacancy Report for Fiscal Year 2015-2016 and Positions Filled and Vacated Report were presented for information and review by the Committee. No action was required from the Committee.

### **Review and Recommend Action on a Jurisdictional and Interagency Support Memorandum of Understanding (MOU) Between South Texas College Police Department and the City of Weslaco Police Department**

Approval of a Jurisdictional and Interagency Support Memorandum of Understanding (MOU) between South Texas College Police Department and the City of Weslaco Police Department will be requested at the November 24, 2015 Board meeting.

Purpose - The South Texas College Police Department had an existing MOU with the City of McAllen for the College's Pecan, Nursing and Allied Health, and Technology campuses and sought an MOU with the City of Weslaco Police Department.

Justification – The MOU outlined the jurisdiction of each department, cooperation protocol, and identifies which agency was responsible for responding to incidents in geographical locations within the City Weslaco.

Background - This MOU was developed by STC Chief of Police/Director of Safety & Security Paul Varville and concurred by Weslaco Chief of Police Stephen Scott Mayer.

Funding Source - No funds were required for this MOU with the City of Weslaco Police Department.

Reviewers – The Vice President for Finance and Administrative Services and the South Texas College Chief of Police/Director of Safety & Security reviewed the information being presented.

Enclosed Documents – The Jurisdictional and Interagency Support Memorandum of Understanding (MOU) was included in the packet for the Committee's review and information.

Paul Varville, STC Chief of Police/Director of Safety & Security, and Mary Elizondo, Vice President for Finance and Administrative Services, attended the November 10, 2015 Finance and Human Resources Committee meeting to address any questions by the committee.

Upon a motion by Mr. Paul R. Rodriguez and a second by Ms. Rose Benavidez, the Finance and Human Resources Committee recommended Board approval of the Jurisdictional and Interagency Support Memorandum of Understanding (MOU) between South Texas College Police Department and the City of Weslaco Police Department. The motion carried.

**Review and Recommend Action on a Jurisdictional and Interagency Support Memorandum of Understanding (MOU) Between South Texas College Police Department and the Rio Grande City Police Department**

Approval of a Jurisdictional and Interagency Support Memorandum of Understanding (MOU) between South Texas College Police Department and the Rio Grande City Police Department will be requested at the November 24, 2015 Board meeting.

Purpose - The South Texas College Police Department had an MOU with the City of McAllen for the college's Pecan, Nursing and Allied Health, and Technology campuses and sought an MOU with the Rio Grande City Police Department.

Justification – The MOU outlined the jurisdiction of each department, cooperation protocol, and identifies which agency was responsible for responding to incidents in geographical locations within Rio Grande City.

Background - This MOU was developed by STC Chief of Police/Director of Safety & Security Paul Varville and concurred by Rio Grande City Chief of Police Noe Castillo.

Funding Source - No funds were required for this MOU with Rio Grande City Police Department.

Reviewers – The Vice President for Finance and Administrative Services and the South Texas College Chief of Police/Director of Safety & Security reviewed the information being presented.

Enclosed Documents – The Jurisdictional and Interagency Support Memorandum of Understanding (MOU) was provided in the packet for the Committee's review and information.

Paul Varville, STC Chief of Police/Director of Safety & Security, and Mary Elizondo, Vice President for Finance and Administrative Services, attended the November 10, 2015 Finance and Human Resources Committee meeting to address any questions by the committee.

Upon a motion by Ms. Rose Benavidez and a second by Mr. Paul R. Rodriguez, the Finance and Human Resources Committee recommended Board approval of the Jurisdictional and Interagency Support Memorandum of Understanding (MOU) between South Texas College Police Department and the Rio Grande City Police Department. The motion carried.

**Due to time constraints the following items were postponed until a special Finance and Human Resources Committee meeting to be scheduled for Nov. 24, 2015. No deliberation or action was taken on the following agenda items:**

- II. Review and Discussion of the Mission Economic Development Authority (MEDA) Scholarship Fund Trust with Edward Jones for Student Scholarships and Report on Scholarships Awarded**
- III. Review and Discussion of Scholarships Awarded with Mission Economic Development Authority (MEDA) Scholarship Trust Funds**
- IV. Discussion of Mission Economic Development Authority's (MEDA) Request for Project Support using MEDA Trust Scholarship Funds**
- VI. Review and Recommend Action on Vendor Reference Process for Request for Proposals and Request for Qualifications**
- VIII. Review and Recommend Action on Proposed New Policy #4112: Self-Reporting of Criminal Conduct**
- XII. Review and Discussion of Preliminary Tuition and Fees Schedules for FY 2016-2017:**
  - 1. Student Tuition and Fees**
  - 2. Employee Fees**
  - 3. Other (Non-Student/Non-Employee) Fees**

**XIII. Review and Discussion of the Texas Higher Education Coordinating Board Report on the Financial Condition Analysis of Texas Public Community College Districts**

**Adjournment**

There being no further business to discuss, the Finance and Human Resources Committee Meeting of the South Texas College Board of Trustees adjourned at 6:41 p.m.

I certify that the foregoing are the true and correct Minutes of the November 10, 2015 Finance and Human Resources Committee Meeting of the South Texas College Board of Trustees.

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Dr. Alejo Salinas, Jr.  
Chair

**Finance and Human  
Resources Committee  
Minutes  
November 24, 2015**

**South Texas College  
Board of Trustees  
Finance and Human Resources Committee  
Ann Richards Administration Building Board Room  
Pecan Campus  
Tuesday, November 24, 2015  
@ 4:00 p.m.  
McAllen, Texas**

**Minutes**

The Finance and Human Resources Committee Meeting was held on Tuesday, November 24, 2015 in the Ann Richards Administration Building Board Room at the Pecan Campus in McAllen, Texas. The meeting commenced at 4:07 p.m. with Dr. Alejo Salinas, Jr., Committee Chair, presiding.

Members present: Dr. Alejo Salinas, Jr., Mr. Paul R. Rodriguez, and Ms. Rose Benavidez

Other Trustees Present: Mrs. Graciela Farias and Mr. Gary Gurwitz

Members absent: Mr. Roy de León

Also present: Dr. Shirley A. Reed, Mr. Jesus Ramirez, Mrs. Mary Elizondo, Mrs. Wanda Garza, Mr. Mario Reyna, Mrs. Becky Cavazos, Mr. Matthew Hebbard, Dr. Ety Bischoff, Mrs. Brenda Balderaz, Ms. Katarina Bugariu, Mr. Keith Moore, Mr. Rene Gonzalez, and Mr. Andrew Fish

**Review and Discussion of the Mission Economic Development Authority (MEDA)  
Scholarship Fund Trust with Edward Jones for Student Scholarships and  
Report on Scholarships Awarded**

A report on the Mission Economic Development Authority (MEDA) Scholarship Trust Fund, which provides scholarships to students living in the City of Mission, was presented.

Purpose – Mr. Keith Moore from Edward Jones presented on the status of the MEDA Scholarship Trust Fund at the meeting. Mr. Moore provided an overview of the agreement, the annual obligated amount of distribution, and the anticipated annual earnings.

Justification – The report provided a brief review and update of the MEDA Scholarship Fund to the College's Board of Trustees.

Background – On August 29, 2012, the South Texas College Board of Trustees approved and authorized the acceptance of the Mission Economic Development Authority (MEDA) Scholarship Fund Endowment Agreement, which established a trust in excess of \$3 million,

with Edwards Jones Trust Company as the sole Trustee and with South Texas College as the sole beneficiary, with funds to be used to establish and offer scholarships as described.

In addition to the establishment of a scholarship fund, a provision was included to allow for the use of the trust funds for the restricted purpose of constructing and/or operating an educational facility within the City of Mission or its urban extra-territorial jurisdiction, if on or before January 1, 2018, the College and the City of Mission, Texas, so direct by joint resolution or separate, identical resolutions provided to the Trustee.

Reviewers – The Vice President for Finance and Administrative Services, the Business Office staff, and Student Financial Services staff had reviewed the information being presented.

Enclosed Documents – A copy of the MEDA Scholarship Fund Endowment Agreement was included in the packet for the Committee’s information and review.

MEDA Scholarship Fund Trust

The table below is a recap of the market value activity for the period of October 1, 2012 through August 31, 2015.

<b>Market Value-October 1, 2012</b>	<b>\$ 3,189,982.10</b>
<b>Additions:</b>	
Income	207,774.58
Additions	160,836.91
Security transfers	16,132.82
Other receipts	711.30
Change in market value	546,471.46
<b>Reductions:</b>	
Disbursements to STC	(534,621.82)
Other Disbursements <sup>(1)</sup>	(115,344.93)
<b>Market Value-August 31, 2015</b>	<b>\$ 3,471,942.42</b>

(1) Other disbursements include tax return preparation fees, fiduciary taxes, published fees, and legal fees.

Based on the trust agreement, which provided for a 5% annual payout, the distributions paid to the College were as follows:

<b>Distributions Received by South Texas College</b>	
June 2013	\$ 160,784.54
June 2014	185,937.10
July 2015	187,900.18
<b>Total Distributions Received</b>	<b>\$ 534,621.82</b>

### MEDA Scholarships

The College received total disbursements in the amount of \$534,621.82 and awarded \$245,600.00 to 174 students (unduplicated) during the period of August 2013 through October 13, 2015. As of October 13, 2015, the College's MEDA Scholarship fund balance, after reducing the designated and set-aside amounts for current awardees in future semesters, was \$64,221.82.

No action was required from the Committee. This item was presented for information and feedback to staff.

### **Review and Discussion of Scholarships Awarded with Mission Economic Development Authority (MEDA) Scholarship Trust Funds**

In 2012, the Mission Economic Development Authority (MEDA) developed a scholarship trust fund to be managed by Edward Jones and to provide scholarship benefits to Mission residents pursuing higher education and workforce training at South Texas College.

South Texas College Administration prepared a report showing the history of scholarships awarded through the MEDA Scholarship Trust Fund. Administration also provided a summary of the benefit recipients' performance and demographic information.

The history of awards showed that since its inception the MEDA Scholarship benefited 174 individual students enrolled at South Texas College. These awards were given for each term from Fall 2013 through Fall 2015, resulting in a total of 360 scholarship awards to those 174 students, totaling **\$245,600.00**.

The included *Summary of MEDA Scholarship Recipients Attending South Texas College: FY 2013-14, FY 2014-15, FY 2015-16* provided a breakdown of graduation/enrollment status, showing that of these 174 students, 84% (146 students) either graduated or were still enrolled, while the remaining 28 students were not enrolled in Fall 2015 and had not yet graduated. This was a greater retention rate than the general population, which might indicate the pivotal role these funds played in helping these students stay in their program of study through completion.

The summary also provided demographic breakdown of recipient by major program of study, degrees earned, age group, GPA earned, and marital status. These breakdowns were provided to demonstrate the impact that the availability of these funds had in helping provide access to higher education for students with a greater need for financial support, and were highly motivated and successful when that support was available.

Detailed reporting on the distribution of MEDA Scholarship Trust Fund distributions since Fall 2013 was provided for the Committee's review. These distributions were drawn from the interest on the invested principal, as managed by Edward Jones. There was a balance of \$64,221.82 available for distribution to support Mission students working toward their academic and workforce goals in Spring and Summer 2016.

This information was provided to the Finance and Human Resources Committee for review and discussion, and feedback to staff, and no action was requested at this time.

### **Discussion of Mission Economic Development Authority's (MEDA) Request for Project Support using MEDA Trust Scholarship Funds**

The Mission Economic Development Authority (MEDA) requested that the College consider releasing MEDA Trust Scholarship funds to support the Center for Education and Economic Development (CEED) project, which would be located in a former retail building on Business 83 in Mission. According to the Valley Business Report ([www.valleybusinessreport.com](http://www.valleybusinessreport.com)):

“With an expected completion date of summer 2016, Mission EDC has executed the lease of 801 N. Bryan Road for the Center for Education and Economic Development, an education facility in the City of Mission that will aim to create an entrepreneurial (E) and Science, Technology, Education, Arts and Math (STEAM) ecosystem.

Adjacent to Mission City Hall, the CEED building will consist of 55,000 square feet, housing the Mission EDC and Mission Redevelopment Authority offices, co-working space and traditional office space for like minded *[sic]* entrepreneurial tenants, conference rooms, a small lecture hall, training classrooms, computer labs, industrial space, maker space, and a coffee shop to be utilized by the community as well as it's *[sic]* future tenants and partners.

Additionally, Mission EDC will be using three existing programs — Ruby Red Ventures, Code the Town, and Enginuity — to jumpstart CEED. Mission EDC plans on taking the initiative to provide economic development services and E-STEAM education related programs to attract and retain both businesses and talent.

Over the coming months, Mission EDC will be communicating its vision with various community partners, academic institutions, and profit and non-profit organizations to establish strategic alliances to help the City of Mission position itself to respond rapidly to changes in local economic conditions and training needs.” (Oct. 21, 2015)

Mr. Alex Meade, CEO of the Mission Economic Development Corporation and Executive Director of MEDA, requested a meeting of Mr. Paul Rodriguez, Board Secretary, Mrs. Graciela Farias, Board Member representing Western Hidalgo County including most of the City of Mission, and Dr. Shirley A. Reed, College President, to discuss and review the CEED project and to consider participating financially by releasing funds from the MEDA Scholarship Trust.

The MEDA Scholarship Trust agreement, managed by Edward Jones, would permit this use of funds upon concurrent agreement by the Mission City Commission and the South Texas College Board of Trustees.

Edward Jones provided the report on the MEDA Scholarship Trust Fund to the Committee, and staff provided the report on scholarship awards to Mission residents pursuing higher

education and workforce training at South Texas College. The Committee was asked to consider the request by MEDA and its impact on the future of the MEDA Scholarship program.

Administration requested the Committee's feedback on this issue and guidance regarding the presentation of this item for possible Board action. No action was requested at this time.

The Committee discussed the scholarship program funded by the Trust Fund, and was generally against the idea of defunding the scholarship to support the proposed project; however, the Trustees suggested that other funds or means of support might be identified if the Board had a clear understanding of the scope of the request by MEDA.

Committee Chair Dr. Alejo Salinas, Jr. asked that MEDA submit an official request to the Board for consideration of any support of the MEDA/MEDC CEED project.

Mr. Paul R. Rodriguez agreed that the Board would need to see a detailed request from MEDA outlining the support they request for their CEED project. Mr. Rodriguez reiterated that while the Board might not be prepared to consider defunding the scholarship, other opportunities might be available, if appropriate.

Mr. Gary Gurwitz suggested that the proposal from MEDA should also clearly include any benefit to the College's program(s) through partnership with the CEED project.

Dr. Shirley A. Reed summarized the discussion and next steps as:

- MEDA should submit a detailed proposal to the Board, including specific requests for College's financial and/or programmatic support of the CEED project, as well as any benefits to the College.
- Administration and Legal Counsel should review the MEDA Scholarship Trust Fund agreement to determine whether those funds would be available for this project; however, the Board might identify other funds should they decide to participate without defunding the scholarship.

This item was for the Committee's information and feedback to staff, and no action was requested.

### **Review and Recommend Action on Vendor Reference Process for Request for Proposals and Request for Qualifications**

Approval of the process to evaluate vendor references for Requests for Proposals and Requests for Qualifications for property and services, property only, and services only will be requested at the November 24, 2015 Board meeting.

- Property and Services includes: purchase of equipment with installation, chiller chemicals and maintenance, audio visual equipment and installation, etc.
- Property only includes: equipment, vehicles, welding machines, audio visual equipment, projector lamps, etc.

- Services only includes: Pest control services, catering services, grounds maintenance, mail services, depository services, records management services, armored car services, consultant services, etc.

Purpose -- To review the current vendor reference process and to propose an updated vendor reference process for Requests for Proposals and Requests for Qualifications for property and services, property only, and services only. This vendor reference process would be consistent with the process approved by the Board for the Requests for Construction Proposals and Requests for Qualifications for Architects and Engineers.

Justification – At the October 27, 2015, the Board of Trustees approved the vendor reference evaluation process for Construction Proposals and Requests for Qualifications for Architects and Engineers. With this recommendation, the same process would be followed for the purchase of property and services, property only, and services only. This proposed process would allow each evaluator to review and interpret the comments to provide points for this part of the evaluation criteria.

The proposal/qualification evaluation committee would consist of members from the requesting department and Purchasing.

The current process for the evaluation of request for proposals or request for qualifications was as follows:

#	Vendor Reference Process	Department
1	The request for proposal or qualification requires a minimum of five (5) reference to be submitted	RFP/RFQ
2	The Purchasing Department contacts the references with a phone call and/or via email	Purchasing
3	The references complete each question with a rating and are provided a comments section	Purchasing
4	All responses are returned by the reference via fax or email	Purchasing
5	Reference ratings are averaged from all references received for each firm to arrive at the reference score.	Purchasing
6	The reference score is used as one of the evaluation criteria	Committee

The current process was designed to have each reference indicate to South Texas College how well the company or individual performed for them by providing a numerical score to that performance. This made the factor more objective by removing the wide disparity in the interpretation of comments by each evaluator.

Other community colleges were surveyed and it was found that the following methods were utilized to evaluate references: numerical score and comments, comments only, or references were requested but not contacted.

The proposed evaluation process for vendor references was as follows:

#	Vendor Reference Process	Department
1	Request 5 minimum to 10 maximum references per proposal or request for qualifications	RFP/RFQ
2	Develop the vendor reference questions project specific (proposal or qualifications)	Purchasing/Requesting Department
3	Purchasing Department will contact the references and document responses	Purchasing Department
4	A minimum of four (4) responses will be collected from the vendor references.	Purchasing Department
5	Comments received from all references will be shared with the proposal or qualification evaluation committee. All references received will be evaluated.	Purchasing Department and Evaluation Committee
6	The evaluation committee members will review the comments provided by each reference and each evaluator will interpret the comments according to his/her own discretion and evaluate accordingly.	Evaluation Committee

Upon a motion by Ms. Rose Benavidez and a second by Mr. Paul R. Rodriguez, the Finance and Human Resources Committee recommended Board approval of the process to evaluate vendor references for Request for Proposals and Requests for Qualifications for property and services, property only, and services only as presented. The motion carried.

**Review and Recommend Action on Tuition and Fees Schedules for FY 2016-2017:**

- a. Student Tuition and Fees**
- b. Employee Fees**
- c. Other (Non-Student/Non-Employee) Fees**

Approval of the Tuition and Fees Schedules for FY 2016-2017 for students, employees, and other (non-student/non-employee) fees will be requested at the November 24, 2015 Board meeting.

The recommended changes from FY 2015-2016 were as follows:

- a. Student Tuition and Fees**
  - ⇒ Differential Tuition per credit hour:
    - Increase Biology from \$10 to \$15
    - Increase Chemistry from \$10 to \$15
  - ⇒ Dual Enrollment Tuition and Fees
    - Increase Dual Credit Late Processing Fee per course per student from \$150 to \$200

- ⇒ Mandatory Fees:
  - Increase Registration Fee:  
If registered and paid or registered and financial aid processed BEFORE August 1<sup>st</sup>, January 1<sup>st</sup>, May 15<sup>th</sup> and June 15<sup>th</sup> from \$90 to \$100  
Or
  - Increase Registration Fee After Deadline:  
If registered and paid or financial aid processed ON or AFTER August 1<sup>st</sup>, January 1<sup>st</sup>, May 15<sup>th</sup> and June 15<sup>th</sup> from \$150 to \$160
  - Increase the Information Technology Fee per credit hour from \$22 to \$24
  - Increase the Learning Support Fee per credit hour from \$15 to \$16
- ⇒ Installment Plan/Emergency Loan Fees:
  - Increase the Installment Plan Fee from \$30 to \$35
  - Increase the Installment Plan Late Payment Fee from \$30 to \$35
  - Increase the Emergency Loan Late Payment Fee from \$30 to \$35
- ⇒ Testing Fees:
  - Add Sign Language Certification Exam Fee of \$95
  - Add Proctoring/Professional Testing Services Fee for Recovery of costs and processing fees to be negotiated

**b. Employee Fees**

- ⇒ No Changes

**c. Other (Non-Student/Non-Employee) Fees**

- ⇒ No Changes

Administration reviewed the Tuition and Fees Schedules for FY 2016-2017 for students, employees, and other (non-student/non-employee) fees.

The proposed adjustment of Tuition and Fees was requested for consideration for the FY 2016-2017 fee schedule.

The three (3) proposed Tuition and Fees Schedules for FY 2016-2017 were included in the packet for the Committee's information and review. The revisions were highlighted in yellow.

Upon a motion by Mr. Paul R. Rodriguez and a second by Ms. Rose Benavidez, the Finance and Human Resources Committee recommended Board approval of the Tuition and Fees Schedules for FY 2016-2017 for students, employees, and other (non-student/non-employee) fees as presented. The motion carried.

**Review and Discussion of the Texas Higher Education Coordinating Board Report on the Financial Condition Analysis of Texas Public Community College Districts**

Mrs. Mary Elizondo, Vice President for Finance and Administrative Services, reviewed the Texas Higher Education Coordinating Board Report on the Financial Condition Analysis of Texas Public Community College Districts with the Committee.

Purpose – South Texas College’s financial information and ratios presented in the Financial Condition Analysis of Texas Public Community College Districts, was reviewed with the Finance Committee.

Background - The Texas Higher Education Coordinating Board collects financial documents for Texas Public Institutions of higher education, including community colleges. The Texas Higher Education Coordinating Board’s annual report on the financial condition of the state’s community colleges is required as referenced in the General Appropriations Act, Senate Bill 1 (S.B. 1), 83rd Texas Legislature, Section 13 (page III-198). The rider states the following:

“Each community college shall provide to the Texas Higher Education Coordinating Board financial data related to the operation of each community college using the specific content and format prescribed by the Coordinating Board. Each community college shall provide the report no later than January 1st of each year.

The Coordinating Board shall provide an annual report due on May 1 to the Legislative Budget Board and Governor's Office about the financial condition of the state's community college districts.”

Justification - The objective of this report was to provide an assessment of the overall financial health of public community colleges and to identify institutions in which the potential for financial stress exists.

Enclosed Documents - The PowerPoint presentation and a copy of the report were provided in the packet for the Committee’s review and discussion. No action was required from the Committee. This item was presented for information and feedback to staff.

## **Adjournment**

There being no further business to discuss, the Finance and Human Resources Committee Meeting of the South Texas College Board of Trustees adjourned at 5:26 p.m.

I certify that the foregoing are the true and correct Minutes of the November 24, 2015 Finance and Human Resources Committee Meeting of the South Texas College Board of Trustees.

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Dr. Alejo Salinas, Jr.  
Chair

### **Discussion and Action as Necessary on Hidalgo County Tax Resale Properties and Resolution Authorizing Tax Resale**

Approval of the Hidalgo County Tax Resale Properties and the Resolution Authorizing the Tax Resale will be requested at the December 15, 2015, Board meeting.

Purpose – The law offices of Linebarger Goggan Blair & Sampson, LLP is requesting consideration and possible action on the tax resale of seventy-nine (79) properties.

Justification – The Texas Property Tax Code requires approval from all taxing entities for the resale of a property for an amount that is less than the appraised value on a resale auction.

Background – On June 2, 2015, Linebarger Goggan Blair & Sampson, LLP held a Tax Resale Auction for previously struck off properties located within Hidalgo County. No bids were received at time of auction on any of these properties; however on June 22, 2015 private written bids were received for nine (9) previously struck off properties.

On November 3, 2015, Linebarger Goggan Blair & Sampson, LLP held a Tax Resale Auction for seventy (70) previously struck off properties located within Hidalgo County.

The Tax Resale Auctions were held at the Hidalgo County Clerk Records Management Facility and were published in The Monitor and several other newspapers throughout Hidalgo County.

The nine (9) struck off properties were previously submitted to the Finance Committee for approval, but the College was subsequently notified that another taxing entity did not approve the proposed tax resale, so no action was taken. These properties have now been approved and are submitted for approval.

Linebarger Goggan Blair & Sampson, LLP is submitting for the Board of Trustees' consideration the analysis of the bids received. The total amount the College will receive is \$31,496.53

Enclosed Documents - The Resolution Authorizing the Tax Resale follows in the packet for the Committee's review. A listing of the bids, the legal description for each property, as well as the amount of the bid, the South Texas College amount, and the Analysis of Bids Received are included under separate cover for your information and review.

A representative from Linebarger Goggan Blair & Sampson, LLP will be present at the meeting to address any questions by the committee.

It is requested that the Finance and Human Resources Committee recommend for Board approval at the December 15, 2015 Board meeting, the Hidalgo County Tax Resale Bids and the Resolution Authorizing the Tax Resale to Linebarger Goggan Blair & Sampson, LLP as presented.

**SOUTH TEXAS COLLEGE**

**RESOLUTION NO. \_\_\_\_\_**

On the 15<sup>th</sup> day of December 2015, at the regularly scheduled meeting of the South Texas College Board of Trustees, a motion was duly made and seconded to resell the properties described on the attached list, which were acquired by the District through previous tax foreclosure proceedings. The properties were sold in accordance with Texas Tax Code Ann. §34.05.

Discussion was then conducted, and upon completion of the same the Board Chair for South Texas College called for a vote on the motion, and the same was passed by majority. Now therefore:

**BE IT RESOLVED** that the Board of Trustees of South Texas College approved the bids received on the properties described on the attached list and authorizes the Board Chair for South Texas College to execute the tax resale deeds conveying the approved properties.

SIGNED on this 15<sup>th</sup> day of December, 2015.

\_\_\_\_\_  
Roy de León  
Board Chair

**ATTEST:**

\_\_\_\_\_  
Paul R. Rodriguez  
Secretary

### **Update on Status of Fiscal Year 2015 Financial Audit**

Mr. Randy Sweeten and staff from Long Chilton, LLP will review the status of the Comprehensive Annual Financial Report for the Fiscal Years Ended August 31, 2015 and 2014 with the Committee and will respond to any questions the Committee members may have on the audit.

Included under separate cover is a draft of the Comprehensive Annual Financial Report for the Fiscal Years Ended August 31, 2015 and 2014.

The Fiscal Year 2015 Financial Audit will be presented at the December 15, 2015 Board Meeting for review and to take action.

No action is required from the Committee. This item is presented for information and feedback to staff.

## **Presentation and Discussion on the Preliminary Dual Enrollment Program Cost Analysis Report**

Frank Jason Gutierrez, Director of Accountability Services, will present on the Dual Enrollment Program Cost Analysis Report.

Purpose – At the request of The Office of The President and The Office of the Vice President for Finance and Administrative Services, The Office of Accountability Services was tasked with performing a cost-analysis on the Dual Enrollment program at South Texas College to gain an understanding of revenues and expenses related to the program. In addition, this analysis provided other important elements of the Dual Enrollment Program such as, growth trends, enrollment projections, tuition and fee processes of other Texas colleges, and distinction between the various dual enrollment initiatives.

Background – The Dual Enrollment Program at South Texas College was established in 1997 and has increased since its inception with over 15,000 students enrolled in Fall 2015. South Texas College has partnerships with 23 independent school districts at over 70 high school sites. The program is comprised of five initiatives which include Academy Cohorts, Independents, Traditional Dual, Recovery, and Early College High Schools.

A cost analysis on the Dual Enrollment Program was prepared using data from the Fall 2014, Spring 2015, and Summer 2015 semesters. The analysis included a comprehensive review of all pertinent data and procedures to formulate results presented in the report. Results were derived using FY 2015 actual data and estimates were made where appropriate. Related statistics are as follows:

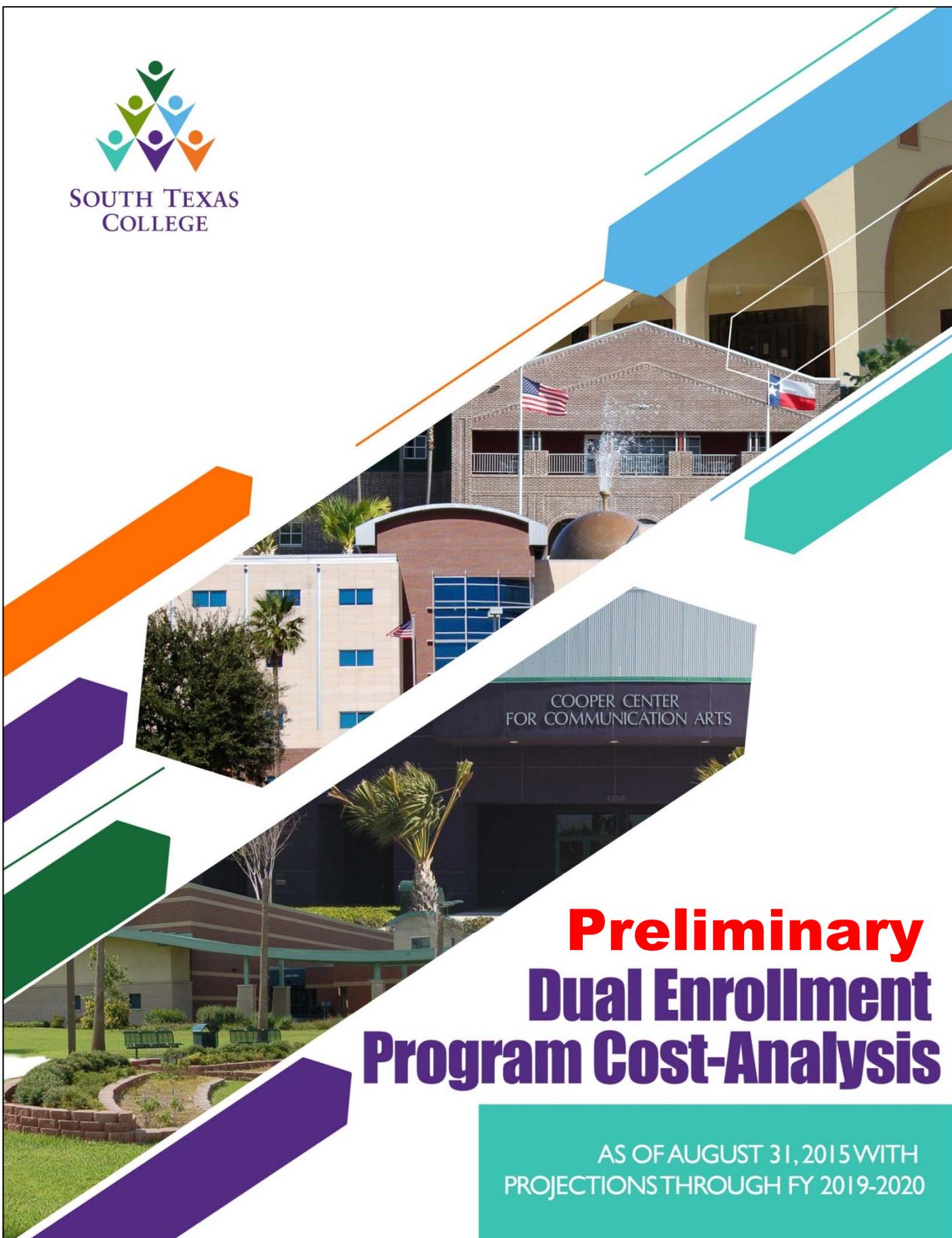
- Percentage of dual enrollment students to total enrollment has increased from 19.76% in Fall 2005 to 44.08% in Fall 2015,
- Total dual enrollment students has increased from 3,207 in Fall 2005 to 15,270 in Fall 2015,
- The preliminary cost analysis report indicates, for FY 2015, the program is operating near a break-even level.

Enclosed Documents – The Preliminary Dual Enrollment Program Cost Analysis Report and The Dual Enrollment Program Cost Analysis Power Point Presentation follows in the packet for the Committee's information and review.

No action is required from the Committee. This item is presented for information and feedback to staff.



SOUTH TEXAS  
COLLEGE



# **Preliminary Dual Enrollment Program Cost-Analysis**

AS OF AUGUST 31, 2015 WITH  
PROJECTIONS THROUGH FY 2019-2020

# Dual Enrollment Program Contents as of FY Year August 31, 2014-2015 with Projections through FY 2019-2020

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## Background

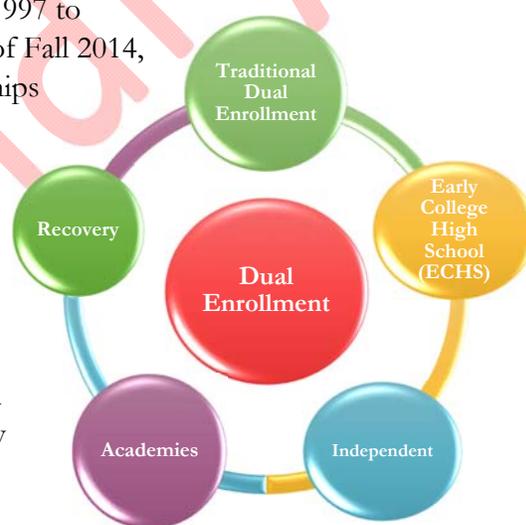
At the request of The Office of the President and The Office of the Vice President for Finance and Administrative Services, the Office of Accountability Services was tasked with performing a cost analysis on the Dual Enrollment Program at South Texas College (hereinafter, the College) to facilitate an understanding of revenues and expenses related to the program.

### Scope

The analysis was limited to Fall 2014, Spring 2015, and Summer 2015 academic semesters. The analysis included a review of notice of employment forms, state appropriations, dual enrollment course agreements (DECAs), independent school district faculty stipends, non-faculty expenses, faculty costs, dual enrollment faculty (DEF), comparisons of other institutions, and faculty overload hours. Assumptions and observations were made based on data analyzed.

### Dual Enrollment Programs and Associated Enrollment Totals

The Dual Enrollment Program at South Texas College has one of the largest high school programs and services in the state of Texas. The program was established in 1997 to provide dual enrollment opportunities to high school students. As of Fall 2014, the program serves over 12,000 students. The College has partnerships with 23 school districts at over 70 high school sites and promotes a college-going culture through dual enrollment courses, programs in Academies, Early College High Schools (ECHS), and college readiness enrollment initiatives. There was a total of 12,505 dual enrollment students for Fall 2014, 13,305 for Spring 2015 and 4,170 for Summer 2015. Tuition and fees are waived for students enrolled in a Dual Enrollment Program, excluding independent students. The overall aim of the program is to build an academic pipeline to college, thus providing students with a preview of post-secondary standards, culture, and expectations.



### Exhibit 1

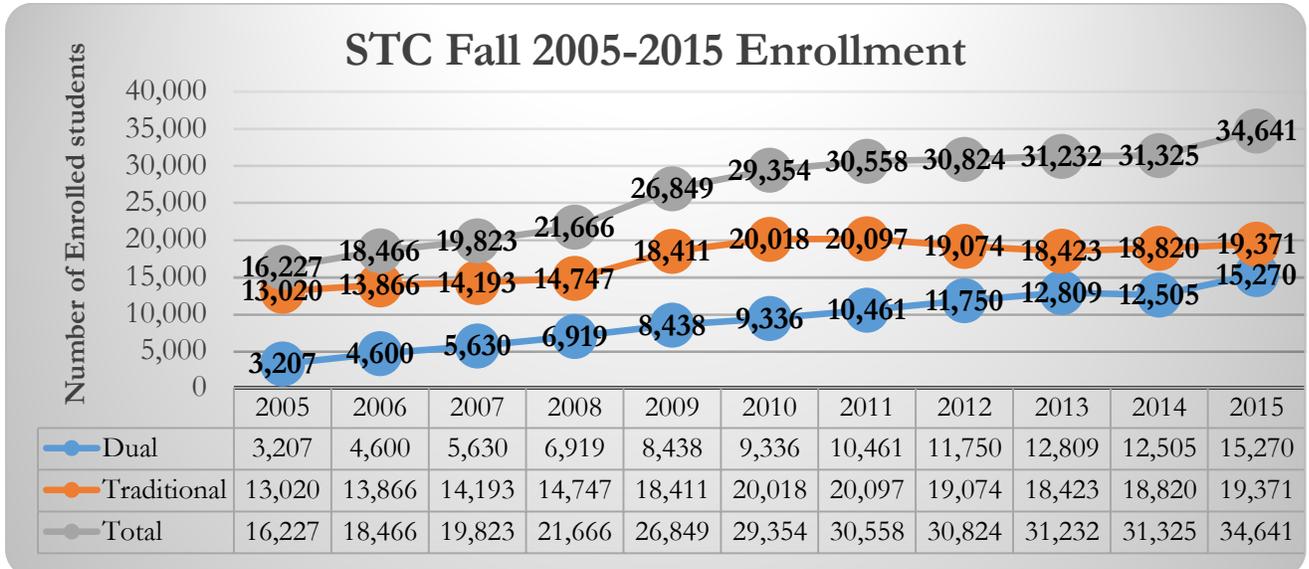
Dual Student Type	Fall 2014	Spring 2015	Summer 2015
ECHS students (student taking "s" sections and non "s" sections included)	3,436	4,047	2,358
Dual Academy Students (not included as ECHS)	154	148	49
Recovery Students (not included as ECHS)	25	29	52
Independents Non-ECHS*	112	95	318
Traditional Dual Students	8,778	8,986	1,393
<b>Total Dual Students</b>	<b>12,505</b>	<b>13,305</b>	<b>4,170</b>

(Source: RAS department)

(\*pay \$50.00 fee per Semester Credit Hour)

**Exhibit 1.1** illustrates student enrollment by Dual and Traditional students from 2005 through 2015. Dual enrollment reflects an upward trend throughout the years, with a significant increase in Fall 2015.

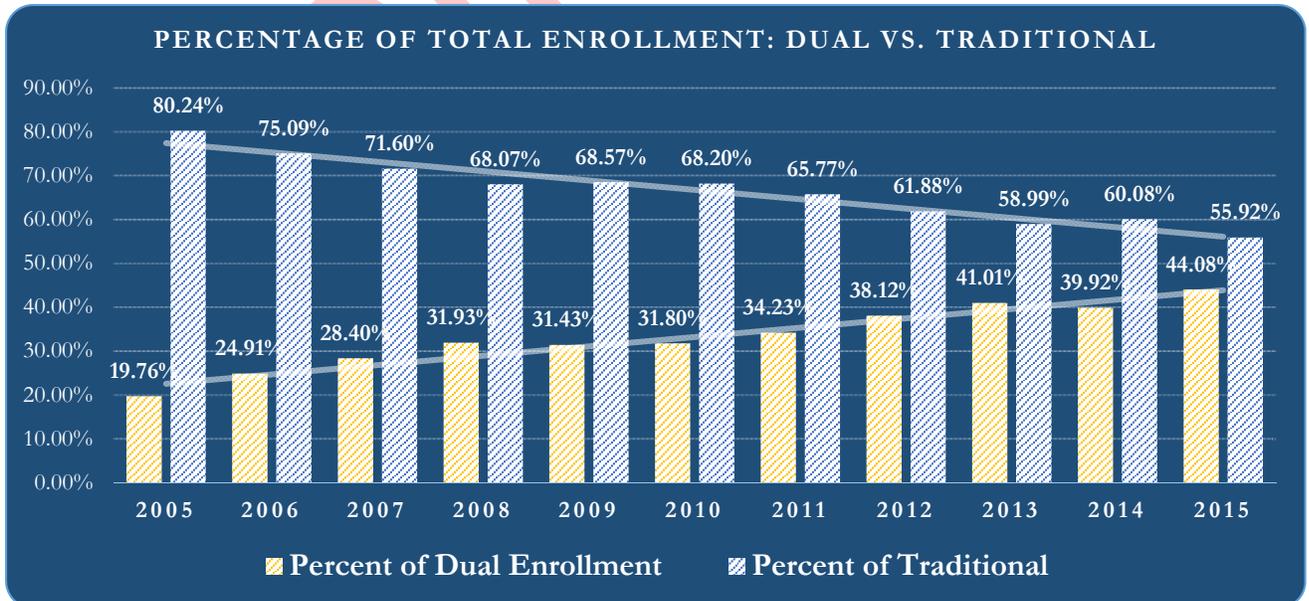
**Exhibit 1.1**



(Source: STC Census)

**Exhibit 2** displays the percentage of total enrollment from 2005 through 2015 for both dual enrollment and traditional students.

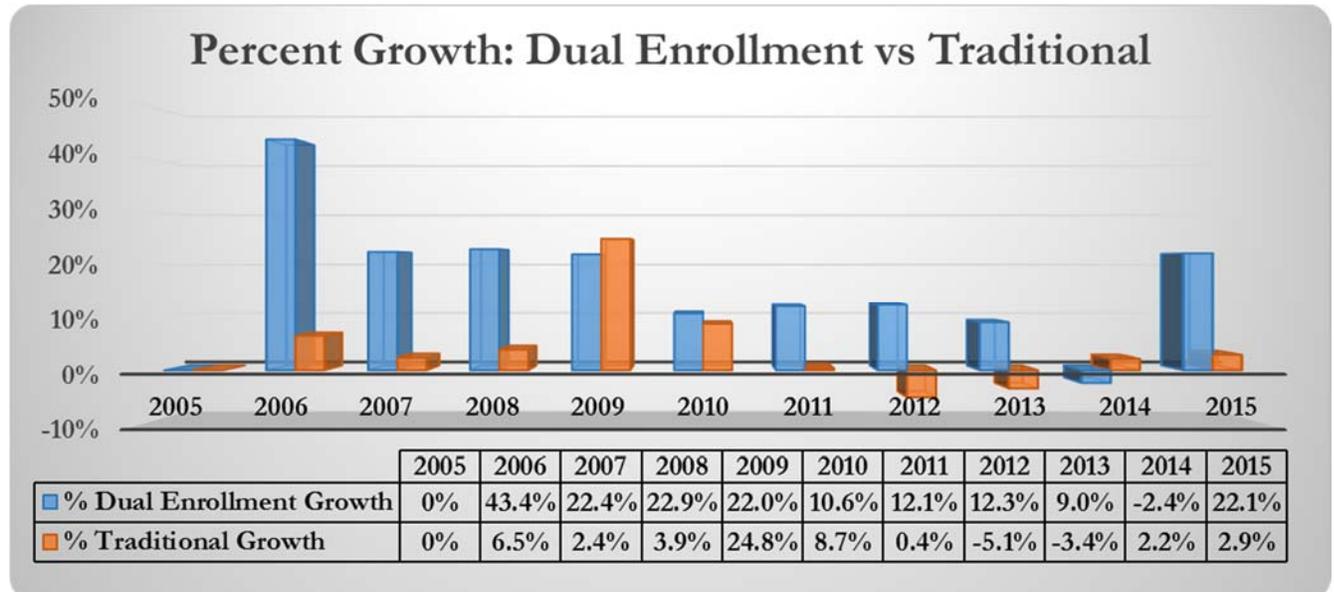
**Exhibit 2**



(Source: STC Census)

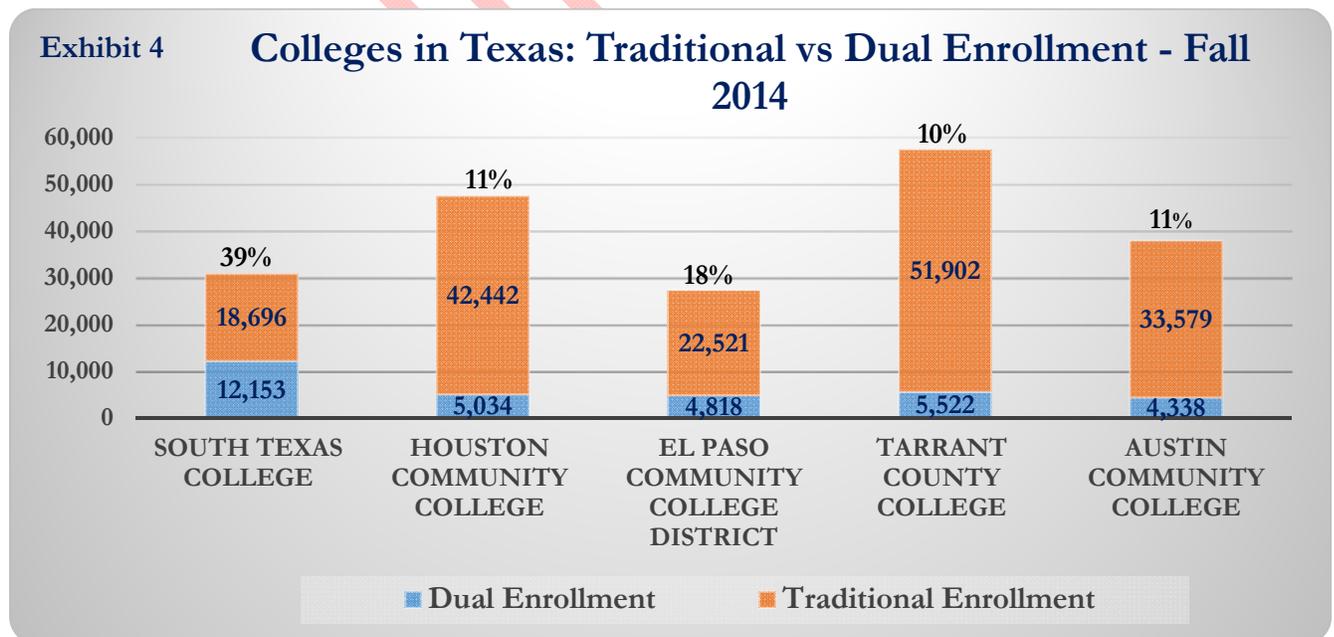
**Exhibit 3** illustrates the yearly percentage growth by dual enrollment and traditional students from 2006 through 2014. Dual enrollment is averaging approximately 16% in growth, in comparison to traditional students averaging 4.5%.

**Exhibit 3**



(Source: STC Census)

Based on data gathered from the Texas Higher Education Coordinating Board (THECB) for Fall 2014, **Exhibit 4** illustrates South Texas College with the highest number of students in a dual enrollment program.



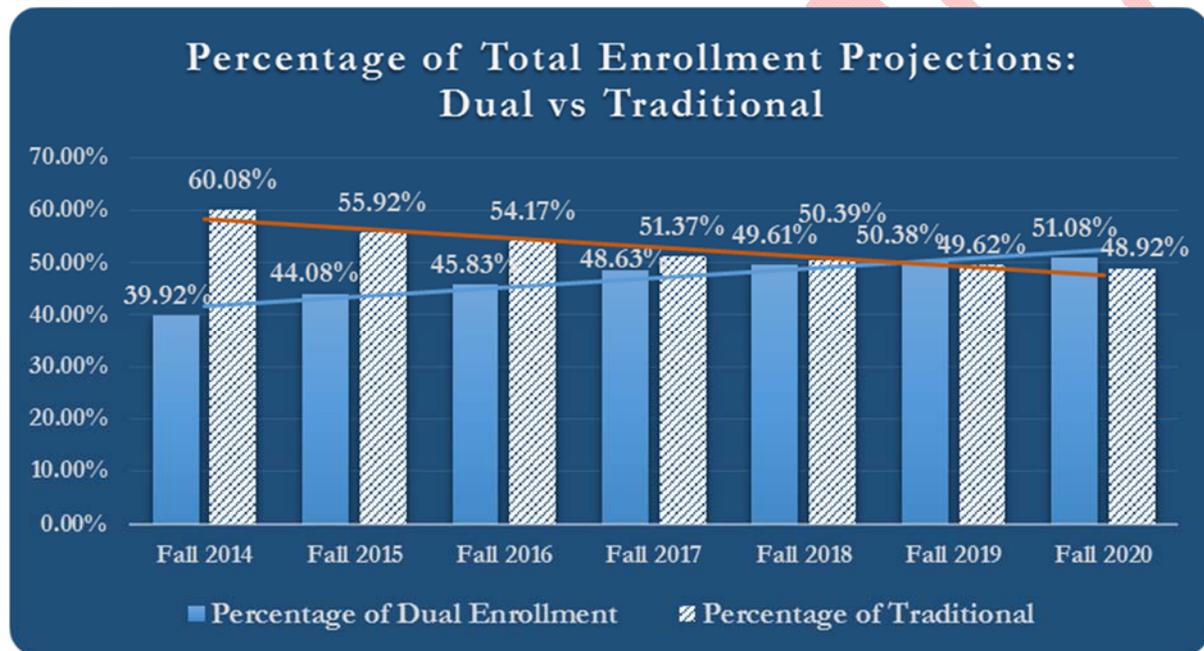
(Source: THECB)

**Exhibit 5** shows projected growth of enrollment for dual and traditional students for the next five years. Growth is anticipated through Fall 2017 due to new Early College High Schools.

<b>Exhibit 5</b> Fall 2015 – Fall 2020 Projections							
	Fall 2014	Fall 2015	Fall 2016	Fall 2017	Fall 2018	Fall 2019	Fall 2020
<b>Dual</b>	12,505	15,270	16,797	19,266	20,538	21,708	22,881
Growth		22.11%	10.00%	14.70%	6.60%	5.70%	5.40%
<b>Traditional</b>	18,820	19,371	19,855	20,352	20,860	21,382	21,917
Growth		2.93%	2.50%	2.50%	2.50%	2.50%	2.50%
<b>Total</b>	31,325	34,641	36,652	39,618	41,398	43,090	44,797
Growth		10.58%	5.81%	8.09%	4.49%	4.09%	3.96%

(Source: Comprehensive Operational Plan FY 2015-2016 to FY 2019-2020)

**Exhibit 6**



Matriculation is defined – students taking dual enrollment courses attending South Texas College after graduating from High School.

**Exhibit 7**

**Matriculation of Dual High School Graduates to STC**

*(May and June high school graduates with dual credits enrolled immediately in the fall)*

Fall 2007	Fall 2008	Fall 2009	Fall 2010	Fall 2011	Fall 2012	Fall 2013	Fall 2014	Fall 2015
19.30%	20.10%	23.30%	22.50%	27.70%	25.30%	26.60%	28.60%	26.90%

(Source: RAS)

## Financial Analysis

### REVENUE

#### Contact Hours

South Texas College receives contact hours from the State of Texas for the Dual Enrollment program. Contact hours generated in Base Year Summer 2012, Fall 2012 and Spring 2013 were received by South Texas College and serve as basis for contact hour revenue projections for FY 14-15. **Contact hours received include “s” and non-“s” sections**, and are displayed below in **Exhibit 8**.

<b>Exhibit 8</b>			
<b>Term</b>	<b>Contact Hours*</b>	<b>Funding Rate (average)</b>	<b>Contact Hours Revenue</b>
Summer I 2012	74,112	\$ 2.66	\$ 197,137.92
Summer II 2012	25,088	2.66	66,734.08
Fall 2012	1,269,904	2.66	3,377,944.64
Spring 2013	1,310,272	2.66	3,485,323.52
<b>Total</b>	<b>2,679,376</b>	<b>\$ 2.66</b>	<b>\$ 7,127,140.16</b>

(Source: RAS and CBM001) (\*Contact Hours generated in Base Year 2012 for state appropriations for FY14-15)

#### Reimbursement from School Districts

The College receives reimbursements from the High School for the cost of the college provided faculty and for travel paid to the instructor. **The Dual Enrollment Course Agreement (DECA) is a contract with the independent school districts.** The school district is responsible for arranging payment to the College for amount agreed upon within the contract terms for providing an instructor and mileage. **Exhibit 9** displays the total reimbursement to the College, including Dual Enrollment Course Agreements, Academies, and the Recovery program, for the Fall 2014, Spring 2015 and Summer 2015 semester. Table 2 agrees with BMR-P02 report.

<b>Exhibit 9</b>	
<b>Term</b>	<b>ISD Reimbursement</b>
Fall 2014	\$ 1,006,961.54
Spring 2015	1,290,098.12
Summer 2015	467,431.40
<b>Total</b>	<b>\$ 2,764,491.06</b>

(Source: HS Program and Services Dept.)

## Academies

South Texas College receives reimbursement for each of the Academy cohorts. There are five distinct Academies within the program: Dual Enrollment Medical Science Academy, Dual

<b>Exhibit 10</b>	
<b>Term</b>	<b>Academy Reimbursement</b>
Fall 2014	\$ 120,850.20
Spring 2015	111,100.00
Summer 2015	61,500.00
<b>Total</b>	<b>\$ 293,450.20</b>

(Source: HS Program and Services Dept.)

Enrollment Engineering Academy, Dual Enrollment Computer Science Academy, School to Career Dual Enrollment Academy, and Dual Enrollment Criminal Justice Academy. **Exhibit 10** illustrates the total amount invoiced to school districts for students enrolled in one of the five academies. The Academy reimbursement is included in **Exhibit 9**.

## Independents

Independent students are those who are not enrolled in an Academy cohort or Early College High School; however, are high school junior and senior students eligible to participate in the Dual Enrollment Program and receive college credit. This program consists of students that are enrolled in non-“s” section courses. In-district students pay a standard fee of \$50.00 per credit hour and out-of-district pays \$78.00 per credit hours. **Exhibit 11** summarizes the total revenue generated by independent students for the three terms. The calculation does not include students with an “ECHS Attribute.”

<b>Exhibit 11</b>	
<b>Term</b>	<b>Revenue for Non “s” Sections</b>
Fall 2014	\$ 27,732
Spring 2015	45,992
Summer 2015	92,588
<b>Total</b>	<b>\$ 166,312</b>

(Source: Technology Resources)

## Late Registration Fees

The Dual Enrollment Program Manual states “Failure to submit a South Texas College admissions application or to sign an “S” form, will result in the student not being enrolled in the dual credit class. A \$150.00 late registration fee will be charged to any student requesting to be registered for dual enrollment courses after Census Day as a result of a missing admissions application and/or “S” form signature.” Dual Credit Late Processing Fee revenue is shown in **Exhibit 12**.

<b>Exhibit 12</b>	
<b>Term</b>	<b>Late Processing Fee</b>
Fall 2014	\$ 43,200
Spring 2015	28,500
Summer 2015	9,900
<b>Total</b>	<b>\$ 81,600</b>

(Source: Business Office)

## EXPENDITURES

### Faculty Costs – South Texas College Professors Teaching at ISD

Faculty cost is the cost incurred for South Texas College faculty teaching “s” sections, including course overloads.

The South Texas College Employee Pay Plan Handbook 2014-2015 indicates overload pay compensation for full-time regular faculty is paid at the adjunct rate for all LHEs beyond 15 per semester or 30 per academic year. Full-time faculty may accept an overload up to six LHEs each fall and spring semester for additional compensation. Course overloads impact the overall cost of the Dual Enrollment Program. For the purposes of this study, overloads were calculated by reviewing the Notice of Employment for Overload Assignment Form of each instructor teaching “s” sections; however, this does not indicate overloads were a result of an “s” section.

**Exhibit 13** provides a summary of the faculty costs for DECA’s, compared to amount invoiced from the College to ISD. Included in the table are: faculty salaries, benefits, and

<b>Exhibit 13</b>			
<b>Term</b>	<b>Cost for “s” Sections</b>	<b>Amount Invoiced to ISD</b>	<b>Difference</b>
Fall 2014	\$ 1,410,008.94	\$ 886,111.34	\$ (523,897.60)
Spring 2015	1,694,827.73	1,178,998.12	(515,829.61)
Summer 2015	330,605.09	405,931.40	75,326.31
<b>Total</b>	<b>\$ 3,435,441.76</b>	<b>\$ 2,471,040.86</b>	<b>\$ (964,400.90)</b>

overloads pertaining to “s” sections. In comparing the total amount invoiced, the summary in **Exhibit 13** reflects the College did not fully recover the cost of faculty teaching “s” sections.

**Note: The sum of Exhibit 13 (Amount Invoiced to ISD) and Exhibit 10 Academy Reimbursement equals to Exhibit 9 ISD Reimbursement.**

### Faculty Costs – South Texas College Professors Teaching Academy Cohorts

**Exhibit 14** displays the faculty cost South Texas College incurs for professors teaching Academy cohorts.

<b>Exhibit 14</b>			
<b>Term</b>	<b>Faculty Cost to Teach Academy Courses</b>	<b>Amount Invoiced to ISD</b>	<b>Difference</b>
Fall 2014 and Spring 2015	\$ 466,258.63	\$ 231,950.20	\$ (234,308.43)
Summer 2015	79,981.10	61,500.00	(18,481.10)
<b>Total</b>	<b>\$ 546,239.73</b>	<b>\$ 293,450.20</b>	<b>\$ (252,789.53)</b>

(Source: Accountability for Exhibit 13 and 14)

## ISD Faculty Teaching Dual Enrollment

The Dual Enrollment Program utilizes Independent School District (ISD) faculty, who meet the requirements of the College, to teach dual enrollment courses at the high school. The STC Dual Enrollment Manual indicates, “Dual Enrollment faculty are high school instructors who have been approved to teach STC Dual Enrollment college courses at their high schools.” When the ISD provides an instructor to teach a dual enrollment course, a stipend of \$350 is paid by the College to the dual enrollment faculty for each section. The amount paid may be prorated depending on class enrollment size. **Exhibit 15** provides a summary of the stipends paid to dual enrollment faculty for Fall 2014, Spring 2015 and Summer 2015 semesters. In addition to the stipends, benefits are provided to the DEFs for teaching “s” section courses. Benefits are included in the calculation, which consists of Retirement, FICA, Workmen’s Comp, Unemployment Ins, Other, with an aggregate percentage of 14.55%.

<b>Exhibit 15</b>			
<b>Term</b>	<b>ISD Faculty Stipend</b>	<b>Benefits at 14.55%</b>	<b>Total</b>
Fall 2014	\$ 376,162.72	54,731.68	\$ 430,894.40
Spring 2015	391,090.00	56,903.60	447,993.60
Summer 2015	30,870.00	4,491.59	35,361.59
<b>Total</b>	<b>\$ 798,122.72</b>	<b>116,126.86</b>	<b>\$ 914,249.58</b>

(Source: HS Program and Services Dept.)

**Exhibit 16** represents the number of ISD Faculty from Fall 2006 to Fall 2015. The number of dual enrollment faculty has increased, on average approximately 14% every year.

<b>Exhibit 16</b>		
<b>Year</b>	<b>Dual Enrollment</b>	<b>ISD Faculty</b>
Fall 2006	4,600	121
Fall 2007	5,630	141
Fall 2008	6,919	177
Fall 2009	8,438	191
Fall 2010	9,336	226
Fall 2011	10,461	252
Fall 2012	11,750	285
Fall 2013	12,809	328
Fall 2014	12,505	345
Fall 2015	15,270	393

(Source: Academic Affairs)

## Program Revenues and Expenditures

**Exhibit 17** provides a summary of the dual enrollment revenues and expenditures for Fall 2014, Spring 2015 and Summer 2015 semesters, including additional required staffing to support dual, and waived tuition and fees. **Exhibit 20** and **Exhibit 21** display revenue and costs associated with the program.

For the purpose of this cost analysis, department leaders provided approximate percentages of time their departments spend on dual enrollment related services. The department expense reflects the staff salaries and benefits. **Exhibit 18** displays the departments with percent of time allocated towards the program.

<b>Exhibit 18</b>	
<b>Proportionate Allocation of Staff to Support Dual Enrollment</b>	
<b>Department</b>	<b>Percent Utilized Towards Dual Enrollment</b>
High School Programs and Services	100%
Dual 2 Degree	100%
Counseling	20%
CLE	5.32%
Library Services General Staff	5.35%
Library Services Dual Enrollment Staff	100%
Research and Analytical Services	21%
Human Resources	5%
Student Activities and Wellness	20%
Testing Center	25%
Advising	20%
College Connections	5%
Admissions	40%
Professional and Organizational Development	20%
Career and Employer Services	20%
Executives and Deans	10-30%
Financial Aid Support	30%
Student Conduct and Conflict Resolution	15%
Program Chairs	25%

<b>Exhibit 17</b>				
<b>Summary of Dual Enrollment Revenues and Expenses</b>				
<b>For semesters Fall 2014, Spring 2015 and Summer 2015</b>				
	<b>Fall 2014</b>	<b>Spring 2015</b>	<b>Summer 2015</b>	<b>Total</b>
<b>Revenue</b>				
State Appropriations <sup>1</sup>	\$ 3,377,944.64	\$ 3,485,323.52	\$ 263,872.00	\$ 7,127,140.16
School District Reimbursement <sup>2</sup>	1,006,961.54	1,290,098.12	467,431.40	2,764,491.06
Dual Enrollment Late Fees	43,200.00	28,500.00	9,900.00	81,600.00
Independent students non "s" section <sup>3</sup>	27,732.00	45,992.00	92,588.00	166,312.00
<b>Total Revenue</b>	<b>\$ 4,455,838.18</b>	<b>\$ 4,849,913.64</b>	<b>\$ 833,791.40</b>	<b>\$ 10,139,543.22</b>
<b>Expenditures</b>				
<b>Direct Costs</b>				
Faculty Cost for DECA's <sup>4</sup>	1,410,008.94	1,694,827.73	330,605.09	3,435,441.76
Faculty Cost for Academies <sup>4</sup>	252,585.96	213,672.67	79,981.10	546,239.73
ISD Teacher Stipend	430,894.40	447,993.59	35,361.59	914,249.58
College-campus trips <sup>6</sup>		33,879.20		33,879.20
Overtime expense <sup>7</sup>	3,148.11	3,148.12		6,296.23
Mileage Reimbursement <sup>8</sup>	2,899.41	310.85		3,210.26
Operation and Maintenance <sup>9</sup>	267,149.17	258,047.25	66,907.05	592,103.47
Office of Safety and STC Police	65,508.60	63,276.68	16,406.52	145,191.80
Miscellaneous <sup>10</sup>		5,640.79		5,640.79
Tech Maintenance & Replacement <sup>11</sup>	4,052.11	3,914.05		7,966.16
Graduation <sup>12</sup>		74,050.60		74,050.60
HS Program and Dual2Degree Cost <sup>13</sup>	665,970.12	732,567.13	266,388.05	1,664,925.30
<b>Proportionate Allocation of Staff to Support Dual</b>				
Research and Analytical Services	28,484.45	31,332.89	11,393.78	71,211.12
Human Resource	1,882.91	2,071.20	753.16	4,707.27
Admission	142,942.63	157,236.89	57,177.05	357,356.57
CLE and Library	128,724.66	141,597.13	51,489.87	321,811.66
Advising services	110,243.47	121,267.81	44,097.39	275,608.67
Counseling services	82,891.18	91,180.29	33,156.47	207,227.94
College Connections	9,562.32	10,518.55	3,824.92	23,905.79
Student Activities and Wellness	59,278.12	65,205.93	23,711.25	148,195.30
Testing Center	66,469.52	73,116.47	26,587.81	166,173.80
Professional Development Cost	29,904.28	32,894.71	11,961.71	74,760.70
Career & Employer Services	23,664.58	26,031.03	9,465.83	59,161.44
Financial Aid Support	190,956.62	210,052.29	76,382.65	477,391.56
Student Conduct and Conflict Resolution	18,367.88	20,204.67	7,347.15	45,919.70
<b>Indirect Cost</b>				
Executive and Deans	156,317.39	171,949.13	62,526.96	390,793.48
Program Chairs	62,072.66	68,279.93	24,829.06	155,181.65
<b>Total Expenses</b>	<b>\$ 4,213,979.49</b>	<b>\$ 4,754,267.58</b>	<b>\$ 1,240,354.46</b>	<b>\$ 10,208,601.53</b>
<b>Net Revenue over Expense</b>	<b>\$ 241,858.69</b>	<b>\$ 95,646.06</b>	<b>\$ (406,563.06)</b>	<b>\$ (69,058.31)</b>
Additional Required Staffing to Support Dual	\$ 316,557.79	\$ 348,213.57	\$ 126,623.12	\$ 791,394.48
<b>Net Revenue over Expenses/ Additional Required Staffing to Support Dual</b>	<b>\$ (74,699.10)</b>	<b>\$ (252,567.51)</b>	<b>\$ (533,186.18)</b>	<b>\$ (860,452.79)</b>
<b>Waived Tuition and Fees*</b>				
Dual Enrollment Tuition Exemption	\$ (6,141,072.12)	\$ (6,401,108.19)	\$ (1,805,875.92)	\$ (14,348,056.23)
Dual Enrollment Fee Exemption	(2,188,740.25)	(2,239,582.70)	(1,113,877.25)	(5,542,200.20)
<b>Total</b>	<b>\$ (8,329,812.37)</b>	<b>\$ (8,640,690.89)</b>	<b>\$ (2,919,753.17)</b>	<b>\$ (19,890,256.43)</b>

\*Reference report: BMR-A08

**Exhibit 19** displays the credit hours generated by dual enrollment students for Fall 2014, Spring 2015 and Summer 2015. Program expenditures shown on **Exhibit 17** were divided by credit hours to calculate the cost per credit hour by term for dual enrollment. For the three academic terms, the average cost per dual enrollment credit hour is approximately **\$62.21**.

<b>Exhibit 19</b>				
<b>Term</b>	<b>Credit Hours</b>	<b>% of Credit Hours</b>	<b>Program Expenditures</b>	<b>Cost Per Credit Hour by Term</b>
Fall 2014	87,247	46%	\$ 4,213,979.49	\$ 48.30
Spring 2015	88,393	46%	4,754,267.58	53.79
Summer 2015	14,670	8%	1,240,354.46	84.55
<b>Total</b>	<b>190,310</b>	<b>100%</b>	<b>\$ 10,208,601.53</b>	<b>\$ 62.21</b>

(Source: RAS Department)

Identifying the cost per credit hour assists in strategic planning and consideration for determining the potential shift to a fee structure, as described in **Exhibit 26**.

Exhibit 20

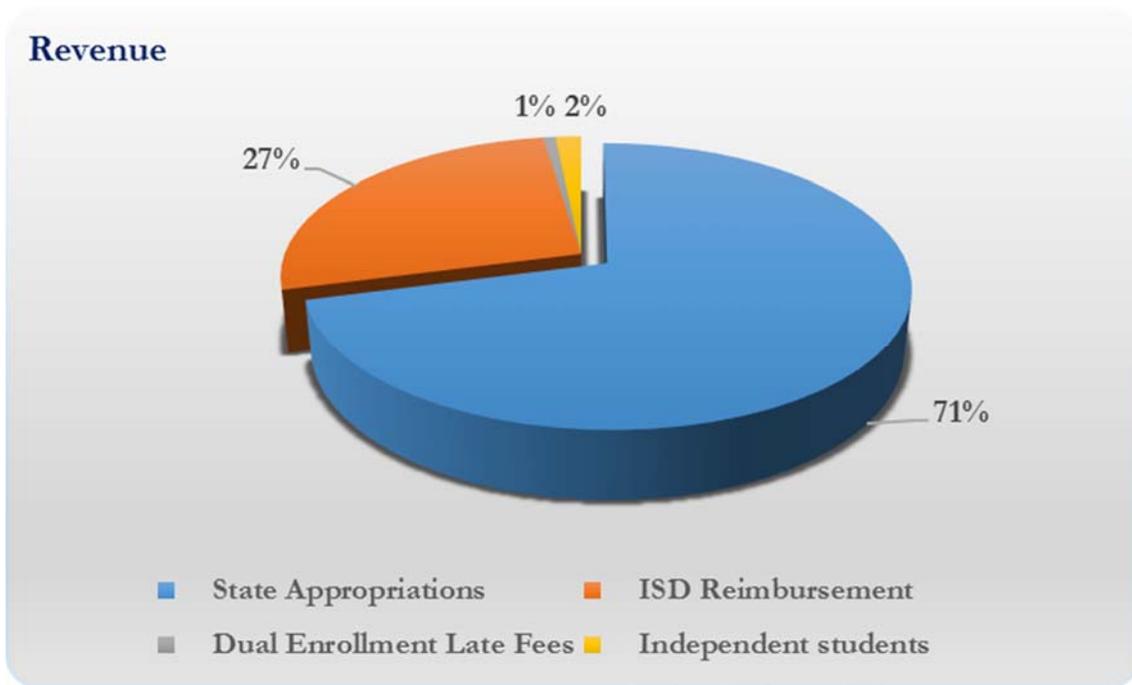
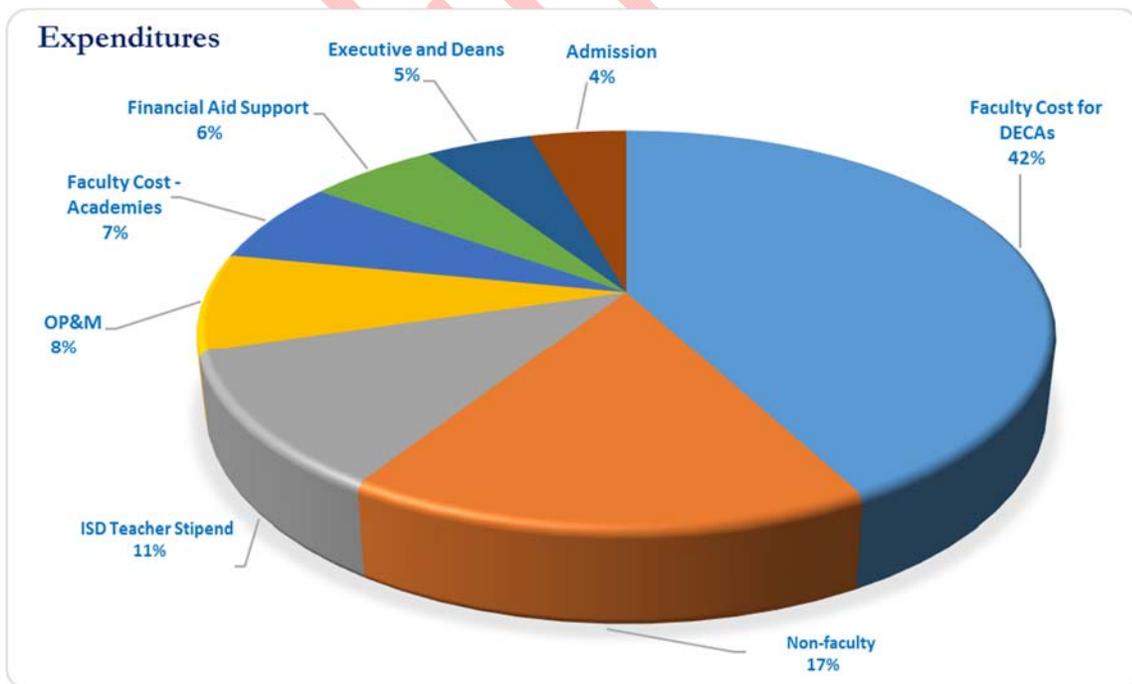


Exhibit 21



## What Are Other Colleges Doing?

The Office of Accountability researched and contacted various institutions with Dual Enrollment Programs from Texas and outside the state.

The State of Florida approved a bill spring of 2013 and effective July of the same year, allowing colleges to charge school districts a standard fee of \$71.98 per credit hour. The Accountability Services Department, contacted the Director of Academic Advising, Dual Enrollment, Veterans Services, and Career Services from Daytona State College to see if there was an impact in enrollment size in Dual Enrollment Program as a result of the \$71.98 fee charged to the school district. The Director stated, “There has not been any impact for Public schools”. As a result of the \$71.98 fee per credit hour bill passed, Daytona State College contracted an agreement with School Districts to return 30% of the fee back to the school. The agreement sustained dual enrollment size in public schools.

**Exhibit 22** provides a summary of Texas schools and fees associated with Dual Enrollment Programs. Based on Texas Association of Community Colleges, Local Revenue Survey Results released December 8, 2014, the following table displays a summary of what other Texas community colleges are charging for dual enrollment courses.

**Exhibit 22**

Fees for Dual Enrollment from other Texas Community Colleges		Fall 2014 Enrollment		
Community College	Dual Enrollment Fee In- District	Dual Enrollment	Total Enrollment	% of Dual
Alamo	Waived Tuition & Fees	8,615	58,292	15%
Alvin	\$30 registration fee; all other fees waived	1,193	4,914	24%
Amarillo	\$50 per semester credit hour	2,082	9,948	21%
Cisco	Reduced rate for tuition & fees	807	3,564	23%
Collin	Based on financial need, waived tuition & fees	3,138	27,525	11%
El Paso	Waived Tuition & Fees	4,818	27,330	18%
Grayson	Based on financial need, waived tuition & fees	845	4,511	19%
Kilgore	\$35 per semester credit hour	1,011	5,740	18%
Lee	Waived 50% of Tuition & mandatory fees; no building use fee	928	6,481	14%
Lone Star	Waived Tuition & Differential Fees	9,372	73,559	13%
Navarro	\$25 per semester credit hour plus technology fee	2,480	9,825	25%
San Jacinto	Waive 55% of tuition and fees	2,635	31,967	8%
Southwest Texas	Waive 15% of tuition and fees	1,622	5,572	29%
Trinity Valley	Waive tuition only for up to 2 courses	1,444	6,755	21%
McLennan	Based on financial need, waived tuition & fees	1,161	8,291	14%
Northeast Texas	Flat rate of \$200 per three hour course	572	3,193	18%

## Recommendations

- **Increase Instructor Cost Invoiced to ISDs**

The Dual Enrollment Program Manual states, “When STC provides the instructor, tuition and fees will be waived, provided the school district pays for the instructor’s cost and mileage. The School District is responsible for arranging payment to STC for the amount specified in the Dual Enrollment Course Agreement (DECAs) billing for high school Dual Enrollment sections where an STC instructor is provided. Current costs are as follows for FY 2015:

3 hr. per week course - \$2,500  
 4 hr. per week course - \$3,000  
 5 hr. per week course - \$3,125  
 6 hr. per week course - \$3,525

As per General Services Administration \$0.575 per mile is added for mileage, as applicable.

The cost of an STC instructor might vary from the standard cost listed above based on the number of teaching overloads and annual salary of the instructor. In addition, the mileage rate could vary from the rate listed to agree with the maximum state mileage reimbursement rate set by the state.” Additionally, the ISD is invoiced for over the class limit student per course at a rate of \$78 per student.

Provided in the table below is an example of faculty cost for a professor compared to the amount invoiced to the ISD for instructor services.

**Exhibit 23**

TRM	SCHD_CODE	SUBJ	CRSE	COURSE_TITLE	LHE	Salary and Benefits cost for "S" Section	Overload Rate	"S" Section Overload Cost	Total "S" section cost	Amount Invoiced to ISD	Variance
201510	LEC	SPAN	1311	Beg. Spanish I-Spanish Sp	3						
201510	LEC	SPAN	1311	Beg. Spanish I-Spanish Sp	3						
201510	LEC	SPAN	1311	Beg. Spanish I-Spanish Sp	3						
201510	LEC	SPAN	1311	Beg. Spanish I-Spanish Sp	3						
201510	LEC	SPAN	1311	Beg. Spanish I-Spanish Sp	3	8,390.33	0	-	8,390.33	2,300.00	(6,090.33)
					15						

**Exhibit 24**

TRM	SCHD_CODE	SUBJ	CRSE	COURSE_TITLE	LHE	Salary and Benefits cost for "S" Section	Overload Rate	"S" Section Overload Cost	Total "S" section cost	Amount Invoiced to ISD	Variance
201510	LEC	HITT	1305	Medical Terminology I-HYBRID	3						
201510	LEC	HITT	1305	Medical Terminology I-HYBRID	3						
201510	LEC	HITT	1305	Med. Terminology I-HYBRID	3						
201510	LEC	HITT	1305	Medical Terminology I	3						
201510	LEC	HITT	1305	Medical Terminology I	3						
201510	LEC	HITT	1305	Medical Terminology I	3						
201510	LEC	HITT	1305	Medical Terminology I	3						
201510	LEC	HITT	2331	Advanced Medical Terminology	3						
201510	LEC	HITT	2331	Advanced Medical Terminology	3						
201510	LEC	HITT	1305	Medical Terminology I	3						
201510	LEC	HITT	1253	Legal/Ethical Aspects of H. I.	2	-	525	1,050.00	1,050.00	2,250.00	1,200.00
					32						

**Exhibit 25**

TRM	SCHD_CODE	SUBJ	CRSE	SECT	COURSE_TITLE	LHE	Salary and Benefits cost for "S" Section	Overload Rate	"S" Section Overload Cost	Total "S" section cost	Amount Invoiced to ISD	Variance
201510	LEC	ENGL	1301	S58	Composition	3						
201510	LEC	ENGL	1301	S59	Composition	3						
201510	LEC	ENGL	1301	S60	Composition	3						
201510	LEC	ENGL	1301	S61	Composition	3						
201510	LEC	ENGL	1301	S62	Composition	3						
201510	LEC	ENGL	1301	S63	Composition	3	32,832.15	650	1,950.00	34,782.15	25,590.24	(9,191.91)
						<b>18</b>						

The above examples indicated the amount invoiced to ISD does not cover faculty cost. During Fall 2014, Spring 2015 and Summer 2015 the amount invoiced to ISD for STC instructors to teach “s” sections course at the school districts was not fully recovered by approximately \$1.2 mill. Therefore, we recommend for consideration an increase in the course cost invoiced to the ISD by the following:

- 3 hr. per week course - \$3,000
- 4 hr. per week course - \$3,500
- 5 hr. per week course - \$3,625
- 6 hr. per week course - \$4,125

As per General Services Administration \$0.575 per mile is added for mileage, as applicable.

By increasing the instructor’s course cost, it will assist in decreasing the gap between the instructor cost and the amount invoiced to the ISD.

- **Scenarios for Shifting to a Tuition Structure**

Based on assumptions, a scenario was formulated to depict what may occur in the event the College elects to charge a \$50.00 fee to dual enrollment students. If a charge per credit hour is imposed, the College would either receive DECA reimbursement or the Fee per credit hour. Scenarios are displayed in **Exhibit 26**. Excluded from the scenarios are the non-ECHS independent students, as this student population currently pays a fee per credit course.

**Exhibit 26**

Description	No Impact on Dual Enrollment	Revenue and Expenditures Decrease by 20%	Revenue and Expenditures Decrease by 40%	Revenue and Expenditures Decrease by 60%	Revenue and Expenditures Decrease by 80%
<b>Revenue:</b>					
\$50 Fee Revenue <sup>1</sup>	\$ 4,418,250.00	\$ 3,534,600.00	\$ 2,650,950.00	\$ 1,767,300.00	\$ 883,650.00
Summary of Dual Revenue <sup>2</sup>	7,375,052.16	5,900,041.73	4,425,031.30	2,950,020.86	1,475,010.43
<b>Less Expenses:</b>					
Summary of Dual Expenses	10,208,601.53	8,166,881.22	6,125,160.92	4,083,440.61	2,041,720.31
<b>Net Revenue/Expenses</b>	<b>1,584,700.63</b>	<b>1,267,760.50</b>	<b>950,820.38</b>	<b>633,880.25</b>	<b>\$ 316,940.13</b>

<sup>1</sup> For Fall 2014, Spring 2015 and Summer 2015, total dual excl'd independents.

<sup>2</sup> Dual Revenue includes: state appropriations, late fees, and independents fee. Excludes ISD reimbursements.

**Exhibit 27** displays dual enrollment decreasing by 20%, 40%, 60% and 80%.

**Exhibit 27**

Term	Current Dual Enrollment	Dual Enrollment Decrease by 20%	Dual Enrollment Decrease by 40%	Dual Enrollment Decrease by 60%	Dual Enrollment Decrease by 80%
Fall 2014	12,393	9,914	7,436	4,957	2,479
Spring 2015	13,210	10,568	7,926	5,284	2,642
Summer 2015	3,852	3,082	2,311	1,541	770

- **Shift Instruction to the Independent School Districts**

A recommendation is made for STC faculty teaching “s” sections to be taught by ISD teachers. If approximately 20% of “s” section courses taught by South Texas College faculty are shifted to the ISD, the faculty cost not fully covered will decrease to \$771K in comparison to \$964K as shown in **Exhibit 13**. Additionally, this may also have an effect in a reduction in the College’s total number of full-time instructors needed for dual enrollment.

## Remarks and Conclusion

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In completing the cost analysis, below are key takeaways identified that should be evaluated moving forward.

### Remarks

- Contact hours, Dual Enrollment Faculty, and overloads assist in offsetting Dual Enrollment Program expenses,
- Cost savings to families was approximately \$20 mill for FY 2014-2015. This could be potential reinvestment of savings back into the community,
- Dual enrollment is increasing at a rapid rate,
- Perception that South Texas College is an extension of a High School,
- Consider increasing STC faculty reimbursement rate,
- Shifting dual enrollment instruction to be taught by ISD teachers,
- Current projections depict dual students are closing the gap on traditional enrollment which can be expected as early as Fall 2019,
- Potential increased in staffing to fully aid dual enrollment growth,
- Transition Specialist investment – salary and benefits savings due to PSJA ISD fully staffing four positions,
- Based on the projections of in the report, Early College High School enrollment is expected to increase to 19,630 by 2019.

### Conclusion

Overall, based on the cost analysis, the Dual Enrollment Program does not fully cover program expenses. Although contact hours are generated by the program, the College receives state appropriation funding every biennium. Large spikes in enrollment, such as Fall 2015, may not provide enough revenue to cover the demand for student services.

In view of the report, it is vital the College strategically plan and focus on the fiscal direction of the institution. A cause for conversation is recommended regarding dual exceeding traditional student enrollment at a faster rate than anticipated.

## Summary of Notes for Exhibit 17

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### Notes

- 1 Contact hours generated by dual students in Base Year 2012.
- 2 Includes: Academies, DECA, and Recovery program.
- 3 Fee of \$50.00 per credit hour for non "s" sections.
- 4 STC Faculty salaries/benefits utilized towards "s" section courses
- 5 Salaries/benefits for the following departments: Dual 2 Degree, High School Program
- 6 Educational trips provided to dual enrollment student enrolled in an Academy cohort.
- 7 Overtime for following departments: Academy and Dual 2 Degee staff.
- 8 Dual 2 Degree and ECHS departments
- 9  $\text{YTD Operation \& Maintenance expense} / (\text{Total Student Enrollment} + \text{Total STC Employees}) = n$   
 $n * \text{Total Independents, Academy students per semester, and 11th and 12th ECHS students attending STC campus} =$   
Amount of Operations & Maintenance expense utilized by dual enrollment students
- 10 Student ID Badges for dual students and Comevo Counseling software.
- 11 Utilized Expenditures by Class & Organization Report to determine expenses.  $\text{YTD Tech Maintenance and Repair} / (\text{Total Student Enrollment} + \text{Total STC Employees}) = n$ .  $N * \text{Academy and Independent dual enrollment students per semester} =$  amount of expense utilized by dual students.
- 12 Includes May 2015 Graduation Ceremony.  
Total May 2015 Grad Expense = \$189,873 . Total number of students graduating is 4,190.  
Total number of dual students graduating is 1,614.  
Amount of graduation expense for dual students =  $1,614 / 4,190 = 0.39$   
 $39\% * 189,873.35 = \$74,050.60$
- 13 Includes, salaries, benefits and operating cost.

Preliminary

# Dual Enrollment Program Cost Analysis

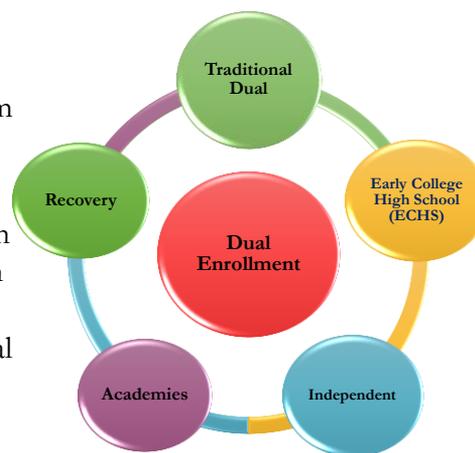
PRELIMINARY REPORT

**Prepared by: The Office of Accountability Services**

Frank Jason Gutierrez, MSCPM, SSBG Director of Accountability Services  
Erika Rodriguez, Project Manager of Accountability Services

## Background

- The program was established in 1997 to provide dual enrollment opportunities to high school students. As of 2014, the program serves over 12,000 students.
- The College has partnerships with 23 school districts at over 70 high school sites and promotes a college-going culture through dual enrollment courses.



## Background cont....

- The Dual Enrollment program at South Texas College is comprised of high school students enrolled in Academy Cohorts, Independents, Traditional Dual, Recovery, and Early College High Schools.

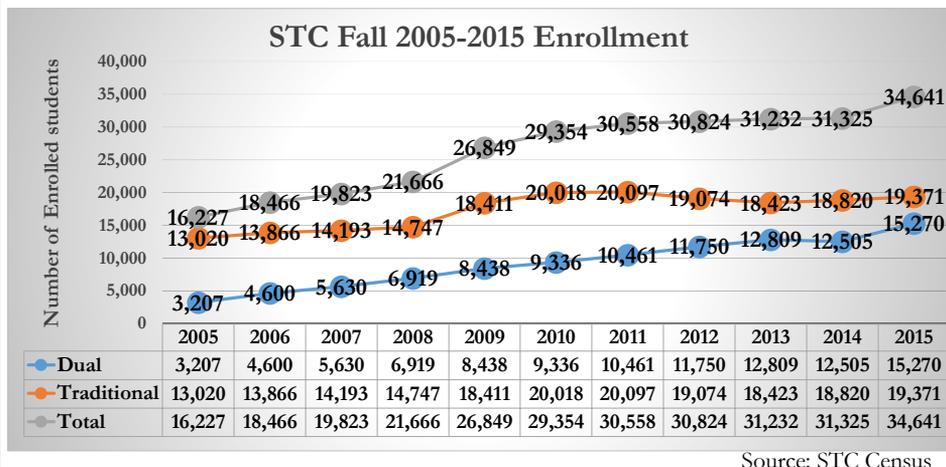
Exhibit 1			
Dual Student Type	Fall 2014	Spring 2015	Summer 2015
ECHS students	3,436	4,047	2,358
Dual Academy Students	154	148	49
Recovery Students	25	29	52
Independents Non-ECHS	112	95	318
Traditional Dual Students	8,778	8,986	1,393
<b>Total Dual Students</b>	<b>12,505</b>	<b>13,305</b>	<b>4,170</b>

Source: RAS Department

## Fall Semester Enrollment

- As of Fall 2015, the program serves over 15,000 dual enrollment students.

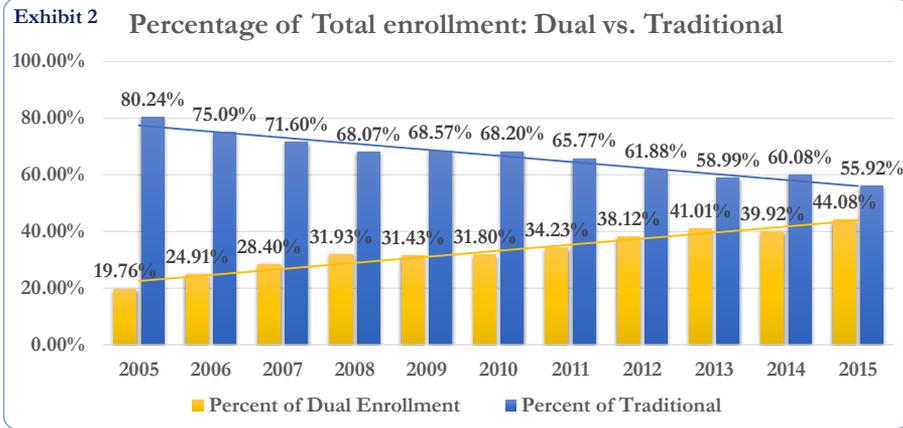
Exhibit 1.1



Source: STC Census

### Fall Semester Enrollment cont....

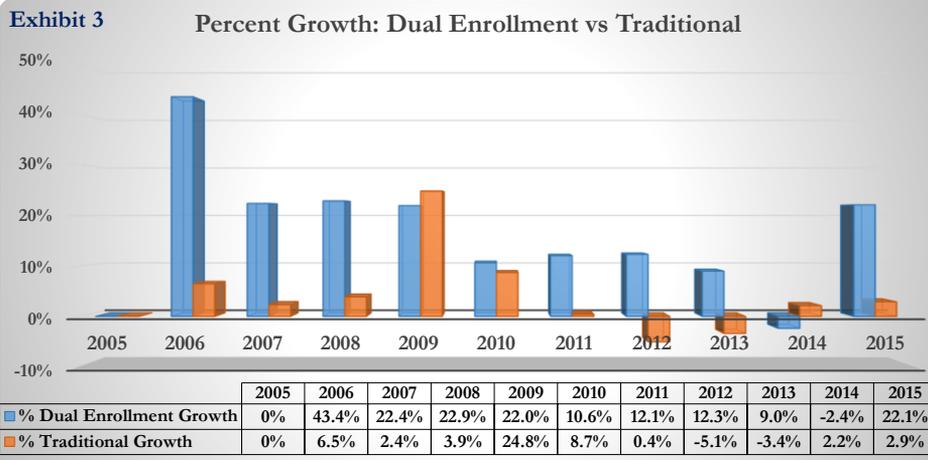
Percentage of dual and traditional enrollment from Fall 2005 through Fall 2015.



Source: STC Census

### Fall Semester Enrollment cont....

Yearly percentage growth of dual and traditional students. Dual is averaging 16% growth in comparison to 4.5% for traditional.

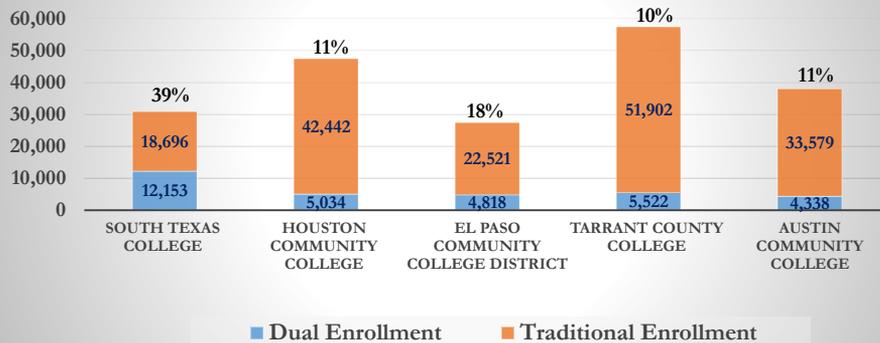


Source: STC Census

## Texas Coordinating Board Fall 2014 Enrollment

Based on data gathered from the Texas Higher Education Coordinating Board for Fall 2014, South Texas College had the highest number of students dual enrollment program.

Exhibit 4 Colleges in Texas: Traditional vs Dual Enrollment - Fall 2014



Source: Texas Higher Education Coordinating Board

## Fall Semester Enrollment Projections

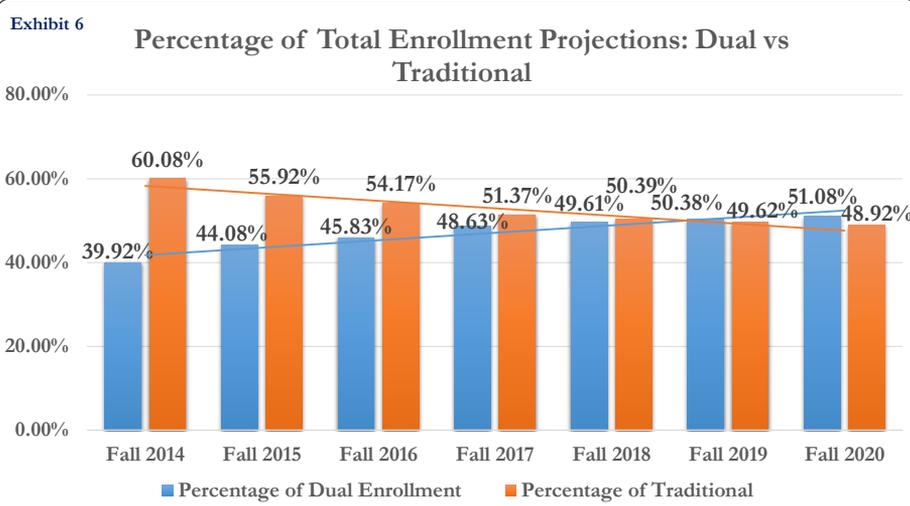
- Dual enrollment growth is anticipated through Fall 2017 due to increase in new Early College High Schools.

Exhibit 5	Fall 2015	Fall 2016	Fall 2017	Fall 2018	Fall 2019	Fall 2020
Dual	15,270	16,797	19,266	20,538	21,708	22,881
Growth	22.11%	10.00%	14.70%	6.60%	5.70%	5.40%
Traditional	19,371	19,855	20,352	20,860	21,382	21,917
Growth	2.93%	2.50%	2.50%	2.50%	2.50%	2.50%
Total	34,641	36,652	39,618	41,398	43,090	44,797
Growth	10.58%	5.81%	8.09%	4.49%	4.09%	3.96%

Source: Comprehensive Operational Plan FY 2015 – 2016 to FY 2019 - 2020

## Fall Semester Enrollment Projections

- By Fall 2019, dual enrollment is anticipated to account for over 50% of the total student population.



Source: Comprehensive Operational Plan FY 2015 – 2016 to FY 2019 - 2020

## Contact Hours

Contact hours revenue received in Base Year Summer 2012, Fall 2012, and Spring 2013 were received by South Texas College and serve as basis for contact hour revenue for FY 2014 – 2015.

**Exhibit 8**

Term	Contact Hours*	Funding Rate (average)	Contact Hours Revenue
Summer I 2012	74,112	\$ 2.66	\$ 197,137.92
Summer II 2012	25,088	2.66	66,734.08
Fall 2012	1,269,904	2.66	3,377,944.64
Spring 2013	1,310,272	2.66	3,485,323.52
<b>Total</b>	<b>2,679,376</b>	<b>\$ 2.66</b>	<b>\$ 7,127,140.16</b>

Source: RAS Department and Texas Higher Education Coordinating Board

## ISD Reimbursement

The Dual Enrollment Course Agreement (DECA) is a contract with the independent school districts. The ISD is responsible for arranging payment to the College for the amount agreed upon within contract terms for providing an instructor.

Exhibit 9	
Term	ISD Reimbursement
Fall 2014	\$ 1,006,961.54
Spring 2015	1,290,098.12
Summer 2015	467,431.40
<b>Total</b>	<b>\$ 2,764,491.06</b>

Source: High School Programs and Services Department

## Independents & Late Registration

Independent students are those who are not enrolled in an Academy cohort or Early College High School; however, are high school junior and senior students eligible to participate in the Dual Enrollment program and receive college credit.

Exhibit 11	
Term	Revenue for Non "s" Sections
Fall 2014	\$ 27,732
Spring 2015	45,992
Summer 2015	92,588
<b>Total</b>	<b>\$ 166,312</b>

Source: Technology Resources

### Late Fees

A \$150.00 late registration fee will be charged to any student requesting to be registered for dual enrollment courses after Census Day.

Exhibit 12	
Term	Late Processing Fee
Fall 2014	\$ 43,200
Spring 2015	28,500
Summer 2015	9,900
<b>Total</b>	<b>\$ 81,600</b>

Source: Business Office

### Faculty Cost – Professor teaching at ISD & Academy Cohorts

Faculty cost is the cost incurred for an STC faculty teaching “s” sections, including course overloads. Table below summarizes the faculty cost for DECAs compared to the amount invoiced from the College to ISD.

Exhibit 13			
Term	Cost for “s” Sections	Amount Invoiced to ISD	Difference
Fall 2014	\$ 1,410,008.94	\$ 886,111.34	\$ (523,897.60)
Spring 2015	1,694,827.73	1,178,998.12	(515,829.61)
Summer 2015	330,605.09	405,931.40	75,326.31
<b>Total</b>	<b>\$ 3,435,441.76</b>	<b>\$ 471,040.86</b>	<b>\$ (964,400.90)</b>

Source: Accountability Services

Exhibit 14			
Term	Faculty Cost to Teach Academy Courses	Amount Invoiced to ISD	Difference
Fall 2014 & Spring 2015	\$ 466,258.63	\$ 231,950.20	\$ (234,308.43)
Summer 2015	79,981.10	61,500.00	(18,481.10)
<b>Total</b>	<b>\$ 546,239.73</b>	<b>\$ 293,450.20</b>	<b>\$ (252,789.53)</b>

Source: Accountability Services

### ISD Faculty Stipend

The Dual Enrollment program utilizes ISD faculty, who meet the requirements of the College, to teach dual enrollment courses at the high school. When the ISD provides an instructor to teach a dual enrollment course, a stipend of \$350 is paid by the College to the dual enrollment faculty for each section.

Exhibit 15			
Term	ISD Faculty Stipend	Benefits at 14.55%	Total
Fall 2014	\$ 376,162.72	54,731.68	\$ 430,894.40
Spring 2015	391,090.00	56,903.60	447,993.60
Summer 2015	30,870.00	4,491.59	35,361.59
<b>Total</b>	<b>\$ 798,122.72</b>	<b>116,126.86</b>	<b>\$ 914,249.58</b>

Source: High School Programs and Services Department

## Proportionate Allocation of Staff to Support the Dual Program

Exhibit 18	
Department	Percent Utilized Towards Dual Enrollment
High School Programs and Services	100%
Dual 2 Degree	100%
Counseling	20%
CLE	5.32%
Library Services General Staff	5.35%
Library Services Dual Enrollment Staff	100%
Research and Analytical Services	21%
Human Resources	5%
Student Activities and Wellness	20%
Testing Center	25%
Advising	20%
College Connections	5%
Admissions	40%
Professional and Organizational Development	20%
Career and Employer Services	20%
Executives and Deans	10-30%
Financial Aid Support	30%
Student Conduct and Conflict Resolution	15%
Program Chairs	25%

## Summary of Financial Highlights

Exhibit 17 provides a summary of the dual enrollment revenues and expenditures.

**REFER TO PAGE 39 IN FINANCE PACKET FOR EXHIBIT 17.**

Exhibit 17				
Summary of Dual Enrollment Revenues and Expenses For semesters Fall 2014, Spring 2015 and Summer 2015				
	Fall 2014	Spring 2015	Summer 2015	Total
<b>Revenues</b>				
State Appropriations	\$ 3,377,944.64	\$ 3,485,323.52	\$ 263,872.00	\$ 7,127,140.16
School District Reimbursement	1,006,061.54	1,290,096.12	467,431.40	2,764,491.06
Dual Enrollment Late Fees	43,200.00	26,500.00	9,900.00	81,600.00
Independent students non "a" section	27,732.00	45,992.00	92,588.00	166,312.00
<b>Total Revenues</b>	<b>\$ 4,455,938.18</b>	<b>\$ 4,849,913.64</b>	<b>\$ 833,791.40</b>	<b>\$ 10,139,543.22</b>
<b>Expenditures</b>				
<b>Direct Costs</b>				
Faculty Cost for DEECAs	1,410,008.94	1,694,827.73	330,405.09	3,435,441.76
Faculty Cost for Academics	252,585.96	213,672.67	79,981.10	546,239.73
ED Teacher Support	430,894.40	447,995.59	35,361.59	914,251.58
College-campus trips		33,879.20		33,879.20
Overtime expense	3,148.11	3,148.12		6,296.23
Mileage Reimbursement	2,899.41	310.85		3,210.26
Operation and Maintenance	267,149.17	255,047.25	66,907.05	592,103.47
Office of Safety and STC Police	65,938.60	63,276.68	16,406.52	145,191.80
Miscellaneous		5,640.79		5,640.79
Tech Maintenance & Replacement	4,022.11	3,914.05		7,936.16
Graduation		74,959.60		74,959.60
HS Program and Dual Degree Cost	665,970.12	732,567.13	266,388.05	1,664,925.30
<b>Proportionate Allocation of Staff to Support Dual</b>				
Research and Analytical Services	28,484.45	31,332.89	11,393.78	71,211.12
Human Resource	1,882.91	2,071.20	753.16	4,707.27
Admission	142,942.63	157,236.89	57,177.65	357,357.17
CLE and Library	128,724.66	141,597.13	51,489.87	321,811.66
Advising services	110,243.47	121,267.81	44,097.39	275,608.67
Counseling services	82,891.18	91,180.29	33,156.47	207,227.94
College Connections	6,963.32	10,518.55	3,824.92	21,306.79
Student Activities and Wellness	59,278.12	65,205.93	23,711.25	148,195.30
Testing Center	66,469.52	73,116.47	26,587.81	166,173.80
Professional Development Cost	29,904.28	32,894.71	11,961.71	74,760.70
Career & Employer Services	23,664.58	26,631.03	9,465.63	59,761.24
Financial Aid Support	190,856.62	210,652.29	76,382.65	477,891.56
Student Conduct and Conflict Resolution	18,367.88	20,204.67	7,347.15	45,919.70
<b>Indirect Cost</b>				
Executives and Deans	156,317.39	171,049.13	62,626.96	390,033.48
Program Chairs	62,072.66	65,279.93	24,829.06	152,181.65
<b>Total Expenses</b>	<b>\$ 4,213,979.49</b>	<b>\$ 4,784,267.88</b>	<b>\$ 1,240,384.46</b>	<b>\$ 10,248,631.83</b>
<b>Net Revenue over Expense</b>	<b>\$ 241,958.69</b>	<b>\$ 66,645.76</b>	<b>\$ (406,593.06)</b>	<b>\$ (99,988.31)</b>
<b>Additional Required Staffing to Support Dual</b>				
Net Revenue over Expense/ Additional Required Staffing to Support Dual	\$ 316,557.79	\$ 348,219.57	\$ 126,633.12	\$ 791,394.48
	\$ (74,699.10)	\$ (282,467.61)	\$ (633,196.18)	\$ (990,462.79)
<b>Waived Tuition and Fees*</b>				
Dual Enrollment Tuition Exemption	\$ (6,141,072.12)	\$ (6,401,106.39)	\$ (1,805,875.92)	\$ (14,348,054.43)
Dual Enrollment Fee Exemption	(2,188,740.25)	(2,239,582.70)	(1,113,877.25)	(5,542,200.20)
<b>Total</b>	<b>\$ (8,229,812.37)</b>	<b>\$ (8,640,690.89)</b>	<b>\$ (2,919,753.17)</b>	<b>\$ (19,890,256.43)</b>

\*Reference report: BMR-A-08

## What are Other Colleges Doing?

Exhibit 22		Fall 2014 Enrollment		
Community College	Dual Enrollment Fee In- District	Dual Enrollment	Total Enrollment	% of Dual
Alamo	Waived Tuition & Fees	8,615	58,292	15%
Alvin	\$30 registration fee; all other fees waived	1,193	4,914	24%
Amarillo	\$50 per semester credit hour	2,082	9,948	21%
Cisco	Reduced rate for tuition & fees	807	3,564	23%
Collin	Based on financial need, waived tuition & fees	3,138	27,525	11%
El Paso	Waived Tuition & Fees	4,818	27,330	18%
Grayson	Based on financial need, waived tuition & fees	845	4,511	19%
Kilgore	\$35 per semester credit hour	1,011	5,740	18%
Lee	Waived 50% of Tuition & mandatory fees; no building use fee	928	6,481	14%
Lone Star	Waived Tuition & Differential Fees	9,372	73,559	13%
Navarro	\$25 per semester credit hour plus technology fee	2,480	9,825	25%
San Jacinto	Waive 55% of tuition and fees	2,635	31,967	8%
Southwest Texas	Waive 15% of tuition and fees	1,622	5,572	29%
Trinity Valley	Waive tuition only for up to 2 courses	1,444	6,755	21%
McLennan	Based on financial need, waived tuition & fees	1,161	8,291	14%
Northeast Texas	Flat rate of \$200 per three hour course	572	3,193	18%

## Recommendations

- Increase Instructor Cost Invoiced to ISDs

Exhibit 23

TRM	SCHD_CODE	SUBJ	CRSE	COURSE_TITLE	LHE	Salary and Benefits cost for "S" Section	Overload Rate	"S" Section Overload Cost	Total "S" section cost	Amount Invoiced to ISD	Variance
201510	LEC	SPAN	1311	Beg. Spanish I-Spanish Sp	3						
201510	LEC	SPAN	1311	Beg. Spanish I-Spanish Sp	3						
201510	LEC	SPAN	1311	Beg. Spanish I-Spanish Sp	3						
201510	LEC	SPAN	1311	Beg. Spanish I-Spanish Sp	3						
201510	LEC	SPAN	1311	Beg. Spanish I-Spanish Sp	3	8,390.33	0	-	8,390.33	2,300.00	(6,090.33)
					15						

Exhibit 24

TRM	SCHD_CODE	SUBJ	CRSE	COURSE_TITLE	LHE	Salary and Benefits cost for "S" Section	Overload Rate	"S" Section Overload Cost	Total "S" section cost	Amount Invoiced to ISD	Variance
201510	LEC	HITT	1305	Medical Terminology I-HYBRID	3						
201510	LEC	HITT	1305	Medical Terminology I-HYBRID	3						
201510	LEC	HITT	1305	Med. Terminology I-HYBRID	3						
201510	LEC	HITT	1305	Medical Terminology I	3						
201510	LEC	HITT	1305	Medical Terminology I	3						
201510	LEC	HITT	1305	Medical Terminology I	3						
201510	LEC	HITT	1305	Medical Terminology I	3						
201510	LEC	HITT	1305	Medical Terminology I	3						
201510	LEC	HITT	2331	Advanced Medical Terminology	3						
201510	LEC	HITT	2331	Advanced Medical Terminology	3						
201510	LEC	HITT	1305	Medical Terminology I	3						
201510	LEC	HITT	1253	Legal/Ethical Aspects of H. I.	2	-	525	1,050.00	1,050.00	2,250.00	1,200.00
					32						

## Recommendations cont.

- Increase Instructor Cost Invoiced to ISDs

Exhibit 25

TRM	SCHD_CODE	SUBJ	CRSE	SECT	COURSE_TITLE	LHE	Salary and Benefits cost for "S" Section	Overload Rate	"S" Section Overload Cost	Total "S" section cost	Amount Invoiced to ISD	Variance
201510	LEC	ENGL	1301	S58	Composition	3						
201510	LEC	ENGL	1301	S59	Composition	3						
201510	LEC	ENGL	1301	S60	Composition	3						
201510	LEC	ENGL	1301	S61	Composition	3						
201510	LEC	ENGL	1301	S62	Composition	3						
201510	LEC	ENGL	1301	S63	Composition	3	32,832.15	650	1,950.00	34,782.15	25,590.24	(9,191.91)
						18						

### Increase fee to the following:

- 3 hr. per week course - \$3,000
- 4 hr. per week course - \$3,500
- 5 hr. per week course - \$3,625
- 6 hr. per week course - \$4,125

## Recommendations cont.

- Implement a Fee per Credit Course

Description	No Impact on Dual Enrollment	Revenue and Expenditures Decrease by 20%	Revenue and Expenditures Decrease by 40%	Revenue and Expenditures Decrease by 60%	Revenue and Expenditures Decrease by 80%
<b>Revenue:</b>					
\$50 Fee Revenue <sup>1</sup>	\$ 4,418,250.00	\$ 3,534,600.00	\$ 2,650,950.00	\$ 1,767,300.00	\$ 883,650.00
Summary of Dual Revenue <sup>2</sup>	7,375,052.16	5,900,041.73	4,425,031.30	2,950,020.86	1,475,010.43
<b>Less Expenses:</b>					
Summary of Dual Expenses	10,208,601.53	8,166,881.22	6,125,160.92	4,083,440.61	2,041,720.31
<b>Net Revenue/Expenses</b>	<b>1,584,700.63</b>	<b>1,267,760.50</b>	<b>950,820.38</b>	<b>633,880.25</b>	<b>\$ 316,940.13</b>

<sup>1</sup> For Fall 2014, Spring 2015 and Summer 2015, total dual ex'd'd independents

<sup>2</sup> Dual Revenue includes: state appropriations, late fees, and independents fee. Excludes ISD reimbursements.

- Shift instruction to the ISDs

Paying a \$350 stipend to ISD teachers will result in a decrease on the overall STC instructor expense.

## Key Points

- Contact hours, adjunct faculty, and overloads assist in offsetting dual enrollment program expenses,
- Cost-savings to families was approximately \$20 mill for FY 2014-2015. This could be potential reinvestment of savings back into the community,
- Dual enrollment is increasing at a rapid rate,
- Perception that South Texas College is an extension of a High School,
- Shifting dual enrollment instruction to be taught by ISD teachers,
- Current projections depict dual students are closing the gap on traditional enrollment which can be expected as early as Fall 2018,
- Potential increased in staffing to fully aid dual enrollment growth,
- Based on the projections of new Early College High Schools, enrollment is expected to increase to 19,630 by Fall 2019.

Questions?

**Review and Recommend Action on Award of Proposals, Reject Proposal, Rescind of Award, Purchases, and Renewals**

Approval of the following proposal awards, reject proposal, rescind of award, purchases, and renewals will be requested at the December 15, 2015 Board meeting as follows:

- |                               |                                   |
|-------------------------------|-----------------------------------|
| <b>A. Awards</b>              | <b>C. Non-Instructional Items</b> |
| <b>B. Instructional Items</b> | <b>D. Technology Items</b>        |

**A. Awards**

**1) Rental of Firefighter Protective Clothing (Award)**

Award the proposal for rental of firefighter protective clothing to **LION TotalCare, Inc.** (Dayton, OH), for the period beginning December 16, 2015 through December 15, 2016 with two one-year options to renew, at an estimated cost of \$9,286.20 per semester with an annual cost of \$18,572.40.

Award	Board Meeting Date	Original Term	Renewal Term
Original	12/15/15	12/16/15 – 12/15/16	2 – one year options

Purpose – The Fire Science Program in the Division of Technology is requesting the rental of firefighter protective clothing for student instruction in the Spring and Fall of 2016 and possibly the Summer. The number of students per semester will not exceed twenty (20) students.

Justification and Benefit – The rental of firefighter protective clothing is needed since the sizes of the required uniform needed for the students will change for every class. It is most cost effective to rent the appropriate sizes needed for each class and important for sanitary purposes to have the uniforms returned and cleaned by the vendor.

The firefighter protective clothing requested for the students is the type used by professional fire fighters. It is critical that the students in the Fire Science Program use this actual protective clothing, given that “live fire training” will be part of the course.

Background - Proposal documents were advertised on October 27, 2015 and November 3, 2015 and issued to three (3) vendors. Two (2) responses were received on November 11, 2015 which were reviewed by the Fire Science Program and Purchasing Department.

Funds for this expenditure are budgeted in the Fire Science Program budget for FY 2015-2016.

**2) Training Services (Award)**

Award the proposal for training services to **Global Knowledge Training, LLC.** (Cary, NC), for the period beginning January 1, 2016 through December 31, 2016 with two one-year options to renew, at an estimated cost of \$134,000.00.

Award	Board Meeting Date	Original Term	Renewal Term
Original	12/15/15	1/1/16 – 12/31/16	2 – one year options

Purpose – South Texas College, Division of Information Services, Planning & Strategic Initiatives have requested proposals from qualified professional individuals and organizations for professional development training courses.

Justification and Benefit – The purpose of the professional development training courses includes, but is not limited to, enhancing staff’s knowledge, skills, abilities and certification in specific areas related to Information Technology. The development will increase the division’s overall performance in key functional areas and positively impact staff’s motivation and individual growth. Also the additional skills staff gain from the training will positively impact the quality of support provided to all College constituents.

Technology Resources completed an internal review of positions and identified the benefit to have specific certifications for certain positions. In response to this finding, a plan was developed to get identified staff training leading to specified certifications.

The available training courses are listed below:

- How to Establish and Manage a Project Management Office
- Learning the Fundamentals of Project Management
- IT Project Management
- How to Perform Business Process Analysis
- A+Certification
- Network+Certification
- Security+Certification
- Information Technology Infrastructure Library (ITIL) Foundation
- Information Technology Infrastructure Library Intermediate (ITIL) Foundation
- Certified Entry Networking Technician (CCENT)

Background - Proposal documents were advertised on October 12, 2015 and October 19, 2015 and issued to fifteen (15) vendors. Six (6) responses were received on November 3, 2015 and reviewed by the Division of Information Services & Planning, Office of Professional Development, and Purchasing Department.

Funds for this expenditure are budgeted in the Office of Strategic Initiatives budget for FY 2015-2016.

### **3) Signs, Flags, and Banners (Reject)**

Reject the proposals for the signs, flags, and banners to include additional products and signage. In the re-bid, specifications will also be revised as needed to eliminate a wide disparity in the vendor’s price proposal.

**4) Records Management Services (Rescind)**

Rescind the award for the records management services to **CTC Distributing, Ltd.** (Edinburg, TX), for the period beginning September 1, 2015 through August 31, 2016, at an estimated amount of \$15,000.00.

At the September 22, 2015 Board of Trustees meeting, the records management services proposal was awarded. CTC Distributing has informed the College that they are unable to provide the required insurance as stated on the request for proposal.

**B. Instructional Items**

**5) Musical Instruments (Purchase)**

Purchase musical instruments from **Woodwind and Brasswind** (South Bend, IN) (New), a Texas Association of School Boards – Buyboard approved vendor, at a total amount of \$18,694.00.

Purpose – The Music Program in the Division of Liberal Arts is requesting to purchase musical instruments for student instruction. It will include brass and woodwind instruments for students to complete their degree.

Justification and Benefit – These instruments are used in music ensembles that include Brass Ensemble, Woodwind Ensemble, and Jazz Ensemble. Participation in music ensembles are an integral part of the degree plan for music majors. Music ensembles perform in College concerts and in outreach concerts for the community at large.

Funds for this expenditure are budgeted in the Music Program budget for FY 2015-2016.

**C. Non – Instructional Items**

**6) Advertising Agreement (Purchase)**

Purchase an advertising agreement with **Rio Grande City Consolidated Independent School District** (Rio Grande City, TX), an interlocal agreement, for the period beginning September 1, 2015 through August 31, 2016, at a total cost of \$10,439.00.

Purpose – The Office of Public Relations and Marketing is requesting to contract advertising and the replacement of the South Texas College logo on the score board.

Justification and Benefit – The advertising agreement is for a Golden Corporate Sponsorship (scoreboard sponsor) which includes sole right to display, project and announce all advertisement (signage, announcements, digital projections, digital displays, digital logos and website advertisement). This will also include the change of the South Texas College logo on the sponsor sign face replacement on the score board.

Funds for this expenditure are budgeted in the Public Relations and Marketing budget for FY 2015-2016.

**7) Furniture (Purchase)**

Purchase furniture from the State of Texas Multiple Award Schedule (TXMAS) approved vendors, at a total amount of \$82,953.74.

#	Vendor	Amount
A	<b>Exemplis Corporation/ Gateway Printing and Office Supply, Inc. (Edinburg, TX)</b>	\$9,645.48
B	<b>The Hon Company/ Gateway Printing and Office Supply, Inc. (Edinburg, TX)</b>	\$7,492.54
C	<b>Krueger International, Inc./ Gateway Printing and Office Supply, Inc. (Edinburg, TX)</b>	\$65,815.72
	Total	\$82,953.74

The purchases can be summarized as follows:

- Exemplis Corporation/Gateway Printing and Office Supply, Inc. (Edinburg, TX)
  - Pecan Campus
    - 20 Chairs for the Academic Affairs Faculty
    - 2 Chairs for Continuing Education Department
  - Technology Campus
    - 5 Chairs for the Academic Affairs Faculty
  
- The HON Company/Gateway Printing and Office Supply, Inc. (Edinburg, TX)
  - Nursing Allied Health Campus
    - 1 Desk Right Return for the Medical Assistant Technology Program
    - 1 Bookcase for the Radiology Technology Program
  - Pecan Campus
    - 2 Storage Cabinets for the Learning Commons and Open Labs
    - 2 Bookcases and 1 Lateral File for the Music Program
    - 20 Bookcases for the Academic Affairs Faculty
  - Technology Campus
    - 5 Bookcases for the Academic Affairs Faculty
  
- Krueger International, Inc./Gateway Printing and Office Supply, Inc. (Edinburg, TX)
  - Mid Valley Campus
    - 16 Student Chairs for the Learning Commons and Open Labs
  - Nursing Allied Health Campus
    - 16 Student Chairs for the Learning Commons and Open Labs
  - Pecan Campus
    - 20 Desks for the Academic Affairs Faculty
  - Starr Campus
    - 12 Student Chairs for the Learning Commons and Open Labs
  - Technology Campus
    - 4 Student Chairs for the Learning Commons and Open Labs
    - 5 Desks for the Academic Affairs Faculty

Fund for these expenditures are budgeted in the requesting department budgets for FY 2015-2016 as follows: CPWE Carryover, Learning Commons and Open Labs, Medical Assistant Technology, Music, New Furniture, and Radiologic Technology.

**8) Third Party Administrator for 403(b) Plan (Renewal)**

Renew the contract for the third party administrator for 403(b) plan with **TSA Consulting Group, Inc.** (Ft. Walton Beach, FL), for the period beginning March 1, 2016 through February 28, 2017, at a total cost of \$6,000.00.

Purpose – The Office of Human Resources is requesting the renewal of the contract to comply with the Internal Revenue 403(b) regulations.

The Internal Revenue Service (IRS) published final 403(b) regulations which replaced the prior regulations in 2007. These regulations apply to all 403(b) plans and became effective on January 1, 2009.

Provisions of the regulations that impact 403(b) plans are as follows:

- Written plan requirements for all 403(b) plans
- Requirements that plan sponsors ensure that there is no conflict between the terms of the written plan and the terms of the 403(b) contracts
- Changes to the direct transfer rules which limits direct transfers from all 403(b) accounts

Justification and Benefit – The third party administrator will ensure that South Texas College is in compliance with the 403(b) regulations as well as verify that all 403(b) vendors maintain compliance. The College has contracted with a third party administrator since February 2008.

The third party administrator also provides:

- Electronic process for automated remittance services
- Contribution audits and correction assistance
- Maximum allowable contribution calculations for all employees each year
- Onsite IRS audit assistance during the years under contract

Background - The Board awarded the contract for the third party administrator at the January 29, 2013 Board of Trustees meeting for one-year with four one-year annual renewals. The third renewal period begins on March 1, 2016 through February 28, 2017.

Award	Board Meeting Date	Original Term	Renewal Term
Original	1/29/13	3/1/13 – 2/28/14	4 – one year options
1 <sup>st</sup> Renewal	12/17/13		3/1/14 – 2/28/15
2 <sup>nd</sup> Renewal	12/16/14		3/1/15 – 2/28/16
3 <sup>rd</sup> Renewal	12/15/15		3/1/16 – 2/28/17

The vendor has complied with all the terms and conditions of the contract and services have been satisfactory.

Funds for this expenditure are budgeted in the Human Resources budget for FY 2015-2016.

**9) Vehicle Fuel Program (Renewal)**

Renew the State Fleet Card Program for vehicle fuel with **U. S. Bank Market Fleet Voyager** (Kansas City, MO), a State of Texas Procurement and Support Services (TPASS) approved vendor, acting by and through the State of Texas Council of Competitive Government (CCG), for the period beginning January 1, 2016 through December 31, 2016, at an estimated cost of \$60,000.00 based on prior year history.

Purpose – The fuel card program is used for College owned vehicles used by Mail Services, Central Receiving, Maintenance and Operations, Nursing and Allied Health-Emergency Medical Technician Program, and the South Texas College Police Department for the day to day operations of the College.

Justification and Benefit – Use of the fuel cards is controlled by the Business Office and Purchasing Department in coordination with supervisors from departments using the cards. The Business Office has the ability to monitor online all fuel purchase transactions.

The advantages of using the state fleet card program are as follows:

- Each card is set up with transaction limits
- Each employee using the card has a personal identification number and transaction limits
- Odometer Readings are required at the pump
- Business Office staff monitors transactions online
- Rebates/Discounts are paid quarterly
- 40,000 approved locations which includes locations less than a mile from the College's campuses
- The gas station with the best price is selected
- Net 30 days for monthly payment with no additional charge
- Various reports are available online for reference

The College is billed on a monthly basis for the actual fuel charges only. No other type of fees are assessed to the College. The estimated price per gallon savings will increase from \$.02 to \$.052 which will be received quarterly in in form of a rebate. The rebate will be based on the vendors Texas sales volume average usage which can range from 1.150% to 1.760% as stated in the agreement. The rebate amount varies, however the College received \$713.85 for 2015 and \$16.32 for 2014.

Funds for this expenditure are budgeted in the Mail Services, Central Receiving, Maintenance and Operations, Emergency Medical Technician Program, and South Texas College Police Department.

## **D. Technology Items**

### **10)Computers, Laptop, and Tablets (Purchase)**

Purchase of computers, laptop, and tablets from the State of Texas Department of Information Resources (DIR) approved vendors **Dell Marketing, LP.** (Dallas, TX) and from the National Joint Powers Alliance approved vendor **CDW Government** (Vernon Hills, IL), in the total amount of \$51,061.49.

All purchase requests for computers, laptop, and tablets have been evaluated by Technology Resources Department and the Chief Information Officer. An itemized list with justification is included for your review and information.

Technology Resources used the following criteria when recommending the purchase of technology:

- Systems being requested meet the South Texas College standard configuration
- The new systems will replace an older model (5+ years and out of warranty)
- Software requirements exceed the system capacity
- System is for a new hire and Technology Resources does not have refurbished systems available
- Instructional and/or business need must be clearly identified/justified for any equipment that is outside standard configuration or does not replace existing office systems. (ex. mobile devices)

The purchases can be summarized as follows:

- Faculty Computers
  - ⇒ 1 Computer for Business Administration Program
  - ⇒ 2 Computers for Computer Science Program
- Staff Computers
  - ⇒ 1 Computer for Centers for Learning Excellence
  - ⇒ 1 Computer for Division of Business and Technology
- Grand-Funded Staff Computers
  - ⇒ 2 Computers for Nursing Shortage Reduction Program FY14 Grant (Associate Degree Nursing Program)
- Grant-Funded Student Lab Computers
  - ⇒ 32 Computers for Carl Perkins Grant Compliance (Sign Language Program)
- Digital Signage Computers
  - ⇒ 2 Computers for Counseling & Disability Services
- Staff Laptop
  - ⇒ 1 Laptop for Technology Support

- Staff/Faculty Tablets
  - ⇒ 2 Tablets for Business Office
  - ⇒ 3 Tablets for Instructional Technologies
  - ⇒ 1 Tablet for the Division of Finance and Administrative Services
  - ⇒ 1 Tablet for the Risk Management
- Faculty Tablets
  - ⇒ 2 Tablets for Diagnostic Sonograph Program
  - ⇒ 3 Tablets for Radiologic Technology Program
  - ⇒ 3 Tablets for Physical Therapy Program

Funds for these expenditures are budgeted in the requesting department budgets for FY 2015-2016 as follows: Business Administration, Computer Science, Centers for Learning Excellence, Division of Business and Technology, Nursing Shortage Reduction Program FY14 Grant, Carl Perkin Grant Compliance, Counseling & Disability Services, Business Office, Instructional Technologies, Diagnostic Sonograph, Radiologic Technology, Division of Finance and Administrative Services, Risk Management, Physical Therapy, and Technology Support.

#### **11)Uninterruptible Power Supply (UPS) (Purchase)**

Purchase an uninterruptible power supply (UPS) from **Dell Marketing, LP.** (Dallas, TX), at a total cost of \$43,345.27.

Purpose – Technology Resources is requesting the purchase of a room size UPS which will provide power to all the equipment at the Starr County Campus main data center located in Building E – South Academic.

Justification and Benefit – The Uninterruptible Power Supply will provide supplemental electricity in case of a power failure and protection from power surges at the Starr County Campus main data center. Technology Resources is preparing this data center as a disaster recovery site. Technology Resources plans to replicate the Enterprise Resource Planning (EPR) system at the Starr County Campus data center by June of 2016.

Funds for this expenditure are budgeted in the Infrastructure budget for FY 2015-2016.

#### **12)Web Portal Software Upgrade and Support (Purchase)**

Purchase the web portal software upgrade and support from the **Texas A&M University – Corpus Christi** (Corpus Christi, TX), on behalf of the Texas Connection Consortium (TCC) and Ellucian Company, LP., at a total cost of \$106,930.00.

Purpose – The web portable software (Luminis) is the college’s web portal known internally as Jagnet. The current version of the software, Luminis 4 will no longer be supported after December 31, 2015 and therefore Technology Resources is requesting to purchase services to upgrade to the latest version, Luminis 5. The portal is used college-wide by faculty, staff, and students for various reasons including registering for classes, viewing

class lists, entering grades, and viewing employee information such as leave balances, pay information, and benefits information.

Justification and Benefit - With the purchase of support, Technology Resources will get support from expert consultants in upgrading and implementing the new software, additionally, staff will be trained in the development and administration of the software. Once upgraded, all faculty, staff, and students will be able to use the updated portal for services such as registration, grade submission, and purchasing of parking permits, among other services.

Luminis was originally purchased in 2004 when the college purchased the Banner enterprise resource planning system. Since the original purchase, the software has gone through one version upgrade. This will be the second version upgrade the software will go through. Maintenance and support for Luminis is renewed every year along with all Ellucian products.

Funds for this expenditure are budgeted in the Application Development Services budget for FY 2015-2016.

### **13)Inventory Scheduling and Tracking Software License Agreement (Renewal)**

Renew the inventory scheduling and tracking software license agreement with **onShore Development, Inc.** (Chicago, IL), for the period beginning December 18, 2015 through December 17, 2016, at a total amount of \$10,697.00.

Purpose – Instructional Technology is requesting to renew the inventory scheduling and tracking software license agreement which is used to track the department inventory in classrooms and inventory that is checked out to faculty and staff.

Justification and Benefit – The inventory scheduling and tracking software is a management application used for scheduling equipment and managing the equipment inventory throughout the College district.

Funds for this expenditure are budgeted in the Instructional Technology budget for FY 2015-2016.

### **Recommendation:**

It is requested that the Finance and Human Resources Committee recommend for Board approval at the December 15, 2015 Board meeting the proposal awards, reject proposal, rescind of award, purchases, and renewals as listed below:

**A. Awards**

**B. Instructional Items**

**C. Non-Instructional Items**

**D. Technology Items**

**A. Awards**

- 1) **Rental of Firefighter Protective Clothing (Award):** award the proposal for the rental of firefighter protective clothing to **LION TotalCare, Inc.** (Dayton, OH), for the period beginning December 16, 2015 through December 15, 2016 with two one-year options to renew, at an estimated cost of \$9,286.20 per semester with an annual cost of \$18,572.40;
- 2) **Training Services (Award):** award the proposal for training services to **Global Knowledge Training, LLC.** (Cary, NC), for the period beginning January 1, 2016 through December 31, 2016 with two one-year options to renew, at an estimated cost of \$134,000.00;
- 3) **Signs, Flags, and Banners (Reject):** reject the proposals for the signs, flags, and banners to include additional products and signage. In the re-bid, specifications will also be revised as needed to eliminate a wide disparity in the vendor’s price proposal;
- 4) **Records Management Services (Rescind):** rescind the award for records management services to CTC Distributing, Ltd. (Edinburg, TX), for the period beginning September 1, 2015 through August 31, 2016, at an estimated amount of \$15,000.00;

**B. Instructional Items**

- 5) **Musical Instruments (Purchase):** purchase musical instruments from **Woodwind and Brasswind** (South Bend, IN) (New), a Texas Association of School Boards – Buyboard approved vendor, at a total amount of \$18,694.00;

**C. Non – Instructional Items**

- 6) **Advertising Agreement (Purchase):** purchase an advertising agreement with **Rio Grande City Consolidated Independent School District** (Rio Grande City, TX), an interlocal agreement, for the period beginning September 1, 2015 through August 31, 2016, at a total cost of \$10,439.00;
- 7) **Furniture (Purchase):** purchase furniture from the State of Texas Multiple Award Schedule (TXMAS) approved vendors, at a total amount of \$82,953.74

#	Vendor	Amount
A	<b>Exemplis Corporation/ Gateway Printing and Office Supply, Inc.</b> (Edinburg, TX)	\$9,645.48
B	<b>The Hon Company/ Gateway Printing and Office Supply, Inc.</b> (Edinburg, TX)	\$7,492.54
C	<b>Krueger International, Inc./ Gateway Printing and Office Supply, Inc.</b> (Edinburg, TX)	\$65,815.72
	Total	\$82,953.74

- 8) **Third Party Administrator for 403(b) Plan (Renewal):** renew the contract for the third party administrator for 403(b) plan with **TSA Consulting Group, Inc.** (Ft. Walton Beach, FL), for the period beginning March 1, 2016 through February 28, 2017, at a total cost of \$6,000.00;
- 9) **Vehicle Fuel Program (Renewal):** renew the State Fleet Card Program for vehicle fuel with **U. S. Bank Market Fleet Voyager** (Kansas City, MO), a State of Texas

Procurement and Support Services (TPASS) approved vendor, acting by and through the State of Texas Council of Competitive Government (CCG), for the period beginning January 1, 2016 through December 31, 2016, at an estimated cost of \$60,000.00 based on prior year history;

**D. Technology**

- 10)Computers, Laptop, and Tablets (Purchase):** purchase of computers, laptop, and tablets from the State of Texas Department of Information Resources (DIR) approved vendor **Dell Marketing, LP.** (Dallas, TX) and from the National Joint Powers Alliance approved vendor **CDW Government** (Vernon Hills, IL), in the total amount of \$51,061.49;
- 11)Uninterruptible Power Supply (UPS) (Purchase):** purchase an uninterruptible power supply (UPS) from **Dell Marketing, LP.** (Dallas, TX), at a cost of \$43,345.27;
- 12)Web Portal Software Upgrade and Support (Purchase):** purchase the web portal software upgrade and support from the **Texas A&M University – Corpus Christi** (Corpus Christi, TX), on behalf of the Texas Connection Consortium (TCC) and Ellucian Company, LP., at a total cost of \$106,930.00;
- 13)Inventory Scheduling and Tracking Software License Agreement (Renewal):** renew the inventory scheduling and tracking software license agreement with **onShore Development, Inc.** (Chicago, IL), for the period beginning December 18, 2015 through December 17, 2016, at a total amount of \$10,697.00.

**SUMMARY TOTAL:**

The total for all proposal awards, purchases, reject proposal, rescind of award, purchases, and renewals is \$542,692.90

**SOUTH TEXAS COLLEGE**  
**1. RENTAL OF FIREFIGHTER PROTECTIVE CLOTHING**  
**PROJECT NO. 15-16-1036**

<b>VENDOR</b>		LION TotalCare, Inc.		Texas Fire Gear, LLC./ dba PPE Care	
<b>ADDRESS</b>		7200 Poe Ave		2650 Old Louetta Loop #8	
<b>CITY/STATE/ZIP</b>		Dayton, OH 45414		Spring, TX 77388	
<b>PHONE</b>		937-898-1949		832-668-0488	
<b>FAX</b>		937-415-1994			
<b>CONTACT</b>		Mark T. Smith		Paul Portis	
#	Description	Unit Price	Extension	Unit Price	Extension
1	Rental per Set of Protective Gear for 16 weeks. Includes: Coat, Pants, Suspenders, Fire Boots, Nomex Hoods, Gloves and Gear Bag	\$ 464.31*	\$ 464.31	\$ 450.00	\$ 450.00
2	Option 2: Student Rental via www.exgearrental.com	\$ 499.80*	\$ 499.80		
3	Option 2: Shipping & Handling flat rate fee covers outbound and inbound ground freight within the 48 contiguous states.	\$ 39.00	\$ 39.00		
<b>Replacement Cost due to damaged or lost gear:</b>					
4	1 Coat	\$ 720.00	\$ 720.00	Lost or Stolen gear will be charged at market value minus age of gear. Neglect damage to gear that could have been prevented will be charged at market value.	
5	1 Pant	\$ 470.00	\$ 470.00		
6	1 Suspenders	\$ 40.00	\$ 40.00		
7	1 Helmet	\$ 170.00	\$ 170.00		
8	1 Boots	\$ 130.00	\$ 130.00		
9	1 Gear Bag	\$ 54.00	\$ 54.00		
10	1 Full Ensemble	\$ 1,584.00	\$ 1,584.00		
11	1 Replacement Face Shield	\$ 40.00	\$ 40.00	\$ 50.00	\$ 50.00
<b>Cancellation/Early Termination Fees</b>					
12	1 Coat	\$ 44.50	\$ 44.50		
13	1 Pant	\$ 44.50	\$ 44.50		
14	1 Helmet	\$ 25.00	\$ 25.00		
15	1 Boots	\$ 28.60	\$ 28.60		
<b>Escalation</b>					
16	2nd Year	0%		0%	
17	3rd Year	5%		0%	
<b>TOTAL EVALUATION POINTS</b>		95.09		92.65	
<b>EVALUATION RANKING</b>		1		2	

\*Student keep hood and gloves. Rental return includes coat, pant, boots, and gear bag.

**SOUTH TEXAS COLLEGE**  
**1. RENTAL OF FIREFIGHTER PROTECTIVE CLOTHING**  
**PROJECT NO. 15-16-1036**  
**EVALUATION FORM**

<b>VENDOR</b>		LION TotalCare, Inc.		Texas Fire Gear, LLC./ dba PPE Care	
<b>STREET</b>		7200 Poe Ave Ste 400		2650 Old Louetta Loop #8	
<b>CITY/STATE/ZIP</b>		Dayton, OH 45414		Spring, TX 77388	
<b>PHONE</b>		937-898-1949		832-668-0488	
<b>FAX</b>		937-415-1994			
<b>CONTACT</b>		Mark T. Smith		Paul Portis	
1	The purchase price. (up to 40 points)	38.76	38.76	40	40
		38.76		40	
		38.76		40	
2	The reputation of the vendor and the vendor's goods and/or services. (up to 15 points)	15	15	14	13.66
		15		13	
		15		14	
3	The quality of the vendor's goods and/or services. (up to 16 points)	15	15	15	14.33
		15		13	
		15		15	
4	The extent to which the vendor's goods or services meet the College's needs. (up to 20 points)	19	19.33	19	17.66
		20		16	
		19		18	
5	The vendor's past relationship with the College. (up to 3 points)	3	3	2	2
		3		2	
		3		2	
6	The impact on the ability of the College to comply with laws and rules relating to Historically Underutilized Business. (up to 1 point)	0	0	0	0
		0		0	
		0		0	
7	The total long-term cost to the College to acquire the vendor's goods or services. (up to 5 points)	4	4	5	5
		4		5	
		4		5	
<b>TOTAL EVALUATION POINTS</b>		95.09		92.65	
<b>RANKING</b>		1		2	

**SOUTH TEXAS COLLEGE  
2. TRAINING SERVICES  
PROJECT NO. 15-16-1032**

<b>VENDOR</b>	<b>Advanced Technology Group, Inc.</b>	<b>Global Knowledge Training, LLC.</b>	<b>Netcom Learning, Inc.</b>	<b>New Horizons/dba 5 Point Enterprises, LLC.</b>	<b>PM Centers USA, LLC.</b>	<b>Saifirst Corporation</b>
<b>ADDRESS</b>	5600 Roswell Rd Atlanta, GA 30342	9000 Regency Pwy Ste 400 Cary, NC 27518	20 W 33rd St 4th Fl New York, NY 10001	2727 NW Loop 410 San Antonio, TX 78230	634 Alpha Dr RIDC Park Pittsburgh, PA 15238	One Tower Ln Ste 1700 Oak Brook Terrace, IL 60181
<b>CITY/STATE/ZIP</b>	Atlanta, GA 30342	Cary, NC 27518	New York, NY 10001	San Antonio, TX 78230	Pittsburgh, PA 15238	Oak Brook Terrace, IL 60181
<b>PHONE</b>	404-252-9611	919-469-7020	212-629-7265	210-308-8200	412-963-1347	630-684-0355
<b>FAX</b>	404-252-8118	919-463-1282	646-843-4960	412-963-8618	412-963-8618	630-684-0344
<b>CONTACT</b>	Bob Hamilton	Brian Holland	David Fremed	Chuck Weisbrich	Mark Balish	Parm Soni
<b>Description</b>	<b>Proposed</b>	<b>Proposed</b>	<b>Proposed</b>	<b>Proposed</b>	<b>Proposed</b>	<b>Proposed</b>
<b>#</b>	<b>Proposed</b>	<b>Proposed</b>	<b>Proposed</b>	<b>Proposed</b>	<b>Proposed</b>	<b>Proposed</b>
<b>A. How to Establish and Manage a Project Management Office - Twelve (12) participants</b>						
1	Price for Minimum of 12 participants	\$9,275.00	\$13,500.00	\$17,573.00	\$10,655.00	\$13,140.00
2	Price for each participant beyond the 12	\$500.00	\$580.00	\$808.65	\$746.25	\$995.00
3	Training Duration (Days)	4	4	5	2	4
<b>B. Learning the Fundamentals of Project Management- Twenty (20) participants</b>						
1	Price for 20 participants	\$10,945.00	\$4,995.00	\$23,573.00	\$15,630.00	\$17,900.00
2	Price for each participant beyond the 20	\$400.00	\$150.00	\$808.65	\$696.50	\$695.00
3	Exam Voucher per student			\$300.00		
4	Training Duration (Days)	3	1	3	2	3
<b>C. IT Project Management - Fifteen (15) participant</b>						
1	Price for up to 15 participants	\$11,375.00	\$11,750.00**	\$22,306.00	\$12,893.75	\$14,925.00
2	Price for each participant beyond the 15	\$500.00	\$700.00	\$1,113.75	\$746.25	\$795.00
3	Exam Voucher per student			\$280.00		
4	Training Duration (Days)	4	4	5	2	4
<b>D. How to Perform Business Process Analysis -Twenty (20) participants</b>						
1	Price for up to 20 participants	\$15,875.00	\$15,000.00	\$34,475.00	\$15,630.00	\$13,900.00
2	Price for each participant beyond the 20	\$600.00	\$800.00	\$1,212.75	\$696.50	\$495.00
3	Exam Voucher per student			\$450.00		
4	Training Duration (Days)	5	4	4	2	3
<b>E. A + Certification - Fifteen (15) participants</b>						
1	Price for up to 15 participants	\$29,645.00	\$16,000.00***	\$21,031.00	No Bid	\$26,850.00
2	Price for each participant beyond the 15	\$1,275.00	\$900.00	\$1,113.75	No Bid	\$1,295.00
3	Exam Voucher per student			\$195.00		
4	Training Duration (Days)	10 (Two 5-day Sessions)	5	5	No Bid	10 (Two 5-day Sessions)
<b>F. Network+Certification - Fifteen (15) participants</b>						
1	Price for up to 15 participants	\$14,845.00	\$14,000.00***	\$22,306.00	No Bid	\$13,425.00
2	Price for each participant beyond the 15	\$675.00	\$700.00	\$1,113.75	No Bid	\$695.00
3	Exam Voucher per student			\$280.00		
4	Training Duration (Days)	4	5	5	No Bid	5

**SOUTH TEXAS COLLEGE  
2. TRAINING SERVICES  
PROJECT NO. 15-16-1032**

<b>VENDOR</b>	<b>Advanced Technology Group, Inc.</b>	<b>Global Knowledge Training, LLC.</b>	<b>Netcom Learning, Inc.</b>	<b>New Horizons/dba 5 Point Enterprises, LLC.</b>	<b>PM Centers USA, LLC.</b>	<b>Saifirst Corporation</b>
<b>ADDRESS</b>	5600 Roswell Rd Atlanta, GA 30342	9000 Regency Pwy Ste 400 Cary, NC 27518	20 W 33rd St 4th Fl New York, NY 10001	2727 NW Loop 410 San Antonio, TX 78230	634 Alpha Dr RIDC Park Pittsburgh, PA 15238	One Tower Ln Ste 1700 Oak Brook Terrace, IL 60181
<b>CITY/STATE/ZIP</b>	Atlanta, GA 30342	Cary, NC 27518	New York, NY 10001	San Antonio, TX 78230	Pittsburgh, PA 15238	Oak Brook Terrace, IL 60181
<b>PHONE</b>	404-252-9611	919-469-7020	212-629-7265	210-308-8200	412-963-1347	630-684-0355
<b>FAX</b>	404-252-8118	919-463-1282	646-843-4960	412-963-8618	412-963-8618	630-684-0344
<b>CONTACT</b>	Bob Hamilton	Brian Holland	David Fremed	Chuck Weisbrich	Mark Balish	Parm Soni
<b>Description</b>	<b>Proposed</b>	<b>Proposed</b>	<b>Proposed</b>	<b>Proposed</b>	<b>Proposed</b>	<b>Proposed</b>
<b>#</b>	<b>Proposed</b>	<b>Proposed</b>	<b>Proposed</b>	<b>Proposed</b>	<b>Proposed</b>	<b>Proposed</b>
<b>G. Security+Certification- Fifteen (15) participants</b>						
1	Price for up to 15 participants	\$17,915.00	\$15,000.00****	\$22,681.00	No Bid	\$13,425.00
2	Price for each participant beyond the 15	\$800.00	\$800.00	\$1,113.75	No Bid	\$695.00
3	Exam Voucher per student			\$305.00		
4	Training Duration (Days)	5	5	5	No Bid	5
<b>H. Information Technology Infrastructure Library (ITIL) Foundation- Fifteen (15)</b>						
1	Price for up to 15 participants	\$10,275.00	\$16,800.00****	\$17,731.00	No Bid	\$14,925.00
2	Price for each participant beyond the 15	\$500.00	\$900.00	\$897.75	No Bid	\$795.00
3	Exam Voucher per student			\$215.00		
4	Training Duration (Days)	3	3	3	No Bid	3
<b>I. Information Technology Infrastructure Library Intermediate (ITIL) Foundation- Fifteen (15)</b>						
1	Price for up to 15 participants	\$12,375.00	\$23,000.00****	\$22,636.00	No Bid	\$17,925.00
2	Price for each participant beyond the 15	\$600.00	\$1,100.00	\$1,167.75	No Bid	\$895.00
3	Exam Voucher per student			\$260.00		
4	Training Duration (Days)	4	5	4	No Bid	3
5	Option 2: Capability Courses 5 Days each addl \$700					
<b>J. Certified Entry Networking Technician (CCENT) Fifteen (15) participants</b>						
1	Price for up to 15 participants	\$16,245.00	\$26,000.00****	\$25,891.00	No Bid	\$14,925.00
2	Price for each participant beyond the 15	\$650.00	\$1,200.00	\$1,482.75	No Bid	\$795.00
3	Exam Voucher per student			\$150.00		
4	Training Duration (Days)	5	5	5	No Bid	5
<b>Escalation</b>						
<b>2nd Year</b>		2%	No Response	5%	0%	2%
<b>3rd Year</b>		3%	No Response	5%	0%	2%
<b>TOTAL EVALUATION POINTS</b>		80.81	77.22	65.35	73.21	71.09
<b>RANKING</b>		2	3	6	4	5

\*\*There is an attached certification exam that costs \$555.00. This is not included in the cost as not all students may have the right credentials. Students who are interested in taking the exam should have met the following criteria set by the PMI: A bachelor's degree and 4,500 hours of Project Management experience, and 35 hours of classroom instruction that relate to project management objectives (NetCom's PMP training satisfies this requirement) - OR - a High School diploma or equivalent and 7,500 hours of Project Management experience. Supporting Documentation is required for the above qualifications.

\*\*\* Includes Exam Vouchers- Guarantee Policy: Participants can repeat the class by joining a NetCom Public Class at no cost. This is valid within 12 months. NetCom will provide the students with Measure Up Practice exam, when available. Before taking the certification exam, the student should have scored 80% in the Measure Up practice test.

**SOUTH TEXAS COLLEGE  
2. TRAINING SERVICES  
PROJECT NO. 15-16-1032  
EVALUATION FORM**

VENDOR	Advanced Technology Group, Inc.	Global Knowledge Training, LLC.	Netcom Learning, Inc.	New Horizons/ dba 5 Point Enterprises, LLC.	PM Centers USA, LLC.	Saifirst Corporation
CITY/STATE	Atlanta, GA 30342	Cary, NC 27518	New York, NY 10001	San Antonio, TX 78230	Pittsburgh, PA 15238	Oak Brook Terrace, IL
PHONE/FAX	404-252-9611	919-469-7020	212-629-7265	210-308-8200	412-963-1347	630-684-0355
FAX	404-252-8118	919-463-1282	646-843-4960		412-963-8618	630-684-0344
CONTACT	Bob Hamilton	Brian Holland	David Fremed	Chuck Weisbrich	Mark Balish	Parm Soni
1 The purchase price. (up to 40 points)	36	40	34.4	23.2	30.4	27.6
	36	40	34.4	23.2	30.4	27.6
	36	40	34.4	23.2	30.4	27.6
	36	40	34.4	23.2	30.4	27.6
	36	40	34.4	23.2	30.4	27.6
	36	40	34.4	23.2	30.4	27.6
2 The reputation of the vendor and the vendor's goods and/or services. (up to 18 points)	17	16	16	17	17	16
	18	18	10	18	10	15
	18	18	12	15	14	16
	14	15	10	10	10	9
	9	15	15	10	15	15
	15	18	14	15	14	15
3 The quality of the vendor's goods and/or services. (up to 18 points)	17	17	15	16	16	16
	18	18	14	18	10	15
	17	17	14	16	14	17
	5	14	10	5	10	9
	5	15	15	10	15	10
	15	18	14	14	14	15
4 The extent to which the vendor's goods and/or services meet the College's needs. (up to 15 points)	14	14	13	14	14	13
	15	15	10	15	11	12
	14	14	11	14	10	14
	5	12	6	5	3	6
	7	12	13	10	12	7
	15	15	12	11	11	11
5 The vendor's past relationship with the College. (up to 3 points)	2	3	2	2	2	2
	2	3	2	2	2	2
	2	2	2	2	2	2
	2	3	2	2	2	2
	2	2	2	2	2	2
	2	3	2	2	2	2

**SOUTH TEXAS COLLEGE  
2. TRAINING SERVICES  
PROJECT NO. 15-16-1032  
EVALUATION FORM**

VENDOR	Advanced Technology Group, Inc.		Global Knowledge Training, LLC.		Netcom Learning, Inc.		New Horizons/ dba 5 Point Enterprises, LLC.		PM Centers USA, LLC.		Saifirst Corporation	
6 The impact on the ability of the College to comply with laws relating to Historically Underutilized Businesses. (up to 1 point)	0		0		0		0		0		0	
	0		0		0		0		0		0	
	0		0	0	0		0		0		0	
	0		0	0	0		0		0		0	
	0		0	0	0		0		0		0	
	0		0	0	0		0		0		0	
7 The total long-term cost to the College to acquire the vendor's goods or services. (up to 5 points)	4		5		5		2		5		4	
	2		5		0		0		5		3	
	3		3	4.5	3		3		3		3	
	4		4		3		2	1.33	2		2	
	3		5		5		5		5		3	
	3		5		5		5		5		3	
<b>TOTAL EVALUATION POINTS</b>		80.81	94.15		77.22		65.35		73.21		71.09	
<b>EVALUATION RANKING</b>		2	1		3		6		4		5	

# **NO BACKUP FOR**

## **3. Signs, Flags, and Banners (Reject)**

# **NO BACKUP FOR**

## **4. Records Management Services (Rescind)**

**SOUTH TEXAS COLLEGE  
5. MUSICAL INSTRUMENTS  
PROJECT NO. R0072063**

<b>NAME</b>		Woodwind & Brasswind		
<b>ADDRESS</b>		4004 Technology Dr		
<b>CITY/STATE/ZIP</b>		South Bend, IN 46628		
<b>PHONE</b>		800-346-4448		
<b>FAX</b>		800-266-5962		
<b>CONTACT</b>		Gregory Spretnjak		
#	Qty	Description	Unit Price	Extension
1	1	Yamaha Euphonium	\$ 5,160.00	\$ 5,160.00
2	1	Yamaha Soprano Saxophone	\$ 3,711.00	\$ 3,711.00
3	1	Yamaha Tenor Saxophone	\$ 2,425.00	\$ 2,425.00
4	1	Miraphone Tuba	\$ 7,398.00	\$ 7,398.00
<b>TOTAL AMOUNT</b>			\$	18,694.00

**SOUTH TEXAS COLLEGE  
6. ADVERTISING AGREEMENT**

<b>NAME</b>			Rio Grande City Consolidated Independent School District	
<b>ADDRESS</b>			Fort Ringgold	
<b>CITY/STATE/ZIP</b>			Rio Grande City, TX	
<b>PHONE</b>			956-716-6711	
<b>FAX</b>			956-716-6610	
<b>CONTACT</b>			Oneida Balderas	
#	Qty	Description	Unit Price	Extension
1	1	2015 - 2016 Advertisement Agreement	\$ 8,000.00	\$ 8,000.00
2	1	Sponsor Sign Face Replacement	\$ 2,439.00	\$ 2,439.00
<b>TOTAL AMOUNT</b>			\$	10,439.00

**SOUTH TEXAS COLLEGE  
7. DISTRICT WIDE FURNITURE REQUEST  
DECEMBER 15, 2015**

#	Qty	Description	Unit Price	Extension	Requesting Department
<b>Exemplis Corporation/Gateway Printing and Office Supply, Inc. (TXMAS-4-7110240)</b>					
1	20	40Y.A17 TR2 Sit On It Task Enhanced Synchro Control Chair	\$332.24	\$6,644.80	New Furniture - Ricardo De La Garza Office Chairs to be used by faculty and staff in the new offices located at the Pecan Campus Portable Buildings
2	5	40Y.A17 TR2 Sit On It Task Enhanced Synchro Control Chair	\$332.24	\$1,661.20	New Furniture - Ricardo De La Garza Office Chairs to be used by faculty and staff in the new offices located at the Technology Campus Portable Buildings
3	2	40Y.A17 TR2 Sit On It Task Enhanced Synchro Control Chair	\$332.24	\$664.48	CPWE - Carryover - Juan Carlos Aguirre Office Chairs to be used by Continuing Education staff
4	1	Labor to receive, inspect, deliver, install and remove debris	\$675.00	\$675.00	
		<b>Exemplis Corporation Total</b>		<b>\$9,645.48</b>	
<b>The Hon Company/Gateway Printing &amp; Office Supply, Inc. (TXMAS-6-7111060)</b>					
1	2	HSC2472 Storage Cabinet 24Dx36Wx72H, Charcoal	\$352.05	\$704.10	Learning Commons and Open Labs - Lelia Salinas Storage Cabinet needed for the Open Labs
2	1	H38215R Right Return w/ Lock, Charcoal	\$354.60	\$354.60	Medical Asst Technology Program - Abigail Rodriguez To replace broken computer desk
3	1	HS72ABC Brigade Bookcase 5-Shelf, Black	\$164.16	\$164.16	Music Program - William Buhidar
	1	HS72ABC Brigade Bookcase 5-Shelf, Black	\$164.16	\$164.16	Bookcase and Lateral File to be used by the Music Department
	1	H893 Brigade Lateral File 3 Drawer, Black	\$482.36	\$482.36	
4	20	HS72ABC Brigade Bookcase, 5 Shelf, Black	\$164.16	\$3,283.20	New Furniture - Ricardo De La Garza Bookcases to be used by faculty and staff in the new offices located at the Pecan Campus Portable Buildings
5	5	HS72ABC Brigade Bookcase, 5 Shelf, Black	\$164.16	\$820.80	New Furniture - Ricardo De La Garza Bookcases to be used by faculty and staff in the new offices located at the Technology Campus Portable Buildings
6	1	HS72ABC Brigade Bookcase, 5 Shelf, Black	\$164.16	\$164.16	Radiologic Technology Program - Crystal Bird Bookcase will be used by Radiology Instructor
7	1	Labor to receive, inspect, deliver, install and remove debris	\$1,355.00	\$1,355.00	
		<b>The Hon Company Total</b>		<b>\$7,492.54</b>	

**SOUTH TEXAS COLLEGE  
7. DISTRICT WIDE FURNITURE REQUEST  
DECEMBER 15, 2015**

#	Qty	Description	Unit Price	Extension	Requesting Department
<b>Krueger International, Inc./Gateway Printing &amp; Office Supply, Inc. (TXMAS-14-710180)</b>					
1	16	TPNAU Torsion Pedestal Base Chair	\$308.64	\$4,938.24	Learning Commons and Open Labs - Lelia Salinas Chairs to be used in the student group stations in the Mid Valley Library Study Rooms
2	16	TPNAU Torsion Pedestal Base Chair	\$308.64	\$4,938.24	Learning Commons and Open Labs - Lelia Salinas Chairs to be used in the student group stations in the Nursing Allied Health Library Study Rooms
3	12	TPNAU Torsion Pedestal Base Chair	\$308.64	\$3,703.68	Learning Commons and Open Labs - Lelia Salinas Chairs to be used in the student group stations in the Starr Campus Library Study Rooms
4	4	TPNAU Torsion Pedestal Base Chair	\$308.64	\$1,234.56	Learning Commons and Open Labs - Lelia Salinas Chairs to be used in the student group stations in the Technology Campus Library Study Rooms
5	20	7D/D3066-74P-F Desk Full Modesty Panel 74P Edge	\$526.56	\$10,531.20	New Furniture - Ricardo De La Garza
	20	7D/R2448-74P-F Desk, Return Modesty Panel	\$382.56	\$7,651.20	Desk and chairs to be used by faculty and staff in the new offices
	20	S7P/1530/WBBF Files Supporting Ped-Box	\$384.48	\$7,689.60	located at the Pecan Campus Portable Buildings
	20	S7P/1524WFF Files Supporting Ped File	\$333.60	\$6,672.00	
	20	RAPWAUS Rapture Four-Leg Armchair	\$183.84	\$3,676.80	
6	5	7D/D3066-74P-F Desk Full Modesty Panel 74P Edge	\$526.56	\$2,632.80	New Furniture - Ricardo De La Garza
	5	7D/R2448-74P-F Desk, Return Modesty Panel	\$382.56	\$1,912.80	Desk and chairs to be used by faculty and staff in the new offices
	5	S7P/1530/WBBF Files Supporting Ped-Box	\$384.48	\$1,922.40	located at the Technology Campus Portable Buildings
	5	S7P/1524WFF Files Supporting Ped File	\$333.60	\$1,668.00	
	5	RAPWAUS Rapture Four-Leg Armchair	\$183.84	\$919.20	
7	1	Labor to receive, inspect, deliver, install and remove debris	\$5,725.00	\$5,725.00	
<b>Krueger International, Inc. Total</b>				<b>\$65,815.72</b>	
<b>FURNITURE TOTAL</b>				<b>\$82,953.74</b>	



P.O. Box 9701  
McAllen, TX 78502-9701

Purchasing and Distributional Services  
3200 W. Pecan Blvd. • McAllen, TX 78501

(956) 872-4681  
Fax (956) 872-4688

November 11, 2015

TSA Consulting Group, Inc.  
Attn: Ms. Janet Williamson  
15 Yacht Club Dr NE  
Ft Walton Beach, FL 32548

Dear Ms. Williamson:

On January 29, 2013, South Texas College awarded a contract to TSA Consulting Group, Inc. for Third Party Administrator for 403(b) Plan. The award allowed for four one-year renewal options on the contract if the terms and conditions remain the same. We are currently in the last few months of the third year of the contract and would like to renew for an additional one-year period. The third renewal period will be from March 1, 2016 through February 28, 2017.

We are requesting that you respond to us in writing if this would be acceptable to your company. For your convenience, we are providing a place for your signature approval at the bottom of the letter. If in acceptance of this extension, you may sign where indicated. The letter may be return via fax at (956) 872-4688 or email to Becky Cavazos at [beckyc@southtexascollege.edu](mailto:beckyc@southtexascollege.edu).

Sincerely,

A handwritten signature in cursive script that reads 'Becky Cavazos'.

Rebecca R. Cavazos  
Director of Purchasing

Renewal of contract accepted through February 28, 2017 with no change in terms and conditions as per the South Texas College bid previously submitted.

Authorized Signature: Janet Williamson

Name Printed: Janet Williamson

Date: 11/12/15

**NO  
BACKUP  
FOR**

**9. Vehicle  
Fuel Program  
(Renewal)**

**SOUTH TEXAS COLLEGE  
10. DISTRICT WIDE TECHNOLOGY REQUEST  
DECEMBER 15, 2015**

<b>COMPUTERS</b>					
#	Qty	Description	Unit Price	Extension	Requesting Department
1	1	Computer 3020 MT, 15-4590 Processor, 500GB Hard Drive, 8GB Memory 20" Monitor, Integrated Video Card, 16X DVD+/-RW, Warranty	\$ 680.00	\$ 680.00	Centers for Learning Excellence - Cody Gregg (1) New system for new Dept Staff
2	1	Computer 3020 MT, 15-4590 Processor, 500GB Hard Drive, 8GB Memory 20" Monitor, Integrated Video Card, 16X DVD+/-RW, Warranty	\$ 680.00	\$ 680.00	Business Administration Program - Rosemond Moore (1) New system for new Dept Faculty
3	2	Computer 3020 MT, 15-4590 Processor, 500GB Hard Drive, 8GB Memory 20" Monitor, Integrated Video Card, 16X DVD+/-RW, Warranty	\$ 680.00	\$ 1,360.00	Computer Science Program - Saeed Molki (1) Replacement of 7-yr-old system for Dept Faculty (1) Replacement of 5-yr-old system for Dept Faculty
4	32	Computer 3020 MT, 15-4590 Processor, 500GB Hard Drive, 8GB Memory 20" Monitor, Integrated Video Card, 16X DVD+/-RW, Warranty	\$ 680.00	\$ 21,760.00	Carl Perkins Grant Compliance - Samantha Uriegas (32) Replacement of systems for American Sign Language student lab @ PCN
5	1	Computer 3020 MT, 15-4590 Processor, 500GB Hard Drive, 8GB Memory (2) 20" Monitor, Integrated Video Card, 16X DVD+/-RW, Warranty	\$ 892.18	\$ 892.18	Division of Business & Technology - Mario Reyna (1) New system for new Dept Staff
6	2	Computer 7020 MT, 15-4590 Processor, 250GB Hard Drive, 8GB Memory 19" Monitor, 1GB Radeon Video Card, 16X DVD+/-RW, Warranty	\$ 957.01	\$ 1,914.02	Nursing Shortage Reduction FY14 (Grant) - Samantha Uriegas (2) New systems for new Dept Staff
7	2	Computer 7020 MT, 15-4590 Processor, 250GB Hard Drive, 8GB Memory 19" & 20" Monitor, 1GB Radeon Video Card, 16X DVD+/-RW, Warranty	\$ 1,136.40	\$ 2,272.80	Counseling & Disability Services - Santa Pena (1) New digital signage player system for Counseling Center @ NAH (1) New digital signage player system for Counseling Center @ MV
		<b>COMPUTER TOTAL</b>		\$ 29,559.00	
<b>LAPTOP</b>					
8	1	Chromebook 7310, 16GB Storage, Intel Celeron 3205U, 4GB RAM, Intel Dual Band Wireless Card, Warranty	\$ 517.15	\$ 517.15	Technology Support - Lucio Gonzalez (1) System for Dept Staff to support end-users, test, and troubleshoot
		<b>LAPTOP TOTAL</b>		\$ 517.15	
<b>TABLETS</b>					
9	1	Microsoft Surface Pro 4, 256GB Storage, Core i5, 8GB RAM, Type-Cover Keyboard, Warranty	\$ 1,471.66	\$ 1,471.66	Risk Management - Mary Elizondo (1) Mobile system for Dept Staff
10	1	Microsoft Surface Pro 4, 256GB Storage, Core i5, 8GB RAM, Type-Cover Keyboard, Warranty	\$ 1,471.66	\$ 1,471.66	Finance and Administrative Services - Mary Elizondo (1) Mobile system for Dept Staff

SOUTH TEXAS COLLEGE  
10. DISTRICT WIDE TECHNOLOGY REQUEST  
DECEMBER 15, 2015

<b>COMPUTERS</b>					
#	Qty	Description	Unit Price	Extension	Requesting Department
11	2	Microsoft Surface Pro 4, 128GB Storage, Core i5, 4GB RAM, Type-Cover Keyboard, Warranty	\$ 1,212.84	\$ 2,425.68	Business Office - Myriam Lopez (2) Mobile systems for Dept Staff
12	3	Microsoft Surface Pro 4, 128GB Storage, Core i5, 4GB RAM, Type-Cover Keyboard, VGA/DVI/HDMI Adapter, Warranty	\$ 1,388.60	\$ 4,165.80	Instructional Technologies - Marie Evans (3) Mobile systems for Dept Staff/Faculty to checkout
13	3	Microsoft Surface Pro 4, 128GB Storage, Core i5, 4GB RAM, Type-Cover Keyboard, Dock Station, Warranty	\$ 1,364.08	\$ 4,092.24	Physical Therapy Program - Diana Hernandez (3) Mobile systems for Dept Faculty
14	2	Microsoft Surface Pro 4, 256GB Storage, Core i5, 8GB RAM, Type-Cover Keyboard, Warranty	\$ 1,471.66	\$ 2,943.32	Diagnostic Sonograph Program - Crystal Bird (2) Mobile systems for Dept Faculty for clinical/classroom educational support
15	3	Microsoft Surface Pro 4, 256GB Storage, Core i5, 8GB RAM, Type-Cover Keyboard, Warranty	\$ 1,471.66	\$ 4,414.98	Radiologic Technology Program - Crystal Bird (3) Mobile systems for Dept Faculty for clinical/classroom educational support
		<b>TABLET TOTAL</b>		\$ 20,985.34	
		<b>COMPUTER/LAPTOP/TABLET TOTAL</b>		\$ 51,061.49	

**SOUTH TEXAS COLLEGE**  
**11. UNINTERRUPTIBLE POWER SUPPLY**

<b>NAME</b>			Dell Marketing, LP.	
<b>ADDRESS</b>			P O Box 676021	
<b>CITY/STATE/ZIP</b>			Dallas, TX 75267	
<b>PHONE</b>			800-456-3355	
<b>FAX</b>			512-283-9092	
<b>CONTACT</b>			Carlos Nazas	
#	Qty	Description	Unit Price	Extension
1	1	Uninterruptible Power Supply CS South Texas College - Part No. ISX0001248441-0006	\$ 43,345.27	\$ 43,345.27
<b>TOTAL AMOUNT</b>			\$	43,345.27

**SOUTH TEXAS COLLEGE**  
**12. WEB PORTAL SOFTWARE UPGRADE AND SUPPORT**

<b>NAME</b>		Texas A & M University - Corpus Christi on behalf of the Texas Connection Consortium and Ellucian Company, LP.		
<b>ADDRESS</b>		6300 Ocean Dr Unit 5733		
<b>CITY/STATE/ZIP</b>		Corpus Christi, TX 78412		
<b>PHONE</b>		361-825-2134		
<b>FAX</b>		361-825-5810		
<b>CONTACT</b>		Dana Aikman		
#	Qty	Description	Unit Price	Extension
1	1	Luminis 4.5 Migration Services	\$ 71,060.00	\$ 71,060.00
2	1	Project Management	\$ 11,220.00	\$ 11,220.00
3	1	Load Testing Tool Rental Fee	\$ 10,000.00	\$ 10,000.00
4	1	Luminis System Administration Training for Luminis 5	\$ 6,300.00	\$ 6,300.00
5	1	Luminis Portlet Development Training for Luminis 5	\$ 2,100.00	\$ 2,100.00
6	1	Luminis ODSL Knowledge Pro - 5 Users Subscription Period: 12/1/15-11/30/16	\$ 6,250.00	\$ 6,250.00
<b>TOTAL AMOUNT</b>			\$	106,930.00

**SOUTH TEXAS COLLEGE**  
**13. INVENTORY SCHEDULING AND TRACKING SOFTWARE**  
**LICENSE AGREEMENT**  
**PROJECT NO. R0072646**

		<b>NAME</b>	onShore Development, Inc.	
		<b>ADDRESS</b>	3701 N Ravenswood Ave, Ste 250	
		<b>CITY/STATE/ZIP</b>	Chicago, IL 60613	
		<b>PHONE</b>	773-477-7019	
		<b>FAX</b>	773-477-7021	
		<b>CONTACT</b>	Daniel Pyne	
#	Qty	Description	Unit Price	Extension
1	1	WebCheckout License Renewal	\$ 8,197.00	\$ 8,197.00
2	1	One Year of Web Checkout Remote Server Management and Hosting	\$ 2,500.00	\$ 2,500.00
<b>TOTAL AMOUNT</b>			\$	10,697.00

## **Review and Recommend Action on New and Revised Policies**

Approval of new and revised policies will be requested at the December 15, 2015 Board meeting.

### **A. New**

#### **a. Proposed New Policy #4112: Self-Reporting of Criminal Conduct**

The new policy is necessary for the following reasons:

- The new policy requires employees to self-report criminal conduct to support the Code of Professional Ethics requirement that the administration, faculty, and staff shall support the goals and ideals of the institution and shall act in public and private affairs in such a manner as to bring credit to the institution.
- The new policy is necessary to strengthen efforts to maintain a healthy and safe environment and protect the College's financial and physical assets.

### **B. Revised**

#### **a. Revise Policy #3235: Tuition/Fee Waiver for Dual Enrollment Students Sponsored by Cooperating School Districts**

Request for the revision to the policy is necessary for the following reason:

- To revise the policy by deleting the fee amount, since the Board of Trustees approved a change to the fee, from \$150 to \$200. This revision will allow Board approval changes to be consistent with Board approved policy.

#### **b. Revise Policy #3620: College Sanctioned Travel for Students**

Request for the revisions to the policy are necessary for the following reasons:

- To more fully clarify and detail the process and requirements for College Sanctioned Travel by South Texas College Students

#### **c. Revise Policy #4216: Discrimination, Harassment, Retaliation, and Sexual Misconduct**

Request for the revisions to the policy are necessary for the following reasons:

- To incorporate clarification of prohibited discrimination on the basis of pregnancy and to comply with federal regulations under Title IX.

The new and revised policies follow in the packet for the Committee's information and review. The additions to the policy are highlighted in yellow and the deletions are designated with a red strikeout.

The new and revised policies have been reviewed by staff, the President's Cabinet, President's Administrative Staff, Planning and Development Council (PDC) staff, and by South Texas College's Legal Counsel.

It is requested that the Finance and Human Resources Committee recommend for Board approval, at the December 15, 2015 Board meeting, the new and revised policies as presented and which supersedes any previously adopted Board policy.

## MANUAL OF POLICY

<b>Title</b>	<b>Self-Reporting of Criminal Conduct</b>	<b>4112</b>
<b>Legal Authority</b>	<b>Approval of the Board of Trustees</b>	
<b>Date Approved by Board</b>	<b>Board Minute Order dated November 24, 2015</b>	

South Texas College requires employees to self-report criminal conduct.

### **I. Reporting of Criminal Charges or Arrest**

Any employee that is arrested for or charged with a felony or misdemeanor offense in this State, or any other jurisdiction, other than a traffic offense that is punishable by a fine only, is required to report such arrest or charge to South Texas College. This report must be made to the Office of Human Resources within five business days of the employee first being arrested, summoned, or served with a charging instrument such as a citation, an information, or an indictment. An employee is not excused from making this report because the employee is detained or incarcerated pending release on bail. This report may be made by the employee or by any other person acting at the employee's request. An employee's supervisor that receives a report under this policy shall, within three business days, thereafter, forward the report to the Office of Human Resources.

### **II. Report of Disposition of Criminal Charges**

Additionally, an employee is required to report to the Office of Human Resources of the disposition of the criminal charges, i.e., acquittal, conviction, pre-trial diversion, or deferred adjudication. This report must be made within three business days of the disposition of the criminal charges.

### **III. Report of Revocation of Probation or Adjudication**

Any employee that is serving a suspended sentence and is placed on community supervision/probation, or whose adjudication of guilt has been deferred pending successful completion of community supervision/probation shall report to the Office of Human Resources within five days of receiving notice that a court proceeding has been scheduled concerning revocation of the employee's community supervision/probation or concerning adjudication of the employee's guilt. The employee shall immediately inform the Office of Human Resources of the outcome of any such revocation or adjudication proceeding.

### **IV. Report of Revocation of Parole or Supervised Release**

Any employee that is on parole or supervised release shall report to the Office of Human Resources within five days of receiving notice that a court proceeding has been scheduled concerning revocation of the employee's parole or supervised release. The employee shall immediately inform the Office of Human Resources of the outcome of any such revocation proceeding.

### **V. Form of Report**

Initially, any report required under this policy may be verbal if making a written report is impracticable during the five-business day period due to the employee being detained or incarcerated pending release on bail. The verbal notice shall be reduced to writing and provided to the Office of Human Resources within three days of the employee being released on bail.

### **VI. Disciplinary Action**

An employee or supervisor who fails to comply with the notice requirements of this policy may be subject to disciplinary action, including dismissal, in accordance with existing policy.

~~Strikethrough denotes deletion~~

*Italics denote addition*

## MANUAL OF POLICY

<b>Title</b>	<b>Tuition/Fee Waiver for Dual Enrollment Students Sponsored by Cooperating School Districts</b>	<b>3235</b>
<b>Legal Authority</b>	<b>Approval of the Board of Trustees</b>	
<b>Date Approved by Board</b>	<b>Board Minute Order Dated November 19, 1996 As Amended by Board Minute Order Dated March 11, 1999 As Amended by Board Minute Order dated March 27, 2000 As Amended by Board Minute Order dated May 6, 2004 As Amended by Board Minute Order dated July 28, 2005 As Amended by Board Minute Order dated April 16, 2009 As Amended by Board Minute Order dated December 8, 2015</b>	

Tuition and fees except for those specifically addressed in the Dual Enrollment Course Agreement, will be waived for students of cooperating school districts who are participating in dual enrollment college classes, provided the following conditions are met:

- 1) the cooperating school district participates in the College's Dual Enrollment Program, Academies, or an Early College High School associated with the College.
- 2) the cooperating school district agrees to provide a school district instructor who meets the College's criteria and all qualifications to be employed as a Dual Enrollment Faculty member;
- 3) the school district agrees to be invoiced and pay mileage and cost of a College instructor(s), as delineated on the Dual Enrollment Course Agreement, in cases where a College instructor is required;
- 4) the cooperating school district agrees to follow all course curriculum, procedures, and textbook requirements of the College;
- 5) the cooperating school district agrees to provide the classroom, equipment and materials, and cover any nursing/allied health course-specific testing fees and student liability insurance as applicable.

A late enrollment fee ~~of \$150~~ per course *as approved by the Board of Trustees and as stated on the Student Tuition and Fees Schedule* will be assessed for each student admitted after the College's census date.

Enrollment of students in the College's Dual Enrollment Program, Academies, and Early College High Schools will be governed by all applicable state and federal regulations.

~~Strikethrough denotes deletion~~  
*Italics denote addition*

## MANUAL OF POLICY

Title	College Sanctioned Travel for Students	3620
Legal Authority	Approval of the Board of Trustees	Page 1 of 3
Date Approved by Board	Board Minute Order dated November 9, 1995 As Amended by Board Minute Order dated December 20, 2001 As Amended by Board Minute Order dated July 28, 2005 As Amended by Board Minute Order dated ???	

~~Students will be permitted to travel off campus only pursuant to this policy and procedures approved by the College President.~~ Texas Education Code Section 51.950 requires that the College adopt a student travel policy applicable to student travel to certain College organized or sponsored events or activities.

This policy shall apply to student travel that is undertaken as follows:

1. by one or more students presently enrolled at the ~~institution~~ College
2. to reach an activity or event that is:
  - located more than 25 miles from ~~an~~ STC South Texas College, and ~~location that is~~
  - organized and sponsored by STC South Texas College, and that is:
    - ⇒ funded by STC South Texas College, and the ~~travel~~ transportation is undertaken using a vehicle ~~owned or~~ leased by STC South Texas College; or
    - ⇒ the transportation is required by a student organization registered at STC South Texas College.

### DEFINITIONS

- “College” shall mean South Texas College.
- “Vehicle” and “Motor Vehicle” shall mean a motor vehicle as defined in the Texas Transportation Code, Section 54.
- “Travel” shall refer to travel to an event or activity.
- “Event” and “Activity” refers to a congregation or gathering of people for any athletic, educational, cultural, artistic academic or other purpose or the occurrence of a public act, display, spectacle, or other activity within the realm of the College’s educational function. Regular classroom and related on campus instruction do not constitute an event or an activity.
- “Leased” shall refer to an authorized, written agreement for the use of a motor vehicle between the College, as lessee, and a party, as lessor, for the purpose of travel as defined in this policy.

STC South Texas College students are likely to travel via charter transportation services, public transportation, or automobile ~~or commercial airlines~~. STC South Texas College students and student travel arrangements shall comply with all state and federal laws regarding travel safety and any policies or rules of the College including but not limited to the use of seat belts or other safety devices. Drivers and Occupants must ensure the vehicle manufacturer’s recommended load capacity is not exceeded. Occupants of motor vehicles shall not possess, consume, or transport any alcoholic beverages or illegal substances. Driver shall not operate the vehicle if fatigued or otherwise unfit to drive.

It is the responsibility of all individuals taking part in travel that is organized and sponsored by the College to behave in a manner that in no way detracts from the surrounding environmental safety, to act to avoid and prevent safety hazards associated with their travel, and to act in such a manner as to comply with all College standards, policies, and procedures insofar as they may be considered applicable to the circumstances.

~~Strikethrough denotes deletion~~

*Italics denote addition*

## MANUAL OF POLICY

<b>Title</b>	<b>College Sanctioned Travel for Students</b>	<b>3620</b>
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~~All rules and regulations regarding passenger capacity shall be complied with.~~ South Texas College prohibits the purchase and/or rental of 15 passenger vans for reasons of safety and liability.

### **EMPLOYEES - TRAVEL BY MEANS OF A VEHICLE LEASED BY THE COLLEGE**

Only employees who are acting within the course and scope of College-related activities may operate College-rented or College-leased vehicles. Any individual employee authorized by his/her supervisor in writing to transport students, operating a leased vehicle providing transportation services to students to travel to an event or activity as defined herein ~~that is not employed by a licensed commercial transportation service provider is expected to~~ shall have the following documentation ~~proper credential or licenses~~. Such documentation shall be provided to ~~STC's representative~~ the College prior to the commencement of the travel. ~~Any non-commercial operator~~ The employee providing transportation services must:

- be ~~a full-time~~ an employee of the College that is on the list of the College's qualified motor vehicle driver list,
- have completed student travel safety training,
- ~~provided~~ provide a copy of ~~license~~ valid driver's license
- provide a copy of personal automobile insurance coverage
- ~~agree not to operate the mode of transportation if fatigued or otherwise unfit to operate the vehicle~~
- Employee must be a covered employee under the College's insurance policy

The leased vehicle must have a current state inspection and registration

The College does not provide College-owned vehicles for the use of transporting students to an event or an activity. Rental vehicles used for College-sanctioned travel are to be rented in the name of the College.

### **EMPLOYEES – TRAVEL BY MEANS OF A PERSONAL VEHICLE**

South Texas College employees are strongly discouraged from transporting South Texas College students in their personal vehicles. Employees are not required, and shall not be compelled to transport any College employees or students.

### **STUDENTS - TRAVEL BY PRIVATELY OWNED VEHICLES**

~~Student furnished transportation is not sanctioned transportation pursuant to this policy.~~

Students driving privately-owned vehicles for organized student travel must have a valid Texas or other state driver license and possess personal automobile insurance coverage as mandated by the state of Texas, and their vehicles must have a current state inspection and registration. Students who drive their privately owned vehicles assume responsibility for the liability for themselves and the passengers traveling in their vehicle. No coverage for personal injuries or property damage is available to students if they drive their personal vehicles on College-related events or activities as defined herein.

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## MANUAL OF POLICY

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This policy shall be published ~~as part of the next scheduled printing of~~ **in** the College Catalog and Student Handbook. ~~Student travel procedures will also be disseminated and reviewed with students prior to departure for travel regulated by this policy.~~ **The Office of Student Affairs maintains guidelines concerning student travel that are reviewed with students and staff and are updated on an annual basis. The Vice President for Student Affairs and Enrollment Management and the Dean of Student Affairs shall establish procedures for the implementation of this policy.**

~~The Vice President for Student Affairs and Enrollment Management and the Dean of Student Life and Wellness shall establish procedures for the implementation of this policy.~~

<b>Title</b>	<b>Discrimination, Harassment, Retaliation, and Sexual Misconduct</b>	<b>4216</b>
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### **I. Purpose**

South Texas College is committed to providing an environment that respects the dignity and worth of every member of its community. Members of the campus community are entitled to an educational, learning, and working environment free of discrimination, harassment, retaliation, and sexual misconduct. To ensure compliance with federal and state civil rights laws, the College has developed internal policies that will provide a supportive process for individuals who report discrimination, harassment, retaliation, or sexual misconduct. These laws include, but are not limited to, Title II of the Americans with Disabilities Act of 1990, Title VII of the 1964 Civil Rights Act; Title IX of the Education Amendments of 1972; Section 504 of the Rehabilitation Act of 1973, ~~and~~ the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act, as amended by Section 304 of the Violence Against Reauthorization Act of 2013, *and H.B. 699 84<sup>th</sup> Legislature.*

### **II. Title IX Statement**

*Title IX of the Education Amendments 1972 (20 U.S.C. s1681 et seq.) and it's implementing regulations, 34 C.F.R. Part 106 (Title IX),*

*"No person in the United States shall, on the basis of sex, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any education program or activity receiving Federal financial assistance."*

The College strives to maintain a healthy and safe environment where all members of the community, students, faculty and staff feel welcome on College campuses and classrooms. Students, faculty and staff are thus prohibited from conducting themselves in a way that results in any form of sexual harassment, sex-based harassment and/or sexual violence.

### **III. Prohibited Conduct**

Prohibited conduct includes discrimination, harassment, retaliation and sexual misconduct as defined by this policy, even if the behavior does not rise to the level of unlawful conduct. Specific acts of prohibited conduct are described in this policy. *Prohibited conduct, by any employee or student, is subject to disciplinary action up to and including dismissal or expulsion from the College.*

### **IV. Discrimination**

The College prohibits discrimination, including harassment, against any employee, applicant for employment, student or applicant for admission on the basis of any protected class. Protected classes include: race, color, national origin, religion, age, sex, gender, physical or mental disability, genetic information, veteran status, or any other basis prohibited by law.

Discrimination is defined as prohibited conduct directed at an employee or student on the basis of race, color, national origin, religion, age, sex, *including pregnancy and parental status*, gender, physical or mental disability, genetic information, veteran status, or any other basis prohibited by law, that adversely affects the employee's employment or that adversely affects the student.

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*As Amended by Board Minute Order dated November 24, 2015****V. Pregnancy and Parenting***

*The College prohibits discrimination on the basis of sex, including pregnancy and parental status, in any educational activity or program.*

***Employee:***

*The College prohibits discrimination on the basis of sex. The term 'on the basis of sex' includes, but is not limited to, because of or on the basis of pregnancy, childbirth, or related medical conditions; and women affected by pregnancy, childbirth, or related medical conditions shall be treated the same for all employment-related purposes, including receipt of benefits under fringe benefit programs, as other persons not so affected but similar in their ability or inability to work.*

***Student:***

*The College specifically prohibits discrimination against a student based on pregnancy, childbirth, false pregnancy, termination of pregnancy, or recovery from any of these conditions. The College prohibits applying any rule related to a student's parental, family, or marital status that treats students differently based on their sex.*

*The College prohibits excluding a pregnant student from participating in any part of an educational program. This prohibition applies to specific classes such as advanced placement or honors classes, extracurricular programs, interscholastic sports, honor societies, and opportunities for student leadership, among other activities. Pregnant students shall be allowed to participate in classes and extracurricular activities without having to present a doctor's note, unless the College requires a doctor's note from all students who have a physical or emotional condition requiring treatment by a doctor.*

*In addition, the College shall excuse a student's absences because of pregnancy or childbirth for as long as the student's doctor deems the absences medically necessary. When a student returns to school, she must be allowed to return to the same academic and extracurricular status as before her medical leave began.*

*Pregnant students shall be allowed to make up work and tests missed because of pregnancy leave.*

*Pregnant students shall be provided reasonable adjustments necessary because of pregnancy, such as larger desks, elevator access, and more bathroom breaks as necessary.*

*Any special services provided to students who have temporary medical conditions must also be provided to a pregnant student.*

***V. VI. Harassment******Employee:***

Prohibited harassment of an employee is defined as physical, verbal, or nonverbal conduct based on an employee's race, color, national origin, religion, age, sex, gender, physical or mental disability, genetic information, veteran status, or any other basis prohibited by law, when the conduct is so severe, persistent, or pervasive that the conduct:

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1. Has the purpose or effect of unreasonably interfering with the employee's work performance;
2. Creates an intimidating, threatening, hostile, or offensive work environment; or
3. Otherwise adversely affects the employee's performance, environment, or employment opportunities.

Student:

Prohibited harassment of a student is defined as physical, verbal, or nonverbal conduct based on the student's race, color, national origin, religion, age, sex, gender, physical or mental disability, genetic information, veteran status, or any other basis prohibited by law, when the conduct is so severe, persistent, or pervasive that the conduct:

1. Affects a student's ability to participate in or benefit from an educational program or activity, or creates an intimidating, threatening, hostile, or offensive educational environment;
2. Has the purpose or effect of substantially or unreasonably interfering with the student's academic performance; or
3. Otherwise adversely affects the student's educational opportunities.

**~~VI.~~ VII. Racial Harassment**

Racial harassment occurring in any campus, division, department, or any work unit by any employee or student is unacceptable behavior, and any practice or behavior that constitutes racial harassment will be dealt with appropriately.

Any employee or student who is found to have engaged in such conduct shall be subject to appropriate disciplinary action, up to and including dismissal or expulsion, in accordance with procedural and applicable due process requirements.

Racial harassment in the workplace and schools is an illegal practice under Section 703 of Title VII of the 1964 Civil Rights Act, as amended, and Title IX of the Education Amendments of 1972, as amended.

Examples of conduct that constitutes racial harassment include racially derogatory remarks, racial slurs or any other racially motivated action.

Such conduct is a violation when:

1. The employee's or student's submission to such conduct is an explicit or implied condition of employment or academic efforts; or
2. The employee's or student's response to such conduct becomes a basis for employment or academic decision; or
3. The conduct produces an intimidating hostile, or offensive work or study environment.

Nothing in this policy should be interpreted to prohibit or restrict speech that is permitted by the Texas or U.S. Constitutions.

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The College prohibits retaliation against an employee or student who makes a claim alleging to have experienced discrimination or harassment, or against another employee or student who, in good faith, makes a report, serves as a witness, or otherwise participates in an investigation.

~~An employee or student who intentionally makes a false claim, offers false statements, or refuses to cooperate with a College investigation regarding harassment or discrimination is subject to appropriate discipline.~~

**~~VIII.~~ IX. Sexual Misconduct**

This policy prohibits any form of sexual misconduct. Sexual misconduct includes, but is not limited to, behaviors often described as sexual harassment, sex or gender discrimination, sexual ~~assault~~ *violence*, rape, stalking, and relationship violence (including domestic *violence and* dating *violence* ~~and sexual violence~~). It is a violation of policy and the law, including Title IX, to commit these acts or attempt to commit them. Sexual misconduct can occur in any sex or gender configuration regardless of sex and gender identity whether it be an employee or student.

*Any employee or student who is found to have engaged in sexual misconduct shall be subject to appropriate disciplinary action, up to and including dismissal or expulsion and may be prosecuted under State law. This policy shall be applied without regard to the gender of the person involved.*

**A. Sexual Harassment**

South Texas College assumes an affirmative posture to prevent and eliminate sexual misconduct, including sexual harassment in any division, department, or any unit by any individual. It is the policy of South Texas College to provide an educational and working environment for its students, faculty, staff, guests and visitors that is free from sex discrimination and sexual harassment. It is the policy of the College that any practice or behavior that constitutes sexual harassment will not be tolerated. This policy has been developed to reaffirm this principle and to provide recourse for those individuals whose rights have been violated.

Sexual Harassment is unwelcome verbal or physical conduct that is,

- sufficiently severe, persistent or pervasive that it, unreasonably interferes with, denies or limits someone's ability to participate in or benefit from the College's educational program and/or activities, and is
- based on power differentials (quid pro quo), the creation of a hostile environment, or retaliation.

**1. Physical conduct** that, depending on the totality of circumstances present, including frequency and severity, may constitute sexual harassment includes, but is not limited to:

- Unwelcome intentional touching; or
- Deliberate physical interference with or restriction of movement.

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**2. Verbal conduct** is defined as oral, written, or symbolic expressions that:

- Personally describe or are personally directed at a specific individual or group of identifiable individuals; and
- Are not necessary to an argument for or against the substance of any political, religious, philosophical, ideological, or academic idea.

Verbal conduct that, depending on the totality of circumstances present, may constitute sexual harassment includes, but is not limited to:

- Explicit or implicit propositions to engage in sexual activity;
- Gratuitous comments, jokes, questions, anecdotes or remarks of a sexual nature about clothing or bodies;
- Gratuitous remarks about sexual activities or speculation about sexual experiences;
- Persistent, unwanted sexual or romantic attention;
- Subtle or overt pressure for sexual favors;
- Exposure to sexually suggestive visual displays such as photographs, graffiti, posters, calendars or other materials;
- Deliberate, repeated humiliation or intimidation based upon sex.

Sexual harassment in the workplace and schools is an illegal practice under Section 703 of Title VII of the 1964 Civil Rights Act, as amended, and Title IX of the Education Amendments of 1972, as amended. ~~and the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act, as amended by Section 304 of the Violence Against Women Reauthorization Act of 2013~~

#### B. Consensual Relationships

~~Therefore,~~ It is the policy of South Texas College that supervisors and faculty shall not enter into any type of consensual romantic or sexual relationship with staff whom they supervise or with students enrolled in their courses. ~~It is the policy of South Texas College that~~ Employees with direct teaching, supervisory, advisory, or evaluative responsibility over other employees, students and/or student employees recognize and respect the ethical and professional boundaries that must exist in ~~consensual~~ relationships with students or employees of the College.

~~Consensual relationships, as defined in this policy, create conflicts of interest and/or appearances of impropriety that impair the integrity of academic and employment decisions. Such relationships also contain the potential for exploitation of the subordinate employee, student or student employee and the possible professional or academic disadvantage of third parties, and can subject both the College and individuals to the risk of liability.~~

~~When both parties have consented at the outset to a romantic, intimate, or sexual relationship, this consent does not remove grounds for a charge of conflict of interest, sexual harassment, or violation of~~

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~~applicable parts of misconduct as defined in Policy# 4920 Discipline and Dismissal, based upon subsequent unwelcome conduct.~~

### C. Consent

Consent is:

- Permission to engage in sexual **activity**
- Clear, knowing and voluntary, prior to and during sexual activity
- Active, not passive. Silence, in and of itself, cannot be interpreted as consent.

Consent can be given by words or actions, as long as those words or actions create mutually understandable clear permission regarding willingness to engage in (and the conditions of) sexual activity.

- Consent to any one form of sexual activity ~~cannot~~ **does not** automatically imply consent to any other forms of sexual activity.
- Previous relationships or prior consent ~~cannot~~ **does not** imply consent to future sexual acts.
- In order to give effective consent, one must be of legal age. In Texas, the age of consent is 17.
- Sexual activity with someone who one should know to be -- or based on the circumstances should reasonably have known to be -- mentally or physically incapacitated (by alcohol or other drug use, unconsciousness or blackout), constitutes a violation of this policy.

### D. Coercion

Coercion is unreasonable pressure for sexual activity. When someone makes clear to you that they do not want sex, that they want to stop, or that they do not want to go past a certain point of sexual interaction, continued pressure beyond that point can be coercive.

There is no requirement that a party resists the sexual advance or request, but resistance is a clear demonstration of non-consent. The presence of force is not demonstrated by the absence of resistance. Sexual activity that is forced is by definition non-consensual, but nonconsensual sexual activity is not by definition forced.

### E. Incapacitation

Incapacitation is a state where someone cannot make rational, reasonable decisions because they lack the capacity to give knowing consent (e.g., to understand the “who, what, when, where, why or how” of their sexual interaction).

~~The sexual orientation and/or gender identity of individuals engaging in sexual activity is not relevant to allegations under this policy.~~

### ~~F. Non-Consensual Sexual Intercourse~~

~~Defined as any sexual penetration or intercourse (anal, oral, or vaginal), however slight, with any object by a person upon another person that is without consent and/or by force.~~

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~~Sexual penetration includes vaginal or anal penetration by a penis, tongue, finger, or object, or oral copulation by mouth to genital contact or genital to mouth contact.~~

#### ~~G. Non-Consensual Sexual Contact~~

~~Defined as any intentional sexual touching, however slight, with any object by a person upon another person that is without consent and/or by force.~~

~~Sexual touching includes any bodily contact with the breasts, groin, genitals, mouth, or other bodily orifice of another individual or any other bodily contact in a sexual manner.~~

~~1. **Physical conduct** that, depending on the totality of circumstances present, including frequency and severity, may constitute sexual harassment includes, but are not limited to:~~

- ~~• Unwelcome intentional touching; or~~
- ~~• Deliberate physical interference with or restriction of movement.~~

~~2. **Verbal conduct** is defined as oral, written, or symbolic expressions that:~~

- ~~• Personally describe or are personally directed at a specific individual or group of identifiable individuals; and~~
- ~~• Are not necessary to an argument for or against the substance of any political, religious, philosophical, ideological, or academic idea.~~

~~Verbal conduct that, depending on the totality of circumstances present, may constitute sexual harassment includes, but is not limited to:~~

- ~~• Explicit or implicit propositions to engage in sexual activity;~~
- ~~• Gratuitous comments, jokes, questions, anecdotes or remarks of a sexual nature about clothing or bodies;~~
- ~~• Gratuitous remarks about sexual activities or speculation about sexual experiences;~~
- ~~• Persistent, unwanted sexual or romantic attention;~~
- ~~• Subtle or overt pressure for sexual favors;~~
- ~~• Exposure to sexually suggestive visual displays such as photographs, graffiti, posters, calendars or other materials;~~
- ~~• Deliberate, repeated humiliation or intimidation based upon sex.~~

#### **H. F. Sexual Exploitation**

Defined as taking non-consensual or abusive sexual advantage of another and the conduct does not fall within the definitions of sexual harassment, non-consensual sexual intercourse, or non-consensual sexual contact.

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Examples of sexual exploitation include, but are not limited to, engaging in the following activities without the other person(s) consent:

- Sexual voyeurism (such as watching a person undressing, using the bathroom, or engaging in sexual acts without the consent of the person observed).
- Taking pictures or recording another in a sexual act, or in any other private activity (such as allowing another person to hide in a closet and observe sexual activity, or disseminating sexual pictures without the photographed person's consent).
- Exposing one's genitals or breasts in non-consensual circumstances or inducing another to expose his or her genitals or breasts.
- Prostitution
- ~~Sexual exploitation also includes~~ Engaging in sexual activity with another person while knowingly infected with human immunodeficiency virus (HIV) or other sexually transmitted disease (STD) and without informing the other person of the infection.
- Administering alcohol or drugs (such as "date rape" drugs) to another person.

#### **~~I.~~ G. Dating Violence**

Defined as violence by a person who has been in a romantic or intimate relationship with the victim. Whether there was such a relationship will be gauged by its length, type and frequency of interaction.

#### **~~J.~~ H. Domestic Violence**

Domestic violence includes asserted violent misdemeanor and felony offenses committed by the victim's current or former spouse, current or former cohabitant, person similarly situated under domestic or family violence law, or anyone else protected under domestic or family violence law.

#### **~~K.~~ I. Sexual Violence**

Sexual violence is any unwanted physical conduct perpetrated against a person's will or where a person is incapable of giving consent (e.g. due to the person's use of drugs or alcohol, or because an intellectual, mental or physical disability prevents the person from having the capacity to give consent). Such conduct includes but is not limited to: sexual assault; sexual exploitation, sexual coercion; and unwanted sexual intercourse (rape).

- Prohibited sexual misconduct and sexual violence could be committed by force, intimidation, or use of victim's incapacity (physical, mental, or through use of drugs or alcohol).
- All sexual contact between individuals must be with each person's **active** consent.

The sexual orientation and/or gender identity of individuals engaging in sexual violence is not relevant to allegations under this policy.

#### **1. Non-Consensual Sexual Intercourse**

Defined as any sexual penetration or intercourse (anal, oral, or vaginal), however slight, with any object by a person upon another person that is without consent and/or by force.

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Sexual penetration includes vaginal or anal penetration by a penis, tongue, finger, or object, or oral copulation by mouth-to-genital contact or genital-to-mouth contact.

## 2. Non-Consensual Sexual Contact

Defined as any intentional sexual touching, however slight, with any object by a person upon another person that is without consent and/or by force.

Sexual touching includes any bodily contact with the breasts, groin, genitals, mouth, or other bodily orifice of another individual or any other bodily contact in a sexual manner.

### ~~I.~~ J. Stalking

Defined as a course of conduct directed at a specific person that would cause a reasonable person to fear for his her, or others' safety, or to suffer substantial emotional distress.

### ~~IX.~~ X. Off Campus Conduct

Conduct that occurs off campus can be the subject of a complaint or report and will be evaluated to determine whether it violates this policy and if off-campus harassment has continuing effects that create a hostile environment on campus.

### ~~X.~~ XI. Other ~~Offenses~~ Prohibited Conduct

This policy prohibits other offenses of a discriminatory, harassing, and/or retaliatory nature not included in the previous sections as follows:

- Intimidation, defined as implied threats or acts that cause a reasonable fear of harm in another on the basis of actual or perceived membership in a protected class
- Hazing, defined under this policy as acts likely to cause physical or psychological harm or social ostracism to any person within the College community when related to the admission, initiation, pledging, joining, or any other group-affiliation activity on the basis of actual or perceived membership in a protected class.
- Bullying, defined under this policy as repeated and/or severe aggressive behavior likely to intimidate or intentionally hurt, control or diminish another person, physically or mentally on the basis of actual or perceived membership in a protected class.
- Violation of any other College rule, when it is motivated by sex or gender or the actual or perceived membership of the victim in a protected class, may be pursued using this policy and process.

### ~~XI.~~ XII. Hostile Environment

A hostile environment may be created by oral, written, graphic or physical conduct that is sufficiently severe, persistent or pervasive and objectively offensive that interferes with, limits or denies the ability of an individual to participate in or benefit from educational programs, services, opportunities, or activities or the individual's employment access, benefits or opportunities. Mere subjective offensiveness is not enough to create a hostile environment.

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In determining whether conduct is severe, persistent or pervasive, and thus creates a hostile environment, the following factors will be considered: (a) the degree to which the conduct affected one or more individuals' education or employment; (b) the nature, scope, frequency, duration, and location of the incident(s); (c) the identity, number, and relationships of persons involved; (d) the perspective of a "reasonable person" in the same situation as the person subjected to the conduct, and (e) the nature of higher education.

### **XH. ~~XIII.~~ Reporting**

~~Section 703 of Title VII of the 1964 Civil Rights Act, as amended, and Title IX of the Education Amendments of 1972, as amended, and the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act, as amended by Section 304 of the Violence Against Women Reauthorization Act of 2013 are three federal laws which establish responsibilities for college employees to report certain types of crimes and incidents, especially sexual misconduct.~~

Students are encouraged to report crimes and incidents to the Conflict Resolution Center, the Office of the Dean of Student Affairs and to report any crime to the South Texas College Police Department.

**Employees;** **G**uests and visitors are encouraged to report to the Office of Human Resources or to the South Texas College Police Department.

*Every College employee, except for licensed Counselors, must promptly report incidents of prohibited conduct that come to their attention to either the Office of Human Resources, the Title IX Coordinator, Deputy Title IX Coordinator, or to the South Texas College Police Department.*

Incidents and crimes should be reported as soon as possible after the time of their occurrence. No person is required to report sexual misconduct to the alleged offender.

#### **~~A. Referral Responsibility~~**

~~Every College employee is responsible for promptly reporting incidents of prohibited conduct that come to their attention to either the Office of Human Resources, the Title IX Coordinator, Deputy Title IX Coordinator, or to the South Texas College Police Department.~~

#### **B. ~~XIV.~~ Title IX Coordinator**

The Title IX Coordinator has primary responsibility for coordinating efforts related to investigation, resolution, and implementation of corrective measures and monitoring to stop, remediate, and prevent discrimination, harassment, retaliation, or sexual misconduct. The Title IX Coordinator will assign the investigation to a Deputy Title IX Coordinator or other appropriate College official.

Inquiries or complaints may be addressed to the College's Vice President of Finance and Administrative Services, 3201 W Pecan Blvd, McAllen, TX 78501 Office Location: Annex - Pecan Campus; Second Floor Phone: 956.872.3558.

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*Complaints may also be filed with the Office for Civil Rights, Dallas Office, U.S. Department of Education, 1999 Bryan St., Suite 1620, Dallas, Texas 75201-6810, Telephone: 214-661-9600*

~~C.~~ **XV. Filing of False Complaints**

Any person who knowingly and intentionally files a false complaint under this policy is subject to disciplinary action up to and including dismissal or expulsion from the College.

~~XIII.~~ **XVI. Effect on Pending Personnel Actions**

The filing of a sexual misconduct or retaliation complaint will not stop or delay any evaluation or disciplinary action related to the complainant who is not performing up to acceptable standards or who has violated the College's rules, regulations, or policies.

~~XIV.~~ **XVII. Relationship of Complaint Process to Outside Agency Time Limits**

The filing of a sexual misconduct complaint under this policy does not excuse the complainant from meeting the time limits of outside agencies.

~~XV.~~ **XVIII. Title IX Procedures**

Complaint procedures may be found at the Office of Human Resources, the Conflict Resolution Center, and College website <http://www.southtexascollege.edu/about/notices/title-ix.html>.

*The College's Board of Trustees will review this policy each biennium and will revise the policy as necessary.*

**Review and Recommend Action on 2015 Tax Roll/Tax Levy for Hidalgo and Starr Counties**

Approval of the 2015 Tax Roll/Tax Levy for Hidalgo and Starr Counties will be requested at the December 15, 2015 Board meeting.

Purpose – The Hidalgo County Tax Assessor-Collector and the Starr County Tax Assessor-Collector have provided the 2015 Tax Roll Totals for approval by the College’s governing body.

Justification - The 2015 Tax Roll/Tax Levy for Hidalgo and Starr Counties requires approval from the governing body in order to be in compliance with Section 26.09 Item (e) of the Property Tax Code, which reads:

“The assessor shall enter the amount of tax determined as provided by this section in the appraisal roll and submit it to the governing body of the unit for approval. The appraisal roll with amounts of tax entered as approved by the governing body constitutes the unit’s tax roll.”

Background - Mr. Pablo “Paul” Villarreal, Jr., RTA, Assessor-Collector of Hidalgo County and Mrs. Carmen A. Peña, RTA, Assessor-Collector of Starr County have entered the amount of tax determined as provided by Section 26.09 Item (e) of the Property Tax Code and have submitted to South Texas College the tax roll/tax levy totaling \$60,279,269.23.

The comparison from the 2014 to 2015 tax roll by county is as follows:

	<u>2014</u>	<u>2015</u>	<u>Increase</u>
Hidalgo County	\$ 52,781,657.49	\$ 56,408,070.41	\$ 3,626,412.92
Starr County	3,352,380.96	3,871,198.83	518,817.87
Total	<u>\$ 56,134,038.45</u>	<u>\$ 60,279,269.24</u>	<u>\$ 4,145,230.79</u>

Enclosed Documents - The 2015 Tax Roll Totals documents from each county follows in the packet for the Committee’s information and review.

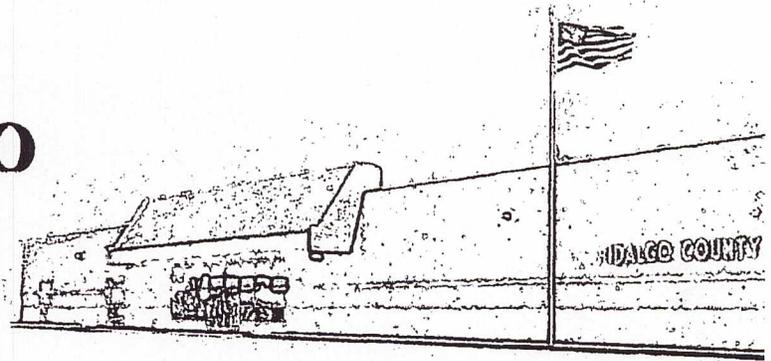
It is requested that the Finance and Human Resources Committee recommend for Board approval at the December 15, 2015 Board meeting, the 2015 Tax Roll/Tax Levy for Hidalgo and Starr Counties as presented.

**South Texas College**  
**2015 Tax Roll/Tax Levy**  
**Fiscal Year 2015 - 2016**

	<b>Hidalgo County</b>	<b>Starr County</b>	<b>Total</b>
Land	\$ 15,357,778,454.00	\$ 1,290,404,430.00	\$ 16,648,182,884.00
Improvements	20,684,091,746.00	725,991,740.00	21,410,083,486.00
Personal Property	3,997,776,784.00	95,984,660.00	4,093,761,444.00
Minerals & Utility Rolls	455,734,295.00	933,345,510.00	1,389,079,805.00
Autos	-	-	-
Less:	-	-	-
Market Value Lost	-	-	-
Market Efferrment	-	-	-
Starr County	-	-	-
<b>Gross - Total Market Value</b>	<b>\$ 40,495,381,279.00</b>	<b>\$ 3,045,726,340.00</b>	<b>\$ 43,541,107,619.00</b>
Total Homestead Cap Adjustment	320,406,926.00	-	320,406,926.00
AG Exclusion	3,739,363,075.00	832,138,330.00	4,571,501,405.00
	-	-	-
<b>Total Assessed</b>	<b>\$ 36,435,611,278.00</b>	<b>\$ 2,213,588,010.00</b>	<b>\$ 38,649,199,288.00</b>
Less Exemptions:			
Total Exempt Property	4,463,538,908.00	87,515,860.00	4,551,054,768.00
Ag Use	-	-	-
Homestead	-	-	-
Old Age	-	-	-
Disable Persons	-	-	-
Vet Full Exemption	135,104,273.00	2,802,910.00	137,907,183.00
Disable Veteran (Part)	-	1,724,400.00	1,724,400.00
House Bill 366	43,447.00	-	43,447.00
Freeport	459,278,560.00	-	459,278,560.00
Pollution	79,007,529.00	-	79,007,529.00
CHDO Exemption	9,778,797.00	-	9,778,797.00
FTZ CBD TRM CHA VAL	-	-	-
Prorated value	-	-	-
Primarily CHRTBLE	2,097,969.00	-	2,097,969.00
Total Deferred	-	-	-
Total Full Exemptions	64,195,050.00	-	64,195,050.00
Total Partial Exemptions	32,236,814.00	7,382,080.00	39,618,894.00
<b>Total Exemptions</b>	<b>\$ 5,245,281,347.00</b>	<b>\$ 99,425,250.00</b>	<b>\$ 5,344,706,597.00</b>
<b>2015 Taxable Value</b>	<b>31,190,329,931.00</b>	<b>2,114,162,760.00</b>	<b>33,304,492,691.00</b>
<b>2015 Tax Levy (Rate = 0.1850 / 100)</b>	<b>\$ 57,702,110.37</b>	<b>\$ 3,911,201.11</b>	<b>\$ 61,613,311.48</b>
<b>2015 Taxable Value</b>	<b>\$ 31,190,329,931.00</b>	<b>\$ 2,114,162,760.00</b>	<b>\$ 33,304,492,691.00</b>
Frozen Taxable *	(2,917,508,002.00)	(105,662,210.00)	(3,023,170,212.00)
<b>Net Taxable Value</b>	<b>\$ 28,272,821,929.00</b>	<b>\$ 2,008,500,550.00</b>	<b>\$ 30,281,322,479.00</b>
Tax Rate	0.1850	0.1850	0.1850
Levy (Before Frozen Levy Loss)	\$ 52,304,720.57	\$ 3,715,726.02	\$ 56,020,446.59
Unfrozen Levy Amount	5,397,390.89	195,475.09	5,592,865.98
Levy Loss due to Freeze	(1,351,376.32)	(40,503.06)	(1,391,879.38)
Frozen Levy Amount	4,046,014.57	154,972.03	4,200,986.60
Late AG	-	-	-
Late Rendition Amount	57,312.22	-	57,312.22
Adjustments	47.19	-	47.19
Rounding	(24.14)	500.78	476.64
<b>Total Levy Amount</b>	<b>\$ 56,408,070.41</b>	<b>\$ 3,871,198.83</b>	<b>\$ 60,279,269.23</b>
	0.94	0.06	1.00
Percentages			
M&O 0.1400 / 0.1850 = 75.68%	\$ 42,687,188.42	\$ 2,929,555.87	\$ 45,616,744.29
I&S 0.0450 / 0.1850 = 24.32%	13,720,881.99	941,642.96	14,662,524.95
<b>Total</b>	<b>\$ 56,408,070.41</b>	<b>\$ 3,871,198.83</b>	<b>\$ 60,279,269.23</b>

Office of Tax Assessor - Collector  
**COUNTY of HIDALGO**

*Pablo "Paul" Villarreal, Jr. RIA*



P.O. Box 178  
Edinburg, Texas 78540-0178  
Ph. (956) 318-2157  
Fax (956) 318-2733  
[www.hidalgocountytax.org](http://www.hidalgocountytax.org)

October 28, 2015

Shirley A. Reed, President  
South Texas College  
P.O. Box 9701  
McAllen, TX. 78502

Dear Ms. Reed,

Enclosed please find the 2015 Tax Roll Totals for your district.

Be advised these totals do not include totals for accounts currently under protest. Those totals will be added once the protests are resolved.

Please place this item on the agenda of your next meeting for approval by your governing body, as per Section 26.09(e), of the Texas Property Tax Code.

Should you have any questions in regards, do contact our office.

Sincerely,

Pablo (Paul) Villarreal Jr., PCC  
Hidalgo County Tax Assessor-Collector

Xc: Hon. Ray Eufrazio,  
Hidalgo County Auditor



2804 S. Bus. Hwy 281 • Edinburg, Texas 78539

SOUTH TEXAS COLLEGE

ENTITY

The Following information is furnished as requested.

NOTE: IT IS IMPORTANT YOU COMPLETE EACH SECTION SEPARATELY.

Itemized 2015 Tax Rate (per \$100 valuation):

(A) Maintenance and Operation (M and O) \$ 0.1400

(B) Debt Service (I and S) \$ 0.0450

Total TAX RATE (A + B) FOR 2015 \$ 0.1850

Total TAX LEVY FOR 2015 \$ 56,408,070.41

Effective Tax Rate 2015 \$ 0.1796

Rollback Tax Rate 2015 \$ 0.1934

Average Residential Value 2015 \$ 92,213

10-19-15  
DATE

Pablo (Paul) Villar  
SIGNATURE



HIDALGO COUNTY TAX ASSESSOR-COLLECTOR

TITLE

PLEASE RETURN AS SOON AS POSSIBLE TO:

HIDALGO COUNTY APPRAISAL DISTRICT  
Attn: Lydia Elizondo, Finance/Personnel Director  
PO BOX 208  
EDINBURG, TX 78540-0208  
FAX: (956) 289-2120

ENTITY South Texas College 2015  
 JURISDICTION 55

EXEMPT VALUE (EXXV)	0	TOTAL PARCELS	334,418
AG EXCLUSION	3,739,209,419	TOTAL MARKET VALUE	40,495,381,279
HS CAPPED AMOUNT	320,406,926	TOTAL EXEMPT PROPERTY	- 9,305,051,348
ABATED AMOUNT	0	TAXABLE VALUE	= 31,190,329,931
FREEPOR VALUE	459,278,560	TAX RATE PER \$100	* 0.1850
HB366 VALUE	43,447	LEVY (Before Frozen Levy Loss)	= 57,702,110.37
POLLUTION VALUE	79,007,529	LEVY LOSS DUE TO FREEZE	- 1,351,376.32
CHDO EXEMPTION	9,778,797	LATE AG	+ 0.00
PRO CHARITABLE ORG	1,199,312	LATE RENDITION	+ 57,312.22
PRO CHARITBLE	36,941	LEVY	= 56,408,046.27
VETERAN FULL EXEMP	135,104,273	TOTAL LEVY (From TC502)	= 56,408,070.41
HOMESTEAD OVER 65 HOMESTEAD EXEMPTION	0	VARIANCE	+/- -24.14
OVER 65 HOMESTEAD SURVIVING SPOUCE	0		
DISABLED	0		
VETERAN EXEMPTIONS	32,041,079		
TIMBER EXCLUSION	153,656		
PRORATED EXXV	4,386,020,222		
PRORATED EXXA	5,957		
PRO MISC EXEMPTS	31,435,407		
PRO YOUTH ASSOC	662,963		
PRO SCHOOLS	29,024,676		
EXEMPT	64,195,050		
PRO NON PROFIT	14,206,626		
CHARITABLE ORG	2,097,969		
VET CHARITABLE HS DP	195,735		
PRORATED EXXL	946,804		
TOTAL EXEMPT PROPERTY	<b>9,305,051,348</b>		

\* Variance due to account R0650-00-008-0025-00. Incorrect Freeze

Jurisdiction: **55 SOUTH TEXAS COLLEGE**  
 Total Parcels: 334,418 Tax Rate: 0.1850000  
 Market Value: 40,495,381,279 State Hom: 0 Opt Hom: 0.0000000  
 State O65: 0 Opt O65: 0  
 Disabled: 0 Opt Disabled: 0

AG Exclusion Count: 20,540 AG Exclusion Amt: 3,739,209,419  
 Timber Exclusion Count: 1 Timber Exclusion Amt: 153,656  
 HS Capped Count: 39,472 HS Capped Amt: 320,406,926  
 Assessed Value: 36,435,611,278

Exempt Count/Amt: 334 Pro Charitable Functions Count/Amt: 2 36,941  
 Pollution Control Count/Amt: 28 Pro Non Profit Count/Amt: 86 14,206,626  
 Prorated-Excl Count/Amt: 4 Prorated-Excl Count/Amt: 9 9,778,797  
 Freeport Count/Amt: 168 Pro Schools Count/Amt: 23 29,024,676  
 Prorated-Exxv Count/Amt: 8,639 Charitable Org Count/Amt: 14 2,097,969  
 100% Exempt Vet Count/Amt: 1,323 Vet Charitable Homestead Disability Count/Amt: 2 195,735  
 Pro Misc Exempts Count/Amt: 31 Pro Charitable Org Count/Amt: 27 1,199,312  
 Hb366 Count/Amt: 174 Prorated-Exxa Count/Amt: 1 5,957  
 Pro Youth Associations Count/Amt: 1

State Homestead Count: 122,416 State Homestead Amt: 0  
 Local Homestead Count: 0 Local Homestead Amt: 0  
 State Over 65 Count: 35,451 State Over 65 Amt: 0  
 Local Over 65 Count: 0 Local Over 65 Amt: 0  
 Surviving Spouse Count: 2,063 Surviving Spouse Amt: 0  
 Disabled Count: 7,647 Disabled Amt: 0  
 Total VET Count: 3,119 Total VET Amt: 32,041,079  
 \*VET Surviving Spouse Count: 224 \*VET Surviving Spouse Amt: 2,289,725

\*included in the Total VET Count/Amt

Partial Exempt Values: 32,041,079  
 Taxable Value: 31,190,329,931  
 Total Levy Amt: 56,408,070.41  
 Late Rendition Penalty Count: 8,093 Late Rendition Penalty Amt: 57,312.22  
 Frozen Account Count: 43,442  
 Frozen Homesite Value: 3,017,332,205  
 Frozen Taxable Value: 2,917,508,002  
 Unfrozen Levy Amt: 5,397,390.89  
 Frozen Levy Amt: 4,046,014.57  
 Frozen Levy Loss Amt: 1,351,376.32  
 Total Non-Exempt Parcel Count: 334,084

**CERTIFIED TAX ROLL AS OF OCTOBER 1, 2015**

TAX ASSESSMENT ROLLS OF SOUTH TEXAS COLLEGE FOR THE YEAR 2015 SHOW THE FOLLOWING SUMMARIES:

ROLL	NUMBER ACCTS	MARKET VALUE	TAXABLE VALUE	FREEZE LOSS	TOTAL LEVY
REAL PROPERTY	297,374	36,220,790,027	27,532,734,033	1,324,746.59	49,610,830.11
PERSONAL PROPERTY	37,044	4,274,591,252	3,657,595,898	26,629.73	6,797,240.30
MOBILE HOME PROPERTY	0	0	0	.00	.00
MINERAL PROPERTY	0	0	0	.00	.00
OTHER PROPERTY	0	0	0	.00	.00
<b>TOTAL</b>	<b>334,418</b>	<b>40,495,381,279</b>	<b>31,190,329,931</b>	<b>1,351,376.32</b>	<b>56,408,070.41</b>

RATE OF TAXATION ASSESSMENT RATIO 100%  
 TOTAL TAX RATE 00.185000

PABLO (PAUL) VILLARREAL JR., PCC, MPA, PCC  
 TAX ASSESSOR - COLLECTOR HIDALGO COUNTY

BY:

*Pablo (Paul) Villarreal Jr.*  
 OCTOBER 07, 2015

**2015 CERTIFIED TOTALS**

Property Count: 334,418

JCC - SOUTH TEXAS COLLEGE  
ARB Approved Totals

7/25/2015

9:09:03AM

Land		Value		
Homesite:		3,101,988,660		
Non Homesite:		8,338,840,189		
Ag Market:		3,916,795,647		
Timber Market:		153,958	<b>Total Land</b>	(+) 15,357,778,454
Improvement		Value		
Homesite:		8,260,921,612		
Non Homesite:		12,423,170,134	<b>Total Improvements</b>	(+) 20,684,091,746
Non Real		Count	Value	
Personal Property:	22,726		3,997,776,784	
Mineral Property:	11,336		455,734,295	
Autos:	0		0	
			<b>Total Non Real</b>	(+) 4,453,511,079
			<b>Market Value</b>	= 40,495,381,279
Ag		Non Exempt	Exempt	
Total Productivity Market:	3,916,949,605		0	
Ag Use:	177,586,228		0	<b>Productivity Loss</b> (-) 3,739,363,075
Timber Use:	302		0	<b>Appraised Value</b> = 36,756,018,204
Productivity Loss:	3,739,363,075		0	
			<b>Homestead Cap</b>	(-) 320,406,926
			<b>Assessed Value</b>	= 36,435,611,278
			<b>Total Exemptions Amount</b>	(-) 5,245,281,347
			<b>(Breakdown on Next Page)</b>	
			<b>Net Taxable</b>	= 31,190,329,931

Freeze	Assessed	Taxable	Actual Tax	Ceiling	Count		
DP	471,545,918	455,215,366	637,869.79	658,863.33	7,518		
DPS	2,335,640	2,186,165	3,021.81	3,197.27	31		
OV65	2,577,397,391	2,493,879,925	3,430,953.40	3,500,615.18	36,348		
<b>Total</b>	<b>3,051,278,949</b>	<b>2,951,281,456</b>	<b>4,071,845.00</b>	<b>4,162,675.78</b>	<b>43,897</b>	<b>Freeze Taxable</b>	(-) 2,951,281,456
<b>Tax Rate</b>	<b>0.185000</b>						
						<b>Freeze Adjusted Taxable</b>	= 28,239,048,475

APPROXIMATE LEVY = (FREEZE ADJUSTED TAXABLE \* (TAX RATE / 100)) + ACTUAL TAX  
 56,314,084.68 = 28,239,048,475 \* (0.185000 / 100) + 4,071,845.00

Tax Increment Finance Value: 0  
 Tax Increment Finance Levy: 0.00

**2015 CERTIFIED TOTALS**

Property Count: 334,418

JCC - SOUTH TEXAS COLLEGE  
ARB Approved Totals

7/25/2015

9:09:35AM

**Exemption Breakdown**

Exemption	Count	Local	State	Total
AB	3	0	0	0
CH	14	2,097,969	0	2,097,969
CHODO (Partial)	9	9,778,797	0	9,778,797
DP	7,616	0	0	0
DPS	31	0	0	0
DV1	766	0	6,424,116	6,424,116
DV1S	40	0	200,000	200,000
DV2	458	0	4,308,998	4,308,998
DV2S	14	0	105,000	105,000
DV3	509	0	5,429,337	5,429,337
DV3S	23	0	230,000	230,000
DV4	1,170	0	13,588,903	13,588,903
DV4S	147	0	1,754,725	1,754,725
DVCH	2	0	195,735	195,735
DVHS	1,264	0	129,596,195	129,596,195
DVHSS	59	0	5,508,078	5,508,078
EN	1	0	0	0
EX	334	0	64,195,050	64,195,050
EX-XA	1	0	5,957	5,957
EX-XD	25	0	1,087,322	1,087,322
EX-XD (Prorated)	2	0	111,990	111,990
EX-XG	2	0	36,941	36,941
EX-XI	1	0	662,963	662,963
EX-XJ	23	0	29,024,676	29,024,676
EX-XL	4	0	946,804	946,804
EX-XR	86	0	14,206,626	14,206,626
EX-XU	31	0	31,435,407	31,435,407
EX-XV	8,589	0	4,380,804,525	4,380,804,525
EX-XV (Prorated)	50	0	5,215,697	5,215,697
EX366	175	0	43,447	43,447
FR	168	459,278,560	0	459,278,560
HS	122,416	0	0	0
OV65	35,452	0	0	0
OV65S	2,063	0	0	0
PC	28	79,007,529	0	79,007,529
<b>Totals</b>		<b>550,162,855</b>	<b>4,695,118,492</b>	<b>5,245,281,347</b>



COUNTY COURT HOUSE

# STARR COUNTY

RIO GRANDE CITY, TEXAS 78582

**CARMEN A. PEÑA, RTA**  
 Tax Assessor-Collector  
 STARR COUNTY  
 RIO GRANDE CITY, TEXAS 78582

November 4, 2015

Dr. Shirley A. Reed, President  
 South-Texas-College  
 P.O. Box 9701  
 McAllen, Texas 78502

Dear Dr. Reed:

Enclosed please find the 2015 Tax Roll totals for your district.

Please place this item on the agenda of your next meeting for approval by your governing body, as per Section 26.09(c), of the Texas Property Tax Code.

Should you have any questions in regards, do contact our office.

Sincerely,



COUNTY OF STARR  
 CARMEN A. PEÑA, RTA  
 TAX ASSESSOR-COLLECTOR

Carmen A. Peña, RTA  
 Starr County Tax Assessor/Collector

**2015 TAX LEVY**

<b>ENTITY</b>	<b>TOTAL</b>
<b>COUNTY</b>	<b>11,378,406.23</b>
<b>I &amp; S</b>	<b>211,453.64</b>
<b>FM/FC</b>	<b>4,517,941.00</b>
<b>HOSPITAL</b>	<b>5,245,054.12</b>
<b>STARR CO DR DIST</b>	<b>211,453.64</b>
<b>SOUTH TEXAS COLLEGE</b>	<b>3,871,198.83</b>
<b>CITY OF ESCOBARES</b>	<b>111,885.44</b>

2015 HISTORY VALUE RECAP

SO TEXAS COLLEGE (62)

Category	Value	Items	Exempt Value		
HS Real:	114,534,790	15,304	393,270		
Non-HS Real:	273,246,930	19,744	58,805,650		
Production Market:	902,622,710	12,874	0	Total Land Mkt Value:	1,290,404,430
HS Improvements:	518,685,070	16,844	1,589,850		
New HS Improvements:	24,534,020	933	1,388,440		
Non-HS Improvements:	177,729,400	3,619	12,768,150		
New Non-HS Improvements:	5,043,250	168	219,760	Total Imps Mkt Value:	725,991,740
HS Personal:	2,907,190	439	0		
New Personal:	52,370	8	0		
Non-HS Personal:	83,134,640	3,791	1,825,630		
New Non-HS Person	9,890,460	244	0	Total Pers Mkt Value:	95,984,660
<b>Total Real Market:</b>	<b>2,112,380,830</b>	<b>73,968</b>			
MN Value:	0	0			
MN Inv. Value - Real:	0	0			
MN Inv. Value - Personal:	0	0			
<b>Total Mineral Mkt:</b>	<b>0</b>	<b>0</b>		Total Mineral Mkt:	0
Land Timber Gain:	0	0		Total Market Value:	2,112,380,830
Production Market:	902,324,750	12,870			
Land Ag 1D Value:	42,990	29			
Land Ag 1D1 Value	70,143,430	12,840			
Land Ag Tim Value:	0	0			
<b>Productivity Loss:</b>	<b>832,138,330</b>	<b>12,869</b>		Total Market Taxable:	1,280,242,500
Less Real Exempt Property:	76,990,750	1,360			
Less \$500 Inc. Real Personal:	2,670	19			
Other Freeport:	0	0			
Other Allocation:	0	0			
Other Goods In Transit:	0	0			
Other MultiUse:	0	0			
Less Real/Pers Abatements:	0	1			
Less 10% Cap Loss:	7,084,120	3,119			
Less Min Exempt Property:	0	0			
Less \$500 Inc. Mineral Owner:	0	0			
Less TNRCC:	0	0			
Less Min Abatements/VLA:	0	0			
Less Min Freeports/Int State Com:	0	0			
Less Min Unknowns:	0	0			
Less Protest Value:	297,960	4			
<b>Total Losses:</b>	<b>916,513,830</b>				
<b>Total Appraised:</b>	<b>1,195,867,000</b>			Total Appraised:	1,195,867,000
<b>Reimbursable Exemptions</b>					
Homestead H,S:	0	0			
Senior S:	0	0			
Disable B:	0	0			
DV 100%:	2,802,910	61			
<b>Total Reimbursable:</b>	<b>2,802,910</b>	<b>61</b>			
Local Discount:	0	0			
Disable Veteran:	1,724,400	193			
Optional 65:	0	0			
Local Disable:	0	0			
State Homestead:	0	0			
<b>Total Exemptions:</b>	<b>4,527,310</b>				
<b>Net Taxable Value:</b>	<b>1,191,339,690</b>			Net Taxable Value	1,191,339,690

\*\*\*\* Freeze Totals: (This is only for Effective Tax Rate Calculation)

Total Ceiling Tax: 154,972.03  
 Total Freeze Taxable: - 105,662,210  
 New Imp/Pers with Ceiling: + 602,770

\*\*Freeze Adjusted Taxable: 1,086,280,250 \*\*This number DOES NOT represent any Jurisdiction's Certified Taxable Value\*\*

Estimated Total Levy: ((Net Taxable Value - Total Freeze Taxable + New Imp/Pers with Ceiling) \* Tax Rate / 100) + Total Ceiling Tax  
 or (Freeze Adjusted Taxable \* Tax Rate / 100) + Total Ceiling Tax

Count of Homesteads for

H	S	F	B	D	W	O	DV	DV100
8376	2505	0	1131	2	1	2	196	61

H - Homestead	W - Widow
S - Over 65	DV - Disabled Veteran
B - Disabled	O - Over 65 (No HS)

Total Parcels: 54,439  
 Total Owners: 33,744

Special Certified Totals:

Exempt Value of First Time Absolute Exemption: \$552,500  
 Exempt Value of First Time Partial Exemption: \$0  
 Value Loss Due to New AGT/Timber: \$202,390  
 New Imps/New Pers Market Value: \$37,911,900

2015 HISTORY VALUE RECAP

SO TEXAS COLLEGE (62)

Combined Recap

Cat Code	Items	Acres	Total Real	Ag/Timber	Production Mkt	Taxable Land	Total Improvements	Total Personal	Total Mkt Taxable	Total Net Taxable
A1	15,577	4,791.382	116,884,350	0	0	116,884,350	509,924,190	0	626,808,540	619,968,070
A2	994	283.067	6,660,240	0	0	6,660,240	8,067,750	0	14,727,990	14,543,050
A3	1,470	0.000	0	0	0	0	34,894,330	0	34,894,330	30,586,790
A*	18,041	5,074.449	123,544,590	0	0	123,544,590	552,886,270	0	676,430,860	665,097,910
B1	319	91.124	3,482,970	0	0	3,482,970	26,415,800	0	29,898,770	29,874,770
B*	319	91.124	3,482,970	0	0	3,482,970	26,415,800	0	29,898,770	29,874,770
C1	10,942	3,951.403	99,517,460	0	0	99,517,460	0	0	99,517,460	99,416,920
C*	10,942	3,951.403	99,517,460	0	0	99,517,460	0	0	99,517,460	99,416,920
D1	12,874	737,856.635	0	70,186,420	902,622,710	70,186,420	0	0	70,186,420	70,117,450
D2	22	0.000	0	0	0	0	335,580	0	335,580	335,580
D*	12,896	737,856.635	0	70,186,420	902,622,710	70,186,420	335,580	0	70,522,000	70,453,030
E	4,836	29,013.074	51,214,260	0	0	51,214,260	1,319,940	0	52,534,200	52,489,620
E1	415	178.853	499,700	0	0	499,700	5,898,400	0	6,398,100	6,397,770
E*	5,251	29,191.927	51,713,960	0	0	51,713,960	7,218,340	0	58,932,300	58,887,390
F1	1,301	720.838	50,293,420	0	0	50,293,420	122,847,650	0	173,141,070	173,105,070
F2	10	0.000	0	0	0	0	308,000	0	308,000	308,000
F*	1,311	720.838	50,293,420	0	0	50,293,420	123,155,650	0	173,449,070	173,413,070
J5	5	14.381	28,760	0	0	28,760	0	175,780	204,540	204,540
J*	5	14.381	28,760	0	0	28,760	0	175,780	204,540	204,540
L1	3,865	0.000	0	0	0	0	0	85,056,630	85,056,630	85,056,630
L*	3,865	0.000	0	0	0	0	0	85,056,630	85,056,630	85,056,630
M1	479	0.000	0	0	0	0	13,900	3,165,870	3,179,770	3,175,710
M*	479	0.000	0	0	0	0	13,900	3,165,870	3,179,770	3,175,710
S	35	0.000	0	0	0	0	0	5,759,720	5,759,720	5,759,720
S*	35	0.000	0	0	0	0	0	5,759,720	5,759,720	5,759,720
XA1	1	0.534	16,760	0	0	16,760	46,480	0	63,240	0
XB	3	0.000	0	0	0	0	0	1,030	1,030	0
XC	16	0.000	1,640	0	0	1,640	0	0	1,640	0
XE	1	6.330	12,820	0	0	12,820	0	0	12,820	0
XL1	4	0.000	0	0	0	0	0	1,450	1,450	0
XV	1,354	22,702.723	59,169,340	0	0	59,169,340	15,919,720	1,824,180	76,913,240	0
X*	1,379	22,709.587	59,200,560	0	0	59,200,560	15,966,200	1,826,660	76,993,420	0
Totals:	54,523	799,610.344	387,781,720	70,186,420	902,622,710	457,968,140	725,991,740	95,984,660	1,279,944,540	1,191,339,690

2015 HISTORY VALUE RECAP

SO TEXAS COLLEGE (62)

Category	Value	Items	Exempt Value		
HS Real:	0	0	0		
Non-HS Real:	0	0	0		
Production Market:	0	0	0	Total Land Mkt Value:	0
HS Improvements:	0	0	0		
New HS Improvements:	0	0	0		
Non-HS Improvements:	0	0	0		
New Non-HS Improvements:	0	0	0	Total Imps Mkt Value:	0
HS Personal:	0	0	0		
New Personal:	0	0	0		
Non-HS Personal:	0	0	0		
New Non-HS Personal:	0	0	0	Total Pers Mkt Value:	0
<b>Total Real Market:</b>	<b>0</b>	<b>0</b>	<b>0</b>		
MN Value:	442,008,500	39,344			
MN Inv. Value - Real:	491,337,010	678			
MN Inv. Value - Personal:	0	0			
<b>Total Mineral Mkt:</b>	<b>933,345,510</b>	<b>40,022</b>		<b>Total Mineral Mkt:</b>	<b>933,345,510</b>
				<b>Total Market Value:</b>	<b>933,345,510</b>
Land Timber Gain:	0	0			
Production Market:	0	0			
Land Ag 1D Value:	0	0			
Land Ag 1D1 Value:	0	0			
Land Ag Tim Value:	0	0			
Productivity Loss:	0	0		Total Market Taxable:	933,345,510
Less Real Exempt Property:	0	0			
Less \$500 Inc. Real Personal:	0	0			
Other Freeport:	0	0			
Other Allocation:	0	0			
Other Goods In Transit:	0	0			
Other MultiUse:	0	0			
Less Real/Pers Abatements:	0	0			
Less 10% Cap Loss:	0	0			
Less Min Exempt Property:	9,913,370	999			
Less \$500 Inc. Mineral Owner:	415,220	5,823			
Less TNRCC:	193,850	4			
Less Min Abatements/VLA:	0	0			
Less Min Freeports/Int State Com:	0	0			
Less Min Unknowns:	0	0			
Less Protest Value:	0	0			
<b>Total Losses:</b>	<b>10,522,440</b>				
<b>Total Appraised:</b>	<b>922,823,070</b>			<b>Total Appraised:</b>	<b>922,823,070</b>
<b>Reimbursable Exemptions</b>					
Homestead H,S:	0	0			
Senior S:	0	0			
Disable B:	0	0			
DV 100%:	0	0			
<b>Total Reimbursable:</b>	<b>0</b>	<b>0</b>			
Local Discount:	0	0			
Disable Veteran:	0	0			
Optional 65:	0	0			
Local Disable:	0	0			
State Homestead:	0	0			
<b>Total Exemptions:</b>	<b>0</b>				
<b>Net Taxable Value:</b>	<b>922,823,070</b>			<b>Net Taxable Value</b>	<b>922,823,070</b>

\*\*\*\* Freeze Totals: (This is only for Effective Tax Rate Calculation)

Total Ceiling Tax:	0.00
Total Freeze Taxable: -	0
New Imp/Pers with Ceiling: +	0

\*\*Freeze Adjusted Taxable: 922,823,070 \*\*This number DOES NOT represent any Jurisdiction's Certified Taxable Value\*\*

Estimated Total Levy: ((Net Taxable Value - Total Freeze Taxable + New Imp/Pers with Ceiling) \* Tax Rate / 100) + Total Ceiling Tax  
or (Freeze Adjusted Taxable \* Tax Rate / 100) + Total Ceiling Tax

Count of Homesteads for

H	S	F	B	D	W	O	DV	DV100
0	0	0	0	0	0	0	0	0

H - Homestead	W - Widow
S - Over 65	DV - Disabled Veteran
B - Disabled	O - Over 65 (No HS)

Total Parcels: 40,022

Total Owners: 6,557

Special Certified Totals:

Exempt Value of First Time Absolute Exemption:  
 Exempt Value of First Time Partial Exemption:  
 Value Loss Due to New AGT/Timber:  
 New Imps/New Pers Market Value:

Combined Recap

Cat Code	Items	Acres	Total Real	Ag/Timber	Production Mkt	Taxable Land	Total Improvements	Total Personal	Total Mkt Taxable	Total Net Taxable
F2	12	0.000	0	0	0	0	266,310,840	0	266,310,840	266,182,440
F*	12	0.000	0	0	0	0	266,310,840	0	266,310,840	266,182,440
G1	32,527	0.000	0	0	0	0	431,685,370	0	431,685,370	431,685,370
G*	32,527	0.000	0	0	0	0	431,685,370	0	431,685,370	431,685,370
J2	3	0.000	0	0	0	0	228,830	0	228,830	228,830
J3	59	0.000	0	0	0	0	46,845,910	0	46,845,910	46,845,910
J4	48	0.000	0	0	0	0	10,353,350	0	10,353,350	10,353,350
J6	202	0.000	0	0	0	0	90,846,330	0	90,846,330	90,846,330
J6A	2	0.000	0	0	0	0	64,680	0	64,680	64,680
J7	4	0.000	0	0	0	0	4,150,990	0	4,150,990	4,150,990
J8	123	0.000	0	0	0	0	31,225,620	0	31,225,620	31,160,170
J*	441	0.000	0	0	0	0	183,715,710	0	183,715,710	183,650,260
L1L	1	0.000	0	0	0	0	12,540	0	12,540	12,540
L1T	3	0.000	0	0	0	0	416,860	0	416,860	416,860
L2A	1	0.000	0	0	0	0	595,720	0	595,720	595,720
L2C	25	0.000	0	0	0	0	4,325,390	0	4,325,390	4,325,390
L2E	1	0.000	0	0	0	0	1,294,020	0	1,294,020	1,294,020
L2F	2	0.000	0	0	0	0	8,347,000	0	8,347,000	8,347,000
L2G	53	0.000	0	0	0	0	11,395,730	0	11,395,730	11,395,730
L2H	22	0.000	0	0	0	0	412,690	0	412,690	412,690
L2I	7	0.000	0	0	0	0	797,890	0	797,890	797,890
L2J	12	0.000	0	0	0	0	241,240	0	241,240	241,240
L2L	3	0.000	0	0	0	0	256,330	0	256,330	256,330
L2M	10	0.000	0	0	0	0	651,230	0	651,230	651,230
L2O	1	0.000	0	0	0	0	1,100	0	1,100	1,100
L2P	48	0.000	0	0	0	0	7,076,170	0	7,076,170	7,076,170
L2Q	31	0.000	0	0	0	0	5,481,090	0	5,481,090	5,481,090
L*	220	0.000	0	0	0	0	41,305,000	0	41,305,000	41,305,000
XC	5,823	0.000	0	0	0	0	415,220	0	415,220	0
XG1	998	0.000	0	0	0	0	9,908,870	0	9,908,870	0
XL2	1	0.000	0	0	0	0	4,500	0	4,500	0
X*	6,822	0.000	0	0	0	0	10,328,590	0	10,328,590	0
Totals:	40,022	0.000	0	0	0	0	933,345,510	0	933,345,510	922,823,070

**Review and Recommend Action on Appraisal District Allocated  
 Cost Payments for Hidalgo County and Starr County**

Approval to process payments to the Hidalgo County Appraisal District and Starr County Appraisal District for allocated cost, as described below, will be requested at the December 15, 2015 Board meeting.

Purpose – The Hidalgo County Appraisal District and the Starr County Appraisal District perform property valuation assessments for taxes imposed during the tax year. The College’s allocated cost for property valuation services is provided annually.

Justification - The Hidalgo County Appraisal District and Starr County Appraisal District are considered a sole source and the College and other taxing entities are required to use their services to determine the assessed valuation of properties.

Background - Each year the chief appraiser prepares a proposed budget for the operations of the appraisal district for the following tax year. The County’s Appraiser submits copies of the budget to each taxing unit participating in the district and an estimate of the amount of the budget that will be allocated to each taxing unit.

Texas Property Tax Code Chapter 6 Section 6.06 (d) Appraisal District Budget and Financing indicates that the cost is allocated as follows: “Each taxing unit participating in the district is allocated a portion of the amount of the budget equal to the proportion that the total dollar amount of property taxes imposed in the district by the unit for the tax year in which the budget proposal is prepared bears to the sum of the total dollar amount of property taxes imposed in the district by each participating unit for that year”.

Each taxing unit pays its allocation in four equal payments.

The tax year 2015 projected allocations, per the District’s budgets, are \$599,139.00 for Hidalgo County Appraisal District and \$101,082.80 for Starr County Appraisal District, for a total of \$700,221.80. The first quarterly invoice is due by December 31, 2015 for Starr County and by February 4, 2016 for Hidalgo County.

The Tax Year 2015 allocations changed from the Tax Year 2014 allocations as follows:

	<u>2014</u>	<u>2015</u>	<u>Difference</u>
Hidalgo County	\$ 572,136.00	\$ 599,139.00	\$ 27,003.00
Starr County	99,314.00	101,082.80	1,768.80
Total	<u>\$ 671,450.00</u>	<u>\$ 700,221.80</u>	<u>\$ 28,771.80</u>

The changes are based on the new year budgets of each Appraisal District.

Funding Source – Funds for these expenditures are budgeted in the Hidalgo Appraisal/Collection Fee budget and the Starr Appraisal/Collection Fee budget for FY 2015-2016.

Enclosed Documents – The FY 2016 (Tax Year 2015) allocation payments for Hidalgo and Starr County Appraisal Districts follow in the packet for the Committee's information and review.

It is requested that the Finance and Human Resources Committee recommend for Board approval at the December 15, 2015 Board meeting, the payments to the Hidalgo County Appraisal District and the Starr County Appraisal District for the allocated cost as stated in the Texas Property Tax Code, Chapter 6, Section 6.06 (e) and as presented.

**2016 PROJECTED  
ENTITY ASSESSMENT**

ENTITY:	2015 Tax Levied	2015 Percent	2015 Assessment	2016 Official Assessment
Hidalgo County	\$178,719,088	23.27%	\$ 1,813,008.00	\$ 1,898,263.00
Drainage Dist.#1	\$28,458,055	3.71%	\$ 288,690.00	\$ 302,267.00
Entity Totals	\$ 207,177,143	26.98%	\$ 2,101,698.00	\$ 2,200,530.00
 <u>Fire Districts:</u>				
EMS District #1	\$133,465	0.02%	\$ 1,327.00	\$ 1,418.00
EMS District #2	\$268,790	0.04%	\$ 2,763.00	\$ 2,855.00
EMS District #3	\$486,228	0.06%	\$ 4,739.00	\$ 5,165.00
EMS District #4	\$199,598	0.03%	\$ 2,110.00	\$ 2,120.00
Entity Totals	\$1,088,081	0.14%	\$ 10,939.00	\$ 11,558.00
 <u>Irrigation Districts:</u>				
Donna #1	\$498,884	0.06%	\$ 5,000.00	\$ 5,299.00
Delta Lake	\$389,953	0.05%	\$ 3,705.00	\$ 4,142.00
Kennedy Co GCD	\$1,195	0.0002%	\$ 5.00	\$ 13.00
Brush Country GCD	\$558	0.00007%	\$ 4.00	\$ 6.00
Red Sands GCD	\$69,487	0.01%	\$ 739.00	\$ 738.00
Entity Totals	\$960,076	0.12%	\$ 9,453.00	\$ 10,198.00

**2016 PROJECTED  
ENTITY ASSESSMENT**

ENTITY:	2015 Tax Levied	2015 Percent	2015 Assessment	2016 Official Assessment
<u>Cities:</u>				
Alamo	\$3,153,642	0.41%	\$ 33,059.00	\$ 33,496.00
Alton	\$1,506,835	0.20%	\$ 15,639.00	\$ 16,005.00
Donna	\$4,913,579	0.64%	\$ 54,501.00	\$ 52,189.00
Edcouch	\$448,734	0.06%	\$ 4,575.00	\$ 4,766.00
Edinburg	\$24,213,337	3.15%	\$ 243,213.00	\$ 257,182.00
Elsa	\$1,330,699	0.17%	\$ 13,877.00	\$ 14,134.00
Granjeno	\$18,267	0.00%	\$ 201.00	\$ 194.00
Hidalgo	\$1,836,354	0.24%	\$ 18,288.00	\$ 19,505.00
La Joya	\$705,824	0.09%	\$ 7,542.00	\$ 7,497.00
La Villa	\$187,317	0.02%	\$ 3,638.00	\$ 1,989.00
McAllen	\$39,413,347	5.13%	\$ 400,553.00	\$ 418,629.00
Mercedes	\$3,950,648	0.51%	\$ 43,038.00	\$ 41,961.00
Mission	\$19,067,827	2.48%	\$ 198,128.00	\$ 202,529.00
Palmview	\$1,910,200	0.25%	\$ 13,098.00	\$ 20,289.00
Penitas	\$1,014,365	0.13%	\$ 9,560.00	\$ 10,774.00
Progreso	\$573,948	0.07%	\$ 6,200.00	\$ 6,096.00
Pharr	\$16,681,597	2.17%	\$ 173,922.00	\$ 177,184.00
San Juan	\$6,363,986	0.83%	\$ 65,719.00	\$ 67,595.00
Sullivan City	\$399,794	0.05%	\$ 3,737.00	\$ 4,246.00
Weslaco	\$10,995,171	1.43%	\$ 107,878.00	\$ 116,786.00
Entity Totals	\$138,685,467	18.06%	\$ 1,416,366.00	\$ 1,473,046.00
<u>Schools:</u>				
Donna	\$14,098,249	1.84%	\$ 153,874.00	\$ 149,744.00
Edcouch-Elsa	\$3,699,253	0.48%	\$ 37,830.00	\$ 39,292.00
Edinburg	\$67,092,002	8.74%	\$ 695,963.00	\$ 712,617.00
Hidalgo	\$6,374,932	0.83%	\$ 69,133.00	\$ 67,711.00
La Joya	\$28,249,404	3.68%	\$ 298,793.00	\$ 300,051.00
La Villa	\$940,703	0.12%	\$ 14,319.00	\$ 9,992.00
Lyford	\$120,402	0.02%	\$ 1,326.00	\$ 1,279.00
McAllen	\$72,967,218	9.50%	\$ 768,465.00	\$ 775,021.00
Mercedes	\$6,281,014	0.82%	\$ 71,871.00	\$ 66,714.00
Mission	\$23,686,232	3.08%	\$ 242,852.00	\$ 251,584.00
Monte Alto	\$1,226,712	0.16%	\$ 12,438.00	\$ 13,030.00
PSJA	\$54,069,974	7.04%	\$ 554,186.00	\$ 574,304.00
Progreso	\$1,851,990	0.24%	\$ 20,784.00	\$ 19,671.00
Sharyland	\$38,023,078	4.95%	\$ 386,307.00	\$ 403,862.00
So Tx College	\$56,408,070	7.35%	\$ 572,136.00	\$ 599,139.00
South Texas ISD	\$15,583,486	2.03%	\$ 157,639.00	\$ 165,520.00
Valley View	\$6,281,938	0.82%	\$ 62,909.00	\$ 66,724.00
Weslaco	\$23,079,685	3.01%	\$ 245,110.00	\$ 245,141.00
Entity Total	\$ 420,034,342	54.70%	\$ 4,365,935.00	\$ 4,461,396.00
GRAND TOTALS	\$ 767,945,110	100%	\$ 7,904,391.00	\$ 8,156,728.00
BUDGET TOTAL			\$ 7,904,391.00	\$ 8,156,728.00



**STARR COUNTY APPRAISAL DISTRICT**  
**100 N FM 3167, STE# 300**  
**RIO GRANDE CITY, TEXAS 78582**  
**PHONE: 956-487-5613 FAX: 956-487-8555**

**BOARD OF DIRECTORS**

*Arturo S. Perez, Chairman*  
*Eduardo Ramirez, Secretary*  
*Eloy Garza, Member*  
*Raul Pena Jr., Member*  
*Daniel J. Garcia, Member*

*ROSALVA GUERRA*  
*CHIEF APPRAISER*

*NOVEMBER 06, 2015*

**ALLOCATIONS FOR 2016**

RIO GRANDE CITY C.I.S.D.	\$18,539,262.77	33.01	\$484,287.86
SAN ISIDRO I.S.D	\$3,216,495.00	5.73	\$ 84,064.51
ROMA I.S.D	\$ 5,719,168.15	10.18	\$149,350.21
STARR COUNTY (I&S & FM/FC& STARR CO DRAINAGE DIST)	\$16,319,253.00	29.05	\$426,190.92
STARR COUNTY HOSP.	\$ 5,245,054.12	9.34	\$137,026.62
SOUTH TEXAS COLLEGE	\$ 3,871,198.83	6.89	\$101,082.80
CITY OF ROMA	\$ 865,234.00	1.54	\$ 22,593.25
CITY OF R.G.C.	\$ 2,281,343.67	4.06	\$ 59,564.03
CITY OF ESCOBARES	\$ 111,885.44	.20	\$ 2,934.19
	\$ 56,168,892.00	100%	\$ 1,467,094.39

Respectfully,

Rosalva Guerra  
 Chief Appraiser  
 Starr County Appraisal District

**Review and Recommend Action on Disposal/Recycle of Technology and Electronic Items with an Original Value of \$1,000 and Over**

Approval will be requested at the December 15, 2015 Board meeting for disposal/recycle of technology and electronic items with an original value of \$1,000 and over through the Texas Department of Criminal Justice (TDCJ), a state of Texas agency approved to properly recycle technology and electronic items.

Purpose – The Fixed Asset/Inventory Department is requesting the disposal/recycle of technology and electronic items to be in compliance with the Environmental Protection Agency (EPA) regulations. TDCJ provides an environmentally sound way to dispose of surplus technology equipment.

Justification – As technology and electronic items become obsolete, out of warranty or not functioning, it is disposed of according to South Texas Board Policy #5135 Disposal of Surplus Property. TDCJ is the method of disposal to comply with all EPA regulations. They will clean data from all systems, recycle systems that can be repaired for inmate training or donation to schools and damaged systems are properly disposed of.

The technology and electronic items are located at the South Texas College, Receiving Department, 3700 West Military Hwy Building D., McAllen, Texas.

Reviewers – These items have been inspected by the Technology Resources (TR), Instructional Technologies, and approved by the Interim Vice President for Information Services, Planning & Strategic Initiatives to be disposed after Board approval.

Enclosed Documents – A listing of the technology and electronic items to be disposed/recycled follows in the packet for the Committee's information and review.

Mary Elizondo, Vice President for Finance and Administrative Services, and Becky Cavazos, Director of Purchasing, will be present at the December 8, 2015 Finance and Human Resources Committee meeting to address any questions by the committee.

It is requested that the Finance and Human Resources Committee recommend for Board approval at the December 15, 2015 Board meeting, the disposal/recycle of technology and electronic items with an original value of \$1,000 and over through the Texas Department of Criminal Justice (TDCJ), a State of Texas agency approved to properly recycle technology and electronic items as presented.

**SOUTH TEXAS COLLEGE**  
**TECHNOLOGY AND ELECTRONIC ITEMS FOR DISPOSAL/RECYCLE WITH VALUE OF \$1,000 AND OVER**  
**DECEMBER 15, 2015**

Pallet	Qty	Description	Silver Tag	Serial Number	Grant Tag	Purchase Date	Amount	Net Value	Ptag	Condition
79	1 ea	Xerox 4220 Laser Printer	0000000004			8/31/1995	\$ 7,500.00	\$ -	000001258	Obsolete
53	1 ea	TurboStack TS24TR RS232 Terminal	0000000831	A070615181		1/7/1997	\$ 1,148.00		000000831	Obsolete
64	1 ea	Cisco 2500 Catalyst Network Switch	0000001203	250095015		6/17/1997	\$ 2,196.55		000001618	Obsolete
61	1 ea	IBM 9404Application System/400 Server	0000001003	10-337479		6/27/1997	\$ 13,000.00	\$ -	000001034	Incomplete
51	1 ea	Sencore AM FM Stereo Analyzer	0000000975	6130774M		8/22/1997	\$ 2,495.00		000001217	Obsolete
76	1 ea	Phillips Full Size Television	0000001393	66233604		11/6/1997	\$ 1,397.29		000001957	Damage
72	1 ea	HP 5P LaserJet Printer	0000001417	USHB112868		1/22/1998	\$ 2,015.00		000002093	Damage
74	1 Pallet	Library Magnetic Anti Theft Detector	0000001776			3/13/1998	\$ 6,415.00	\$ -	000002229	Obsolete
67	1 ea	Gateway Laptop Solo 2500	16746	BC698332534		8/19/1998	\$ 2,199.00		000002512	Obsolete
45	1 ea	HP LaserJet 4000 Printer	0000002243	USMB246502		11/5/1998	\$ 1,081.00		000002871	Obsolete
45	1 ea	HP LaserJet 4000 Printer	0000002244	USMB246505		11/5/1998	\$ 1,081.00		000002872	Obsolete
76	1 ea	Braille Blazer Printer	0000002250	0005072	5000000308	11/11/1998	\$ 2,356.66		000003017	Obsolete
53	1 ea	WallinFord Computer	0000002251	9810589K	5000000310	11/11/1998	\$ 5,850.67	\$ -	000003018	Obsolete
66	1 ea	HP Netserver LH Server	0000002245	US84001687		11/12/1998	\$ 8,695.06	\$ -	000003897	Obsolete
40	1 ea	HP LaserJet 4050TN Printer	0000003236	USQA043317		4/29/1999	\$ 1,427.00		000003761	Obsolete
40	1 ea	HP LaserJet 4050TN Printer	0000003235	USQF023499		4/29/1999	\$ 1,427.00		000003760	Obsolete
51	1 ea	Telex P170 LCD Projector	0000003057	14027	5000000442	8/19/1999	\$ 1,399.00		000003678	Obsolete
47	1 ea	HP LaserJet 4050 Printer	0000003263	USCC061726		10/29/1999	\$ 1,518.00		000004096	Obsolete
57	1 ea	HP LaserJet 4050 Printer	0000003269	USBB138471		11/2/1999	\$ 1,081.00		000004100	Damage
61	1 ea	Gateway Computer	0000003323	0016441274		12/8/1999	\$ 1,297.00		000004071	Obsolete
61	1 ea	Sanyo Pro X Projector	0000003410	G9905449		12/21/1999	\$ 3,195.00		000004023	Obsolete
64	1 ea	Gateway Solo Laptop	0000003414	BC599281378		1/12/2000	\$ 2,500.00		000004052	Obsolete
62	1 ea	Gateway GP7-500 Computer	0000003446	0017356416	5000000327	2/3/2000	\$ 1,666.00		000004155	Obsolete
66	1 ea	HP 18GB Hot Swap Hard Drive	0000003504	LRA01016		2/28/2000	\$ 1,182.50		000004200	Obsolete
66	1 ea	HP 18GB Hot Swap Hard Drive	0000003505	LRA15000		2/28/2000	\$ 1,182.50		000004201	Obsolete
47	1 ea	HP 4050 Printer	0000003690	USCC124373		5/2/2000	\$ 1,615.67		000004578	Obsolete
54	1 ea	M & A Computer	0000004056	E2K0844181		5/24/2000	\$ 1,488.59		000005265	Obsolete
68	1 ea	M & A Computer	0000003909	E2K0844279		5/24/2000	\$ 1,488.59		000005424	Obsolete
60	1 ea	HP Color LaserJet 4500 Printer	0000003843	JPHCB07680		5/26/2000	\$ 2,280.00		000004491	Obsolete
63	1 ea	M & A Computer	0000005031	E2K0850763		8/23/2000	\$ 1,267.23		000005031	Obsolete
50	1 ea	HP LaserJet 4050TN Printer	0000004846	USCC124763		8/23/2000	\$ 1,574.00		000005239	Obsolete
51	1 ea	HP LaserJet 4050TN Printer	0000004866	USCC118259		8/23/2000	\$ 1,574.00		000005224	Obsolete
61	1 ea	HP LaserJet 4050TN Printer	0000004848	USCC118943		8/23/2000	\$ 1,574.00		000005226	Obsolete
75	1 ea	M & A Computer	0000005442	E2K0851494		8/31/2000	\$ 1,156.74		000005108	Obsolete
64	1 ea	HP LaserJet 4050TN Printer	0000005584	USQX086620	5000001182	11/22/2000	\$ 1,540.00		000005803	Obsolete
70	1 ea	HP Color LaserJet 4550DN Printer	0000005631	USBB358463	5000002346	12/19/2000	\$ 3,748.00		000005798	Obsolete
53	1 ea	Braille Blazer Printer	0000004782	6236	5000001128	1/4/2001	\$ 2,332.00		000005846	Obsolete
76	1 ea	Braille Blazer Printer	0000004783	0006421	5000001129	1/4/2001	\$ 2,332.00		000005847	Obsolete
76	1 ea	Braille Blazer Printer	0000004784	0006420	5000001130	1/4/2001	\$ 2,332.00		000005848	Obsolete
67	1 ea	Dell GX400 OptiPlex Desktop Computer	0000005892	D6N3M01	5000002483	1/9/2001	\$ 1,312.00		000006498	Obsolete
66	1 ea	Proliant ML350 Processor	0000004664	D106F91K19		4/2/2001	\$ 4,280.63		000006171	Obsolete
64	1 ea	Compaq Proliant ML-530 Server	0000004575	D115FPW1K009		6/7/2001	\$ 1,901.71		000006363	Obsolete
77	1 ea	HP LaserJet 2200DTN Printer	0000012999	USBRB06499		6/18/2001	\$ 1,418.77		000006956	Obsolete
76	1 ea	Dell GX400 OptiPlex Desktop Computer	0000005732	7WN3M01	5000002585	6/20/2001	\$ 1,312.00		000006520	Obsolete
76	1 ea	Dell GX400 OptiPlex Desktop Computer	0000005731	8WN3M01	5000002584	6/20/2001	\$ 1,312.00		000006519	Obsolete
75	1 ea	Gateway E3400 Computer	0000006497	0023925184		6/27/2001	\$ 1,609.00		000006542	Obsolete
68	1 ea	Gateway E3400 Computer	0000006044	0024340421	5000002897	7/18/2001	\$ 1,467.00		000006722	Obsolete
66	1 ea	HP (Compaq) Proliant 320 Server	0000006461		5000002317	7/18/2001	\$ 3,115.19		000006670	Obsolete
64	1 ea	AVAYA Uninterruptible Power Supply	0000006119	TT21681398		8/6/2001	\$ 1,603.08		000006969	Obsolete
64	1 ea	AVAYA Model Map 40 CPU	0000006138	01DR07580651		8/6/2001	\$ 106,068.27	\$ -	000006968	Obsolete
47	1 ea	Extron Server	0000006106	606970038		8/31/2001	\$ 2,211.84		000006882	Obsolete
47	1 ea	Extron Server	0000006131	606970043		8/31/2001	\$ 2,211.84		000006884	Obsolete
47	1 ea	Extron Server	0000006113	606970042		8/31/2001	\$ 2,211.84		000006881	Obsolete
47	1 ea	Extron Server	0000006121	606970036		8/31/2001	\$ 2,211.84		000006879	Obsolete
47	1 ea	Extron Server	0000006142	606970030		8/31/2001	\$ 2,211.84		000006880	Obsolete
47	1 ea	Extron Server	0000006151	606970037		8/31/2001	\$ 2,211.84		000006877	Obsolete
47	1 ea	Extron Server	0000006134	606970029		8/31/2001	\$ 2,211.84		000006878	Obsolete
40	1 ea	Dell OptiPlex GX280 Desktop Computer	0000011614	HLJ3G61		9/1/2001	\$ 1,251.00		000011690	Obsolete
40	1 ea	Dell OptiPlex GX280 Desktop Computer	0000011350	8W75G61		9/1/2001	\$ 1,251.00		000011426	Obsolete
40	1 ea	Dell OptiPlex GX280 Desktop Computer	0000011352	8X75G61		9/1/2001	\$ 1,251.00		000001352	Obsolete

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Pallet	Qty	Description	Silver Tag	Serial Number	Grant Tag	Purchase Date	Amount	Net Value	Ptag	Condition
40	1 ea	Dell OptiPlex GX280 Desktop Computer	0000011515	4BL5G61		9/1/2001	\$ 1,251.00		0000011515	Obsolete
68	1 ea	Savin All in One Printer Fax	000005789	81410300107		9/19/2001	\$ 3,605.00		000007124	Obsolete
47	1 ea	Sharp Projector	0000006933	105320730	5000000951	11/13/2001	\$ 5,019.05	\$ -	000007513	Obsolete
47	1 ea	Sharp Projector	0000006922	105320719	5000000953	11/13/2001	\$ 5,019.05	\$ -	000007516	Obsolete
47	1 ea	Sharp Projector	0000006912	105317255	5000000955	11/13/2001	\$ 6,819.05	\$ -	000007521	Obsolete
64	1 ea	AVAYA Definity Uninterruptible Power Supply	22413			11/28/2001	\$ 9,269.00	\$ -	000007492	Obsolete
NF 1	1 ea	Gateway ELP-500C Computer	0000006332	25673458		12/20/2001	\$ 1,110.00		000007197	Obsolete
68	1 ea	Dell OptiPlex GX240 Desktop Computer	0000006606	51QL411	5000003622	1/9/2002	\$ 1,091.00		000007081	Obsolete
68	1 ea	Dell OptiPlex GX240 Desktop Computer	0000006601	7YPL411		1/9/2002	\$ 1,091.00		000007077	Obsolete
68	1 ea	Dell OptiPlex GX240 Desktop Computer	0000006604	9YPL411	5000003620	1/9/2002	\$ 1,091.00		000007079	Obsolete
68	1 ea	Dell OptiPlex GX240 Desktop Computer	0000006605	D0QL411	5000003621	1/9/2002	\$ 1,091.00		000007080	Obsolete
41	1 ea	HP Proliant DL380 Server	22655			2/4/2002	\$ 5,922.00	\$ -	000007493	Obsolete
60	1 ea	Cannon Video Visualizer	0000006814	2321100118	5000003865	3/18/2002	\$ 1,414.23		000007455	Obsolete
77	1 ea	Cisco 3500 Server	0000008339	FAB0603P281		3/20/2002	\$ 3,576.80		000007458	Obsolete
57	1 ea	Feedback 58-121 Controller	0000006233	58121/10/6	5000003853	3/21/2002	\$ 15,425.00	\$ -	000007468	Obsolete
68	1 ea	Compaq Evo N180 Laptop	0000006827	2V23FP8ZNOLE		4/4/2002	\$ 2,077.00		000007675	Obsolete
60	1 ea	Classroom Performance System	27082			4/8/2002	\$ 2,045.00		000007565	Obsolete
18	1 ea	Dell OptiPlex GX240 Desktop Computer	6978	9RD9K11	5000004061	6/10/2002	\$ 1,342.00			Obsolete
18	1 ea	Dell OptiPlex GX240 Desktop Computer	6977	6SD9K11		6/10/2002	\$ 1,342.00			Obsolete
18	1 ea	Dell OptiPlex GX240 Desktop Computer	6979	JTD9K11	5000004062	6/10/2002	\$ 1,342.00			Obsolete
68	1 ea	Dell OptiPlex GX240 Desktop Computer	0000007713	9TD9K11	5000004050	6/12/2002	\$ 1,416.00		000007967	Obsolete
68	1 ea	Dell OptiPlex GX240 Desktop Computer	0000006987	FSD9K11	5000004049	6/12/2002	\$ 1,416.00		000007966	Obsolete
68	1 ea	Dell OptiPlex GX240 Desktop Computer	0000007740	HRD9K11	5000004054	6/12/2002	\$ 1,416.00		000007971	Obsolete
68	1 ea	Dell OptiPlex GX240 Desktop Computer	0000007719	2TD9K11	5000004055	6/12/2002	\$ 1,416.00		000007972	Obsolete
60	1 ea	Apple iMac Computer	0000007002	QT22404SMDL		6/13/2002	\$ 4,757.00		000008023	Obsolete
73	1 ea	Smartboard System	0000007006	30005396	5000004064	6/24/2002	\$ 14,900.00	\$ -	000007800	Obsolete
68	1 ea	Dell OptiPlex GX260 Desktop Computer	0000006909	74NXK11		6/25/2002	\$ 2,133.66		000008130	Obsolete
68	1 ea	Dell OptiPlex GX260 Desktop Computer	0000007154	77ZFM11		7/9/2002	\$ 1,462.88		000008294	Obsolete
68	1 ea	Compaq Evo N180 Laptop	0000007169	6D26FP8ZR034		7/12/2002	\$ 2,166.00		000008007	Obsolete
68	1 ea	Compaq Evo N180 Laptop	0000007173	6D26FP8ZR021		7/12/2002	\$ 2,166.00		000008011	Obsolete
63	1 ea	Dell OptiPlex GX240 Desktop Computer	0000007764	DHJFK11		7/15/2002	\$ 2,104.21		000008087	Obsolete
62	1 ea	Axis Computer	0000007263	408C547520		7/30/2002	\$ 4,950.00		000008260	Obsolete
76	1 ea	Braille Blazer Printer	0000007271	0007166	5000004366	8/1/2002	\$ 4,065.00		000012654	Obsolete
76	1 ea	Braille Blazer Printer	0000007273	0007165	5000004367	8/1/2002	\$ 4,065.00		000012652	Obsolete
76	1 ea	Braille Blazer Printer	0000007272	0007170	5000004368	8/1/2002	\$ 4,665.00		000012653	Obsolete
61	1 ea	Dell OptiPlex GX240 Desktop Computer	0000007208	70MBM11		8/5/2002	\$ 1,726.46		000007901	Obsolete
51	1 ea	Dell Dimension 8200 Desktop Computer	0000007902	4PKFN11		8/21/2002	\$ 1,822.60		000008149	Obsolete
62	1 ea	Dell Dimension 8200 Desktop Computer	0000007904	JQKFN11		8/21/2002	\$ 1,822.60		000008151	Obsolete
55	1 ea	Sharp PG-C30XU Projector	0000007882	111326048	5000004490	8/28/2002	\$ 2,000.64		000008430	Obsolete
61	1 ea	Compaq Proliant ML570 Server	0000007889	D226CXG3D094	5000004483	8/28/2002	\$ 42,711.00	\$ -	000008342	Obsolete
60	1 ea	Dell OptiPlex GX260 Desktop Computer	0000008049	DJR7V11		9/6/2002	\$ 1,283.00		000008528	Obsolete
18	1 ea	Dell OptiPlex GX260 Desktop Computer	8068	HGCQV11		9/12/2002	\$ 1,920.68			Obsolete
62	1 ea	Dell OptiPlex GX260 Desktop Computer	0000008020	JNS7V11		9/16/2002	\$ 1,283.00		000008499	Obsolete
40	1 ea	Dell OptiPlex GX260 Desktop Computer	0000008062	7C5KV11		9/16/2002	\$ 1,413.80		000008541	Obsolete
44	1 ea	Dell OptiPlex GX260 Desktop Computer	0000008061	6C5KV11		9/16/2002	\$ 1,413.80		000008540	Obsolete
51	1 ea	Dell OptiPlex GX260 Desktop Computer	0000007696	5BJDY11		10/7/2002	\$ 1,142.00		000008634	Obsolete
61	1 ea	Dell OptiPlex GX260 Desktop Computer	0000007686	JDJDY11		10/7/2002	\$ 1,142.00		000008621	Obsolete
60	1 ea	Dell OptiPlex GX260 Desktop Computer	0000007412	7C17021		10/19/2002	\$ 1,842.92		000008587	Obsolete
75	1 ea	HP Laser Jet 4100 Printer	21909	USLND30031		10/29/2002	\$ 1,165.00		00008966	Damage
57	1 ea	Canon DR20C Scanner	0000007602	CQ300782		11/21/2002	\$ 3,845.67		000008676	Obsolete
67	1 ea	Dell OptiPlex GX260 Desktop Computer	0000007559	52C1421		12/3/2002	\$ 1,428.20		000008855	Obsolete
64	1 ea	Dell OptiPlex GX260 Desktop Computer	0000007549	BRWZ321		12/3/2002	\$ 1,463.48		000008982	Obsolete
66	1 ea	HP Proliant Server	22437	D245KJN2D053		12/5/2002	\$ 5,166.00	\$ -	000009181	Obsolete
50	1 ea	Epson Perfection 1660 Scanner	0000008101	ETAW020104		12/6/2002	\$ 1,304.00		000008915	Obsolete
63	1 ea	Epson Perfection 1660 Scanner	0000008103	ETAW020121		12/6/2002	\$ 1,304.00		000008917	Obsolete
61	1 ea	HP LaserJet 4200N Printer	0000007522	CNBX306237		12/6/2002	\$ 1,469.00		000008900	Obsolete
51	1 ea	Dell OptiPlex GX260 Desktop Computer	0000007533	82L4421		12/6/2002	\$ 2,081.00		000008995	Obsolete
53	1 ea	Braille Blazer Printer	0000008106	7078		12/6/2002	\$ 2,429.00		000008912	Obsolete
70	1 ea	Dell Inspiron 2650 Laptop	0000007480	HDL1421		12/10/2002	\$ 1,404.65		000008989	Obsolete

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**SOUTH TEXAS COLLEGE**  
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**DECEMBER 15, 2015**

Pallet	Qty	Description	Silver Tag	Serial Number	Grant Tag	Purchase Date	Amount	Net Value	Ptag	Condition
67	1 ea	Dell OptiPlex GX260 Desktop Computer	000008131	D2PL821		1/9/2003	\$ 1,920.68		00008847	Obsolete
51	1 ea	HP Compaq Evo N800v	000008217	5Y31KSQZ600C		1/17/2003	\$ 1,873.00		00008908	Obsolete
51	1 ea	Dell OptiPlex GX260 Desktop Computer	000008230	GZZ7B21		1/24/2003	\$ 1,534.76		00009111	Obsolete
18	1 ea	Dell OptiPlex GX260 Computer	8258	899VC21	500005068	1/29/2003	\$ 1,242.61			Obsolete
63	1 ea	Dell OptiPlex GX260n Desktop Computer	000008267	H80VB21		1/29/2003	\$ 1,873.00		00009097	Obsolete
61	1 ea	Compaq Proliant ML330 Server	000007795	6J25JV1W005		2/21/2003	\$ 5,047.00	\$ -	00009171	Obsolete
61	1 ea	HP LaserJet 4200 Printer	000008324	USBNP09193		5/8/2003	\$ 1,378.00		00009208	Obsolete
64	1 ea	HP LaserJet 4200 Printer	000008324	USBNP09193		5/8/2003	\$ 1,378.00		00009208	Obsolete
53	1 ea	Dell OptiPlex GX280 Desktop Computer	0000011791	7WK7S71		7/1/2003	\$ 1,315.47		000011876	Obsolete
53	1 ea	Dell OptiPlex GX270 Desktop Computer	000008421	3FS4431		7/24/2003	\$ 1,367.40		00009261	Obsolete
53	1 ea	Dell OptiPlex GX270 Desktop Computer	000008489	JFNCB31	500004570	8/27/2003	\$ 1,126.00		00009243	Obsolete
66	1 ea	Proliant 380 Server	000008519	D327KJN2H156		8/28/2003	\$ 5,415.81	\$ -	00009329	Obsolete
48	1 ea	Dell OptiPlex GX270 Desktop Computer	000008544	CV86M31		10/10/2003	\$ 1,840.00		00009593	Obsolete
63	1 ea	Dell OptiPlex GX270 Desktop Computer	000008617	J054P31		10/28/2003	\$ 1,553.00		00009461	Obsolete
64	1 ea	Dell OptiPlex GX270 Desktop Computer	000008589	9Q3PN31	500006010	10/28/2003	\$ 1,791.40		00009449	Obsolete
64	1 ea	Dell OptiPlex GX270 Desktop Computer	000008591	FP3PN31		10/28/2003	\$ 1,791.40		00009451	Obsolete
76	1 ea	Dell OptiPlex GX270 Desktop Computer	000008619	2Q3PN31	500006068	10/28/2003	\$ 1,791.40		00009444	Obsolete
77	1 ea	Dell Inspiron 5150 Laptop	000008625	CDNMN31		10/31/2003	\$ 2,561.95		00009432	Obsolete
68	1 ea	Dell OptiPlex GX270 Desktop Computer	0000010511	DF49V31		12/4/2003	\$ 1,695.23		00009652	Obsolete
61	1 ea	Compaq Pasario EVO N10C Laptop	0000010529	USD34800H8		12/9/2003	\$ 1,984.00		00009677	Obsolete
51	1 ea	HP Compaq nx9010 Laptop with Carrying Case	000008675	USD34900NS		12/11/2003	\$ 1,475.00		00009678	Obsolete
53	1 ea	Compaq EVO N800C Laptop	000008321	USD34901D7		12/11/2003	\$ 2,316.00		00009436	Obsolete
63	1 ea	Dell OptiPlex GX270 Desktop Computer	0000010582	74J7041		12/17/2003	\$ 1,325.12		00009477	Obsolete
55	1 ea	EIKI LC-NB3E Notebook Projector	000008744	G39A7478		12/17/2003	\$ 1,786.96		00009556	Obsolete
77	1 ea	WACOM Monitor	000009345	3HFP00200	500005434	12/17/2003	\$ 3,155.00		00009997	Obsolete
67	1 ea	Note Vision Projector	000008754	306321028		1/9/2004	\$ 1,891.75		00009736	Obsolete
67	1 ea	Note Vision Projector	000008747	306321290		1/9/2004	\$ 2,299.24		00009729	Obsolete
47	1 ea	Dell OptiPlex GX270 Desktop Computer	000008791	44Q8441		1/16/2004	\$ 1,651.40		00009721	Obsolete
61	1 ea	Dell OptiPlex GX270 Desktop Computer	000008897	C14R641		1/29/2004	\$ 1,608.00		00009741	Obsolete
50	1 ea	Dell OptiPlex GX270 Desktop Computer	000008895	CR3R641		1/29/2004	\$ 1,694.40		00009739	Obsolete
48	1 ea	Dell OptiPlex GX270 Desktop Computer	000009775	J3DNF41		3/4/2004	\$ 1,417.35		00009775	Obsolete
48	1 ea	Dell OptiPlex GX270 Desktop Computer	000009742	55DNF41		3/4/2004	\$ 1,417.35		00009776	Obsolete
66	1 ea	HP Server	0000027316	R409LDN10002		3/4/2004	\$ 3,947.70		000010618	Obsolete
66	1 ea	HP Server	0000027319	R409LDN10007		3/4/2004	\$ 3,947.70		000010621	Obsolete
66	1 ea	HP Server/ Cover Separate on Pallet	0000027328	R407LDN10001		3/4/2004	\$ 3,947.70		000010620	Obsolete
66	1 ea	HP Server	0000027322	R407LDN10006		3/4/2004	\$ 3,947.70		000010624	Obsolete
67	1 ea	HP Proliant DL380 Server	0000027315	R406LDN10023		3/4/2004	\$ 3,947.70		000010615	Obsolete
67	1 ea	HP TFT 5600 RKM Laptop with desk rails	000009312	9X41JTJ8X017		3/15/2004	\$ 1,748.00		000010007	Obsolete
51	1 ea	Dell OptiPlex 745 Desktop Computer	15266	HB69TC1		4/20/2004	\$ 1,128.92		N00015494	Obsolete
75	1 ea	Dell OptiPlex GX270 Desktop Computer	000008885	3ZCHR41	500005353	5/3/2004	\$ 1,840.00		00009847	Obsolete
61	1 ea	SunFire V250 Server	000008846	FQ41350006		6/1/2004	\$ 7,872.90	\$ -	00009849	Obsolete
77	1 ea	Cisco 2950 Network Switch	000009282	FHK0819Z09Y		6/8/2004	\$ 2,526.16		000010602	Obsolete
77	1 ea	Cisco 2950 Network Switch	000009281	FHK0819Z0A8		6/8/2004	\$ 2,526.16		000010601	Obsolete
77	1 ea	Cisco 2950 Network Switch	000009280	FHK0819Z0A2		6/8/2004	\$ 2,526.16		000010600	Obsolete
77	1 ea	Cisco 2950 Network Switch	000009277	FHK0819Y0AX		6/8/2004	\$ 2,526.16		000010597	Obsolete
77	1 ea	Cisco 2950 Network Switch	000009276	FHK0819Y0DH		6/8/2004	\$ 2,526.16		000010596	Obsolete
77	1 ea	Cisco 2950 Network Switch	000009274	FHK0819Z08P		6/8/2004	\$ 2,826.16		000010594	Obsolete
77	1 ea	Cisco 2950 Network Switch	000009273	FHK0816Y1B1		6/8/2004	\$ 2,826.16		000010593	Obsolete
77	1 ea	Cisco 2950 Network Switch	000009267	FHK0819Y0CJ		6/8/2004	\$ 2,826.16		000010587	Obsolete
77	1 ea	Cisco 2950 Network Switch	000009272	FHK0819Y0CN		6/8/2004	\$ 2,826.16		000010592	Obsolete
77	1 ea	Cisco 2950 Network Switch	13992	FHK0820Y15D		6/8/2004	\$ 2,826.16		000010586	Obsolete
77	1 ea	Cisco 2950 Network Switch	000009275	FHK0819Y0D3		6/8/2004	\$ 2,826.16		000010595	Obsolete
76	1 ea	Cisco 2950 Network Switch	000009822	FHK0819Y0DF		6/8/2004	\$ 2,994.75		000010367	Obsolete
76	1 ea	Cisco 2950 Network Switch	000009821	FHK0819Z0AE		6/8/2004	\$ 2,994.75		000010364	Obsolete
64	1 ea	Cisco 2950 Network Switch	000009800	FHK0727Z0NA		6/8/2004	\$ 3,849.55		000010488	Obsolete
67	1 ea	Cisco 3560 Network Switch	000009252	CAT0822Y1X8		6/8/2004	\$ 3,863.74		000010291	Obsolete
77	1 ea	Cisco 3560 Network Switch	000009279	CAT0822Y1MT		6/8/2004	\$ 4,073.67		000010599	Obsolete
67	1 ea	Cisco 2950 Network Switch	000009253	FHK0819Z0AQ		6/8/2004	\$ 4,208.10		000010294	Obsolete
77	1 ea	Cisco 3560 Network Switch	000009265	CAT0815Z2BA		6/8/2004	\$ 4,326.16		000010585	Obsolete

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Pallet	Qty	Description	Silver Tag	Serial Number	Grant Tag	Purchase Date	Amount	Net Value	Ptag	Condition
77	1 ea	Cisco 3560 Network Switch	000009271	CAT0822Y1W0		6/8/2004	\$ 4,326.16		000010591	Obsolete
77	1 ea	Cisco 3560 Network Switch	000009264	CAT0822Y1W5		6/8/2004	\$ 4,326.24		000010584	Obsolete
77	1 ea	Cisco 3560 Network Switch	000009816	CAT0820X01T		6/8/2004	\$ 4,826.75		000010353	Obsolete
77	1 ea	Cisco 3560 Network Switch	000009815	CAT0822Y1WR		6/8/2004	\$ 6,023.76	\$ -	000010346	Obsolete
61	1 ea	Cisco MCS 7800 Media Convergent Server	0000010825	M04CLJHC32		6/8/2004	\$ 65,721.53	\$ -	000010608	Obsolete
61	1 ea	Cisco MCS 7800 Media Convergent Server	000009243	M04CLJHC31		6/8/2004	\$ 140,658.92	\$ -	000010187	Obsolete
47	1 ea	HP LaserJet 8150n Printer	000008831	JPDLM97937	5000005417	6/29/2004	\$ 2,298.00		000009952	Obsolete
55	1 ea	Dell OptiPlex GX270 Desktop Computer	000009325	5MFR851		7/16/2004	\$ 1,599.38		00009939	Obsolete
63	1 ea	Dell OptiPlex GX270 Desktop Computer	000009329	29TT851		7/16/2004	\$ 1,807.28		000009943	Obsolete
60	1 ea	Dell OptiPlex GX270 Desktop Computer	000009344	3HJR851		7/19/2004	\$ 1,599.38		000009931	Obsolete
78	1 ea	Dell OptiPlex GX270 Desktop Computer	000009342	JGJR851		7/19/2004	\$ 1,599.38		000009929	Obsolete
75	1 ea	Dell OptiPlex GX270 Desktop Computer	000009367	F7DCC51	5000005446	7/26/2004	\$ 1,599.35		000009967	Obsolete
58	1 ea	Dell OptiPlex GX280 Desktop Computer	0000012167	G6X2581		8/3/2004	\$ 1,304.73		000012405	Obsolete
70	1 ea	Cisco 3700 Catalyst Network Switch	0000010897	JMX0826L1BS		8/3/2004	\$ 17,297.63	\$ -	000010605	Obsolete
61	1 ea	Dell OptiPlex GX270 Desktop Computer	000008979	GZSQC51		8/21/2004	\$ 1,251.00		000010106	Obsolete
63	1 ea	Dell OptiPlex GX270 Desktop Computer	000009536	798RC51		8/24/2004	\$ 1,158.00		000010516	Obsolete
63	1 ea	Dell OptiPlex GX270 Desktop Computer	000009537	HDTQC51		8/24/2004	\$ 1,158.00		000010517	Obsolete
40	1 ea	Dell OptiPlex GX270 Desktop Computer	000009010	2PVR51		8/24/2004	\$ 1,251.00		000010144	Obsolete
45	1 ea	Dell OptiPlex GX270 Desktop Computer	000009008	1XYQC51		8/24/2004	\$ 1,251.00		000010141	Obsolete
51	1 ea	Dell OptiPlex GX270 Desktop Computer	000009486	5RVRC51		8/24/2004	\$ 1,251.00		000010440	Obsolete
51	1 ea	Dell OptiPlex GX270 Desktop Computer	000008998	1STPC51		8/24/2004	\$ 1,251.00		000010129	Obsolete
51	1 ea	Dell OptiPlex GX270 Desktop Computer	000009105	CYJ3L51		8/24/2004	\$ 1,251.00		000010230	Obsolete
59	1 ea	Dell OptiPlex GX270 Desktop Computer	000009074	DVTPC51		8/24/2004	\$ 1,251.00		000010201	Obsolete
60	1 ea	Dell OptiPlex GX270 Desktop Computer	000009230	9TVQC51		8/24/2004	\$ 1,251.00		000010382	Obsolete
61	1 ea	Dell OptiPlex GX270 Desktop Computer	000009505	4R7PC51		8/24/2004	\$ 1,251.00		000010464	Obsolete
63	1 ea	Dell OptiPlex GX270 Desktop Computer	000009204	4NVR51		8/24/2004	\$ 1,251.00		000010348	Obsolete
63	1 ea	Dell OptiPlex GX270 Desktop Computer	000009225	11K3L51		8/24/2004	\$ 1,251.00		000010377	Obsolete
63	1 ea	Dell OptiPlex GX270 Desktop Computer	000009134	6ZMPC51		8/24/2004	\$ 1,251.00		000010252	Obsolete
63	1 ea	Dell OptiPlex GX270 Desktop Computer	000009157	FXVQC51		8/24/2004	\$ 1,251.00		000010290	Obsolete
63	1 ea	Dell OptiPlex GX270 Desktop Computer	000009158	BFDQC51		8/24/2004	\$ 1,251.00		000010292	Obsolete
63	1 ea	Dell OptiPlex GX270 Desktop Computer	000009110	BGDQC51		8/24/2004	\$ 1,251.00		000010233	Obsolete
63	1 ea	Dell OptiPlex GX270 Desktop Computer	000009147	30VQC51		8/24/2004	\$ 1,251.00		000010267	Obsolete
63	1 ea	Dell OptiPlex GX270 Desktop Computer	000008945	7VTPC51		8/24/2004	\$ 1,251.00		000010058	Obsolete
63	1 ea	Dell OptiPlex GX270 Desktop Computer	000008904	9STPC51		8/24/2004	\$ 1,251.00		000010016	Obsolete
64	1 ea	Dell OptiPlex GX270 Desktop Computer	000009185	9JWQC51		8/24/2004	\$ 1,251.00		000010327	Obsolete
64	1 ea	HP LaserJet 4200N Printer	000009435	USGNX37526		8/25/2004	\$ 1,378.00		000010073	Obsolete
76	1 ea	Cisco 2950 Network Switch	0000010823	FOC1312W04T		8/31/2004	\$ 3,716.03		000010549	Obsolete
61	1 ea	SunFire V240 Server	0000011332	FN42510250		8/31/2004	\$ 6,811.91	\$ -	000010583	Obsolete
61	1 ea	HP Alpha ES45 Server	0000011333	AY43100169		8/31/2004	\$ 59,139.55	\$ -	000010110	Obsolete
55	1 ea	Dell OptiPlex GX280 Desktop Computer	0000011454	7N9MG61		9/1/2004	\$ 1,158.00		000011530	Obsolete
63	1 ea	Dell OptiPlex GX270 Desktop Computer	000009108	9MD2M51		9/1/2004	\$ 1,158.00		000011326	Obsolete
76	1 ea	Dell OptiPlex GX280 Desktop Computer	0000011437	9N9MG61		9/1/2004	\$ 1,158.00		000011513	Obsolete
40	1 ea	Dell OptiPlex GX280 Desktop Computer	0000011353	CX75G61		9/1/2004	\$ 1,251.00		000011429	Obsolete
40	1 ea	Dell OptiPlex GX280 Desktop Computer	0000011650	DFL5G61		9/1/2004	\$ 1,251.00		000011650	Obsolete
40	1 ea	Dell OptiPlex GX280 Desktop Computer	0000011369	8KY3G61		9/1/2004	\$ 1,251.00		000011445	Obsolete
44	1 ea	Dell OptiPlex GX280 Desktop Computer	11652	F1J3G61		9/1/2004	\$ 1,251.00		000011638	Obsolete
44	1 ea	Dell OptiPlex GX280 Desktop Computer	0000011660	CZXXG61		9/1/2004	\$ 1,251.00		000011736	Obsolete
44	1 ea	Dell OptiPlex GX280 Desktop Computer	0000011347	5X75G61		9/1/2004	\$ 1,251.00		000011423	Obsolete
44	1 ea	Dell OptiPlex GX280 Desktop Computer	0000011488	C6L5G61		9/1/2004	\$ 1,251.00		000011564	Obsolete
45	1 ea	Dell OptiPlex GX280 Desktop Computer	11655	30L5G61		9/1/2004	\$ 1,251.00		000011731	Obsolete
48	1 ea	Dell OptiPlex GX280 Desktop Computer	0000010722	89D3G61		9/1/2004	\$ 1,251.00		000011377	Obsolete
48	1 ea	Dell OptiPlex GX280 Desktop Computer	0000011578	8NJ3G61		9/1/2004	\$ 1,251.00		000011654	Obsolete
48	1 ea	Dell OptiPlex GX280 Desktop Computer	000009576	F9D3G61		9/1/2004	\$ 1,251.00		000011355	Obsolete
48	1 ea	Dell OptiPlex GX280 Desktop Computer	000009572	39D3G61		9/1/2004	\$ 1,251.00		000011351	Obsolete
48	1 ea	Dell OptiPlex GX280 Desktop Computer	0000011623	GQJ3G61		9/1/2004	\$ 1,251.00		000011699	Obsolete
48	1 ea	Dell OptiPlex GX280 Desktop Computer	0000010720	7JD3G61		9/1/2004	\$ 1,251.00		000011375	Obsolete
48	1 ea	Dell OptiPlex GX280 Desktop Computer	0000010721	F8D3G61		9/1/2004	\$ 1,251.00		000011376	Obsolete
48	1 ea	Dell OptiPlex GX280 Desktop Computer	000009574	2CD3G61		9/1/2004	\$ 1,251.00		000011353	Obsolete
48	1 ea	Dell OptiPlex GX280 Desktop Computer	0000011576	CQJ3G61		9/1/2004	\$ 1,251.00		000011652	Obsolete

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Pallet	Qty	Description	Silver Tag	Serial Number	Grant Tag	Purchase Date	Amount	Net Value	Ptag	Condition
48	1 ea	Dell OptiPlex GX280 Desktop Computer	0000011565	32J3G61		9/1/2004	\$ 1,251.00		000011641	Obsolete
48	1 ea	Dell OptiPlex GX280 Desktop Computer	0000010755	3LD3G61		9/1/2004	\$ 1,251.00		000011410	Obsolete
48	1 ea	Dell OptiPlex GX280 Desktop Computer	0000011573	2NJ3G61		9/1/2004	\$ 1,251.00		000011649	Obsolete
48	1 ea	Dell OptiPlex GX280 Desktop Computer	0000011581	GNJ3G61		9/1/2004	\$ 1,251.00		000011657	Obsolete
48	1 ea	Dell OptiPlex GX280 Desktop Computer	0000011568	24J3G61		9/1/2004	\$ 1,251.00		000011644	Obsolete
49	1 ea	Dell OptiPlex GX280 Desktop Computer	0000011609	FWK5G61		9/1/2004	\$ 1,251.00		000011685	Obsolete
49	1 ea	Dell OptiPlex GX280 Desktop Computer	0000011476	G9L5G61		9/1/2004	\$ 1,251.00		000011552	Obsolete
49	1 ea	Dell OptiPlex GX280 Desktop Computer	0000011507	H3L5G61		9/1/2004	\$ 1,251.00		000011583	Obsolete
49	1 ea	Dell OptiPlex GX280 Desktop Computer	0000011518	HRJ3G61		9/1/2004	\$ 1,251.00		000011594	Obsolete
49	1 ea	Dell OptiPlex GX280 Desktop Computer	0000011571	FTH3G61		9/1/2004	\$ 1,251.00		000011647	Obsolete
49	1 ea	Dell OptiPlex GX280 Desktop Computer	0000011564	J1J3G61		9/1/2004	\$ 1,251.00		000011640	Obsolete
49	1 ea	Dell OptiPlex GX280 Desktop Computer	0000009575	6BD3G61		9/1/2004	\$ 1,251.00		000011354	Obsolete
49	1 ea	Dell OptiPlex GX280 Desktop Computer	0000011449	JWH3G61		9/1/2004	\$ 1,251.00		000011525	Obsolete
49	1 ea	Dell OptiPlex GX280 Desktop Computer	0000011582	5QJ3G61		9/1/2004	\$ 1,251.00		000011658	Obsolete
49	1 ea	Dell OptiPlex GX280 Desktop Computer	0000011610	2YK5G61		9/1/2004	\$ 1,251.00		000011686	Obsolete
49	1 ea	Dell OptiPlex GX280 Desktop Computer	0000011606	CYK5G61		9/1/2004	\$ 1,251.00		000011682	Obsolete
49	1 ea	Dell OptiPlex GX280 Desktop Computer	0000011567	B4J3G61		9/1/2004	\$ 1,251.00		000011643	Obsolete
49	1 ea	Dell OptiPlex GX280 Desktop Computer	0000011522	H5J3G61		9/1/2004	\$ 1,251.00		000011598	Obsolete
49	1 ea	Dell OptiPlex GX280 Desktop Computer	0000009570	4HD3G61		9/1/2004	\$ 1,251.00		000011349	Obsolete
49	1 ea	Dell OptiPlex GX280 Desktop Computer	0000011519	G5J3G61		9/1/2004	\$ 1,251.00		000011595	Obsolete
49	1 ea	Dell OptiPlex GX280 Desktop Computer	0000011490	GSJ3G61		9/1/2004	\$ 1,251.00		000011566	Obsolete
49	1 ea	Dell OptiPlex GX280 Desktop Computer	0000011570	3XH3G61		9/1/2004	\$ 1,251.00		000011646	Obsolete
49	1 ea	Dell OptiPlex GX280 Desktop Computer	0000011598	5XK5G61		9/1/2004	\$ 1,251.00		000011674	Obsolete
50	1 ea	Dell OptiPlex GX280 Desktop Computer	0000011569	CWH3G61		9/1/2004	\$ 1,251.00		000011645	Obsolete
50	1 ea	Dell OptiPlex GX280 Desktop Computer	0000011583	DPJ3G61		9/1/2004	\$ 1,251.00		000011659	Obsolete
50	1 ea	Dell OptiPlex GX280 Desktop Computer	0000011572	3QJ3G61		9/1/2004	\$ 1,251.00		000011648	Obsolete
50	1 ea	Dell OptiPlex GX280 Desktop Computer	0000011492	BKJ3G61		9/1/2004	\$ 1,251.00		000011568	Obsolete
50	1 ea	Dell OptiPlex GX280 Desktop Computer	0000011612	7XK5G61		9/1/2004	\$ 1,251.00		000011688	Obsolete
55	1 ea	Dell OptiPlex GX280 Desktop Computer	0000011589	90L5G61		9/1/2004	\$ 1,251.00		000011665	Obsolete
55	1 ea	Dell OptiPlex GX280 Desktop Computer	0000011586	C1L5G61		9/1/2004	\$ 1,251.00		000011662	Obsolete
55	1 ea	Dell OptiPlex GX280 Desktop Computer	0000011679	80YQG61		9/1/2004	\$ 1,251.00		000011755	Obsolete
55	1 ea	Dell OptiPlex GX280 Desktop Computer	0000011597	11L5G61		9/1/2004	\$ 1,251.00		000011673	Obsolete
55	1 ea	Dell OptiPlex GX280 Desktop Computer	0000009602	FRRVP61		9/1/2004	\$ 1,251.00		000011364	Obsolete
55	1 ea	Dell OptiPlex GX280 Desktop Computer	0000011608	HXK5G61		9/1/2004	\$ 1,251.00		000011684	Obsolete
58	1 ea	Dell OptiPlex GX280 Desktop Computer	0000011513	6CL5G61		9/1/2004	\$ 1,251.00		000011589	Obsolete
61	1 ea	Dell OptiPlex GX270 Desktop Computer	0000009061	2267N51		9/1/2004	\$ 1,251.00		000011320	Obsolete
63	1 ea	Dell OptiPlex GX280 Desktop Computer	0000011342	GKY3G61		9/1/2004	\$ 1,251.00		000011418	Obsolete
63	1 ea	Dell OptiPlex GX280 Desktop Computer	0000011601	BWK5G61		9/1/2004	\$ 1,251.00		000011677	Obsolete
63	1 ea	Dell OptiPlex GX280 Desktop Computer	0000010747	7DL5G61		9/1/2004	\$ 1,251.00		000011402	Obsolete
63	1 ea	Dell OptiPlex GX280 Desktop Computer	0000010727	HDD3G61		9/1/2004	\$ 1,251.00		000011382	Obsolete
63	1 ea	Dell OptiPlex GX280 Desktop Computer	0000010751	DLB3G61		9/1/2004	\$ 1,251.00		000011406	Obsolete
63	1 ea	Dell OptiPlex GX280 Desktop Computer	0000011691	CLD3G61		9/1/2004	\$ 1,251.00		000011767	Obsolete
63	1 ea	Dell OptiPlex GX280 Desktop Computer	0000009569	HGD3G61		9/1/2004	\$ 1,251.00		000011348	Obsolete
64	1 ea	Dell OptiPlex GX280 Desktop Computer	0000009564	DHD3G61		9/1/2004	\$ 1,251.00		000011343	Obsolete
64	1 ea	Dell OptiPlex GX280 Desktop Computer	0000011491	8RJ3G61		9/1/2004	\$ 1,251.00		000011567	Obsolete
64	1 ea	Dell OptiPlex GX280 Desktop Computer	0000011683	B3YQG61		9/1/2004	\$ 1,251.00		000011759	Obsolete
64	1 ea	Dell OptiPlex GX280 Desktop Computer	0000009565	BGD3G61		9/1/2004	\$ 1,251.00		000011344	Obsolete
64	1 ea	Dell OptiPlex GX280 Desktop Computer	0000010740	J2YQG61		9/1/2004	\$ 1,251.00		000011395	Obsolete
64	1 ea	Dell OptiPlex GX280 Desktop Computer	0000011407	2NY3G61		9/1/2004	\$ 1,251.00		000011483	Obsolete
64	1 ea	Dell OptiPlex GX280 Desktop Computer	0000011681	D4YQG61		9/1/2004	\$ 1,251.00		000011757	Obsolete
64	1 ea	Dell OptiPlex GX280 Desktop Computer	0000011684	4JL5G61		9/1/2004	\$ 1,251.00		000011760	Obsolete
64	1 ea	Dell OptiPlex GX280 Desktop Computer	0000010734	F3YQG61		9/1/2004	\$ 1,251.00		000011389	Obsolete
69	1 ea	Dell OptiPlex GX280 Desktop Computer	0000011458	4TW3G61		9/1/2004	\$ 1,251.00		000011534	Obsolete
75	1 ea	Dell OptiPlex GX280 Desktop Computer	0000011675	B0YQG61		9/1/2004	\$ 1,251.00		000011751	Obsolete
75	1 ea	Dell OptiPlex GX280 Desktop Computer	0000011443	9WH3G61		9/1/2004	\$ 1,251.00		000011519	Obsolete
76	1 ea	Dell OptiPlex GX280 Desktop Computer	11412	8NY3G61		9/1/2004	\$ 1,251.00		000011488	Obsolete
76	1 ea	Dell OptiPlex GX280 Desktop Computer	11584	1RJ3G61		9/1/2004	\$ 1,251.00		000011660	Obsolete
49	1 ea	Dell OptiPlex GX280 Desktop Computer	0000011574	2PJ3G61		9/1/2004	\$ 1,254.00		000011650	Obsolete
49	1 ea	Dell OptiPlex GX280 Desktop Computer	0000011611	5YK5G61		9/1/2004	\$ 1,254.00		000011687	Obsolete

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Pallet	Qty	Description	Silver Tag	Serial Number	Grant Tag	Purchase Date	Amount	Net Value	Ptag	Condition
53	1 ea	Cisco 2950 Catalyst Network Switch	000009829	FOC0835S201		9/30/2004	\$ 2,223.00		000010645	Obsolete
61	1 ea	HP LaserJet 4200N Printer	0000010899	USGNN35655		10/1/2004	\$ 1,378.00		000010660	Obsolete
66	1 ea	Barracuda Spam 400 Firewall	000009827	L14804A4320045		10/7/2004	\$ 7,539.00	\$ -	000010641	Obsolete
67	1 ea	Wall Mounted and Retractable Computer Desk (No Brand)	000009356			10/15/2004	\$ 1,263.96		000010908	Obsolete
67	1 ea	Wall Mounted and Retractable Computer Desk (No Brand)	000009355			10/15/2004	\$ 1,263.97		000010907	Obsolete
41	1 ea	HP Proliant DL380 Server	000010892	EA3CLDN73D		10/29/2004	\$ 4,174.66		000010703	Obsolete
61	1 ea	HP 9000 RP3440 Server	0000010898	USL38048NW		10/29/2004	\$ 12,002.25	\$ -	000010694	Obsolete
44	1 ea	Dell OptiPlex GX280 Desktop Computer	0000010609	2P9D061	5000006681	11/9/2004	\$ 1,633.21		000010718	Obsolete
41	1 ea	HP Proliant DL380 Server	0000010603	EA1BKJNZ3M		11/9/2004	\$ 4,998.52		000010890	Obsolete
41	1 ea	HP Proliant DL380 Server	0000010888	ERICKJNZ3M		11/9/2004	\$ 4,998.52		000010899	Obsolete
66	1 ea	HP Proliant DL380 Server	0000010604	EA1GKJNZ3M		11/9/2004	\$ 4,998.52		000010891	Obsolete
66	1 ea	HP Proliant DL380 Server	0000010605	EA1AKJNZ3M		11/9/2004	\$ 4,998.52		000010892	Obsolete
70	1 ea	HP Proliant DL380 Server	0000010885	EA1PKJNZ3M		11/9/2004	\$ 4,998.52		000010896	Obsolete
41	1 ea	HP Proliant DL380 Server	0000010889	EA1NKJNZ3M		11/9/2004	\$ 4,998.52		000010900	Obsolete
41	1 ea	HP Proliant DL380 Server	0000010602	EA1KKJNZ3M		11/9/2004	\$ 4,998.52		000010602	Obsolete
63	1 ea	Dell OptiPlex GX280 Desktop Computer	0000010128	57GW261		12/6/2004	\$ 1,387.42		000010733	Obsolete
63	1 ea	Dell OptiPlex GX280 Desktop Computer	0000010133	97GW261		12/6/2004	\$ 1,387.42		000010738	Obsolete
63	1 ea	Dell OptiPlex GX280 Desktop Computer	0000010143	56GW261		12/6/2004	\$ 1,387.42		000010748	Obsolete
63	1 ea	Dell OptiPlex GX280 Desktop Computer	000010747	C6GW261		12/6/2004	\$ 1,387.42		000010747	Obsolete
63	1 ea	Dell OptiPlex GX280 Desktop Computer	0000010131	H5GW261		12/6/2004	\$ 1,387.42		000010736	Obsolete
64	1 ea	Dell OptiPlex GX280 Desktop Computer	0000010144	66GW261		12/6/2004	\$ 1,387.42		000010749	Obsolete
60	1 ea	Dell OptiPlex GX280 Desktop Computer	0000010903	1SHN461		12/6/2004	\$ 1,494.49		000010761	Obsolete
60	1 ea	Dell OptiPlex GX280 Desktop Computer	0000010901	GRHN461		12/6/2004	\$ 1,494.49		000010759	Obsolete
63	1 ea	Dell OptiPlex GX280 Desktop Computer	0000010148	47GW261		12/6/2004	\$ 1,387.42		000010753	Obsolete
63	1 ea	Dell OptiPlex GX280 Desktop Computer	0000010907	9QB5761		12/9/2004	\$ 1,981.76		000010876	Obsolete
63	1 ea	Sanyo Projector	000009867	G4601517		12/15/2004	\$ 5,234.39		000012163	Obsolete
47	1 ea	Symposium	0000010762	4BFP00568A		12/16/2004	\$ 1,840.00		000010882	Obsolete
68	1 ea	HP Compaq TC1100 Touch Screen Laptop w/Digital Pen	0000010660	KRD4510405		1/13/2005	\$ 3,168.00		000011064	Obsolete
40	1 ea	Dell OptiPlex GX280 Desktop Computer	0000010277	2D4JK61		1/14/2005	\$ 1,310.67		000010932	Obsolete
22	1 ea	Dell Dimension Xps Gen 4 Desktop Computer	10397	JF6ML61		1/19/2005	\$ 1,100.00			Obsolete
68	1 ea	Dell OptiPlex GX620 Desktop Computer	12685	jk7391		1/24/2005	\$ 1,102.70		N00014021	Obsolete
40	1 ea	Dell OptiPlex GX280 Desktop Computer	23326	4HCTQ61		1/31/2005	\$ 1,242.61		000011008	Obsolete
48	1 ea	Dell OptiPlex GX280 Desktop Computer	000009663	8Q9TQ61		1/31/2005	\$ 1,242.61		000010992	Obsolete
55	1 ea	Dell OptiPlex GX280 Desktop Computer	000009664	GN9TQ61		1/31/2005	\$ 1,242.61		000010993	Obsolete
55	1 ea	Dell OptiPlex GX280 Desktop Computer	000009674	HGCTQ61		1/31/2005	\$ 1,242.61		000011003	Obsolete
75	1 ea	Dell OptiPlex GX280 Desktop Computer	000009587	GN9YP61		1/31/2005	\$ 1,661.63		000010980	Obsolete
54	1 ea	Dell OptiPlex GX280 Desktop Computer	000009652	JPCTQ61		1/31/2005	\$ 1,745.62		000010979	Obsolete
75	1 ea	Dell OptiPlex GX280 Desktop Computer	DB4TQ61	DB4TQ61		2/2/2005	\$ 1,318.87		000010986	Obsolete
76	1 ea	Dell OptiPlex GX280 Desktop Computer	9650	7B4TQ61		2/2/2005	\$ 1,318.87		000010985	Obsolete
61	1 ea	HP Proliant DL580 Server	000009920	EA46LD5Z49		2/14/2005	\$ 9,126.55	\$ -	000011234	Obsolete
40	1 ea	Dell OptiPlex GX620 Desktop Computer	10436	3BX2J91	5000006077	2/17/2005	\$ 1,102.70		N00014176	Obsolete
75	1 ea	Dell OptiPlex GX280 Desktop Computer	000008841	1FMBY61		3/18/2005	\$ 1,278.69		000011120	Obsolete
18	1 ea	Dell Latitude D610 Laptop	9946	DVS2771		4/7/2005	\$ 1,606.10			Obsolete
18	1 ea	Dell Latitude D610 Laptop	9944	1WS2771		4/7/2005	\$ 1,606.10			Obsolete
18	1 ea	Dell Latitude D610 Laptop	9948	8VS2771		4/7/2005	\$ 1,606.10			Obsolete
55	1 ea	Dell OptiPlex GX280 Desktop Computer	0000010986	B2PC771		4/12/2005	\$ 1,195.87		000011149	Obsolete
63	1 ea	Dell OptiPlex GX280 Desktop Computer	000009941	9S6S771	5000005419	4/14/2005	\$ 1,251.00		000011153	Obsolete
68	1 ea	Dell Latitude D800 Laptop	000009978	1NMP771	5000005582	4/20/2005	\$ 2,385.65		000011249	Obsolete
76	1 ea	Cisco 2950 Catalyst Network Switch	000009986	FHK0910Y0Y2		4/20/2005	\$ 2,397.00		000011140	Obsolete
76	1 ea	Cisco 2950 Catalyst Network Switch	000009987	FHK0910Z0XR		4/20/2005	\$ 2,397.00		000011139	Obsolete
61	1 ea	HP/Compaq EA2002 Server	0000011148	AY01313867		4/29/2005	\$ 8,895.00	\$ -	000011257	Obsolete
61	1 ea	3550 Series Catalyst; Base-SX 1000 Uplink Port	0000012078	FHK0932YOKS		5/4/2005	\$ 2,397.00		000012499	Obsolete
60	1 ea	Dell OptiPlex GX280 Desktop Computer	0000010010	B5HJH71		5/9/2005	\$ 1,024.47		000011192	Obsolete
61	1 ea	SunFire V240 Server	0000010013	FN51940006		5/23/2005	\$ 7,099.00	\$ -	000011189	Obsolete
75	1 ea	Dell OptiPlex GX280 Desktop Computer	000009996	G03SH71		5/24/2005	\$ 1,415.30		000011193	Obsolete
55	1 ea	Dell OptiPlex GX280 Desktop Computer	0000010046	5CF7M71		6/6/2005	\$ 1,266.77		000011260	Obsolete
45	1 ea	Dell OptiPlex GX280 Desktop Computer	0000010035	HB7M71		6/8/2005	\$ 1,287.48		000011799	Deleted
45	1 ea	Dell OptiPlex GX280 Desktop Computer	0000010062	F9NYN71		6/9/2005	\$ 1,279.18		000011810	Obsolete
18	1 ea	Dell OptiPlex GX280 Desktop Computer	11138	H315Q71		6/15/2005	\$ 1,242.61			Obsolete

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Pallet	Qty	Description	Silver Tag	Serial Number	Grant Tag	Purchase Date	Amount	Net Value	Ptag	Condition
40	1 ea	Dell OptiPlex GX280 Desktop Computer	0000010073	84RFP71		6/15/2005	\$ 1,251.00		000011819	Obsolete
40	1 ea	Dell OptiPlex GX280 Desktop Computer	0000010070	85RFP71		6/15/2005	\$ 1,251.00		000011816	Obsolete
40	1 ea	Dell OptiPlex GX280 Desktop Computer	0000010067	G1RFP71		6/15/2005	\$ 1,251.00		000011813	Obsolete
40	1 ea	Dell OptiPlex GX280 Desktop Computer	0000010069	J3RFP71		6/15/2005	\$ 1,251.00		000011815	Obsolete
51	1 ea	Dell OptiPlex GX280 Desktop Computer	0000010068	13RFP71		6/15/2005	\$ 1,251.00		000011814	Obsolete
61	1 ea	HP Alpha ES45 Server	0000011729	DAS0505020		6/15/2005	\$ 31,675.00	\$ -	000011906	Obsolete
66	1 ea	HP Fast One RX4640 Server	0000010025	USE45204CR		6/23/2005	\$ 21,060.92	\$ -	000011795	Obsolete
50	1 ea	Dell OptiPlex GX280 Desktop Computer	0000010093	82Y0S71		6/27/2005	\$ 1,230.70		000011879	Obsolete
75	1 ea	Dell OptiPlex GX280 Desktop Computer	0000011761	4H08S71		7/1/2005	\$ 1,225.36		000011923	Obsolete
45	1 ea	Dell OptiPlex GX280 Desktop Computer	11745	8DZ7S71	5000006235	7/1/2005	\$ 1,304.73		000011842	Obsolete
58	1 ea	Dell OptiPlex GX280 Desktop Computer	0000011757	BDZ7S71	5000006247	7/1/2005	\$ 1,304.73		000011854	Obsolete
64	1 ea	Dell OptiPlex GX280 Desktop Computer	0000011752	2BZ7S71		7/1/2005	\$ 1,304.73		000011850	Obsolete
44	1 ea	Dell OptiPlex GX280 Desktop Computer	0000011747	7BZ7S71	5000006237	7/1/2005	\$ 1,304.73		000011844	Obsolete
57	1 ea	Dell OptiPlex GX280 Desktop Computer	0000011796	DK08S71		7/1/2005	\$ 1,582.24		000011862	Obsolete
64	1 ea	Dell OptiPlex GX280 Desktop Computer	0000011714	481W71		7/22/2005	\$ 1,234.57		000011928	Obsolete
18	1 ea	Dell OptiPlex GX280 Desktop Computer	0000011856	1KS5581		8/3/2005	\$ 1,242.61			Obsolete
40	1 ea	Dell OptiPlex GX280 Desktop Computer	0000011863	GKS5581		8/3/2005	\$ 1,304.73		000012373	Obsolete
44	1 ea	Dell OptiPlex GX280 Desktop Computer	000012168	46X2581		8/3/2005	\$ 1,304.73		000012400	Obsolete
44	1 ea	Dell OptiPlex GX280 Desktop Computer	0000012126	79X2581		8/3/2005	\$ 1,304.73		000012402	Obsolete
47	1 ea	Dell OptiPlex GX280 Desktop Computer	000011859	5LS5581		8/3/2005	\$ 1,304.73		000012369	Obsolete
51	1 ea	Dell OptiPlex GX280 Desktop Computer	18804	9NS5581		8/3/2005	\$ 1,304.73		000012363	Obsolete
58	1 ea	Dell OptiPlex GX280 Desktop Computer	0000012128	B4X2581		8/3/2005	\$ 1,304.73		000012429	Obsolete
58	1 ea	Dell OptiPlex GX280 Desktop Computer	0000011883	HJS5581		8/3/2005	\$ 1,304.73		000012392	Obsolete
58	1 ea	Dell OptiPlex GX280 Desktop Computer	0000012144	54X2581		8/3/2005	\$ 1,304.73		000012425	Obsolete
58	1 ea	Dell OptiPlex GX280 Desktop Computer	0000012163	86X2581		8/3/2005	\$ 1,304.73		000012416	Obsolete
68	1 ea	Dell OptiPlex GX280 Desktop Computer	0000012142	C5X2581		8/3/2005	\$ 1,304.73		000012426	Obsolete
75	1 ea	Dell OptiPlex GX280 Desktop Computer	0000019072	9JS5581		8/3/2005	\$ 1,304.73		000012378	Obsolete
75	1 ea	Dell OptiPlex GX280 Desktop Computer	0000012164	3ZW2581		8/3/2005	\$ 1,304.73		000012415	Obsolete
75	1 ea	Dell OptiPlex GX280 Desktop Computer	0000011840	3LS5581		8/3/2005	\$ 1,304.73		000012350	Obsolete
78	1 ea	Dell OptiPlex GX280 Desktop Computer	000012154	D0X2581		8/3/2005	\$ 1,304.73		000012397	Obsolete
18	1 ea	Dell OptiPlex GX280 Desktop Computer	12110	727V281	5000006299	8/5/2005	\$ 1,242.61			Obsolete
18	1 ea	Dell OptiPlex GX280 Desktop Computer	12102	837V281	5000006291	8/5/2005	\$ 1,242.61			Obsolete
55	1 ea	Smart Symposium	23099	5DFP00284		8/30/2005	\$ 5,096.78	\$ -	000012338	Obsolete
54	1 ea	Dell OptiPlex GX280 Desktop Computer	0000009555	BML5G61		9/1/2005	\$ 1,251.00		000011334	Obsolete
54	1 ea	Dell OptiPlex GX620 Desktop Computer	10404	H94NM81		10/4/2005	\$ 1,261.86		N00013041	Obsolete
77	1 ea	Cisco 2950 Network Switch	17415	FHK0938Z00U		10/13/2005	\$ 2,648.00		N00014398	Obsolete
44	1 ea	Dell OptiPlex GX620 Desktop Computer	10413	5RPNM81		10/14/2005	\$ 1,261.86		N00013056	Obsolete
58	1 ea	Dell OptiPlex GX620 Desktop Computer	10431	874NM81		10/14/2005	\$ 1,261.86		N00013029	Obsolete
64	1 ea	Dell OptiPlex GX620 Desktop Computer	10433	D74NM81		10/14/2005	\$ 1,261.86		N00013031	Obsolete
69	1 ea	Dell OptiPlex GX620 Desktop Computer	10422	2RPNM81		10/14/2005	\$ 1,261.86		N00013019	Obsolete
69	1 ea	Dell OptiPlex GX620 Desktop Computer	10390	8B4NM81		10/14/2005	\$ 1,261.86		N00013035	Obsolete
75	1 ea	Dell OptiPlex GX620 Desktop Computer	10392	FB4NM81		10/14/2005	\$ 1,261.86		N00013037	Obsolete
60	1 ea	Dell OptiPlex GX620 Desktop Computer	12249	8NZHQ81		11/2/2005	\$ 1,398.41		N00013095	Obsolete
63	1 ea	Dell OptiPlex GX620 Desktop Computer	12252	3NZHQ81		11/2/2005	\$ 1,398.41		N00013096	Obsolete
76	1 ea	Dell OptiPlex GX620 Desktop Computer	12256	FNZHQ81		11/2/2005	\$ 1,398.41		N00013100	Obsolete
69	1 ea	Dell OptiPlex GX620 Desktop Computer	12305	8PCHQ81		11/7/2005	\$ 1,140.00		N00012979	Obsolete
44	1 ea	Dell OptiPlex GX620 Desktop Computer	12272	49BHQ81		11/7/2005	\$ 1,140.34		N00012976	Obsolete
45	1 ea	Dell OptiPlex 755 Desktop Computer	12295	D0HYKF1		11/7/2005	\$ 1,140.34		N00012999	Obsolete
57	1 ea	Dell OptiPlex GX620 Desktop Computer	12264	4Z9HQ81		11/7/2005	\$ 1,140.34		N00012968	Obsolete
63	1 ea	Dell OptiPlex GX620 Desktop Computer	12309	GMCHQ81		11/7/2005	\$ 1,140.34		N00013013	Obsolete
67	1 ea	Dell OptiPlex GX620 Desktop Computer	12261	70BHQ81		11/7/2005	\$ 1,140.34		N00012956	Obsolete
67	1 ea	Dell OptiPlex GX620 Desktop Computer	12262	7Z9HQ81		11/7/2005	\$ 1,140.34		N00012966	Obsolete
67	1 ea	Dell OptiPlex GX620 Desktop Computer	12269	D0BHQ81		11/7/2005	\$ 1,140.34		N00012973	Obsolete
76	1 ea	Dell OptiPlex GX620 Desktop Computer	12277	6PCHQ81		11/7/2005	\$ 1,140.34		N00012981	Obsolete
76	1 ea	Dell OptiPlex GX620 Desktop Computer	12293	7MCHQ81		11/7/2005	\$ 1,140.34		N00012997	Obsolete
67	1 ea	Dell OptiPlex GX620 Desktop Computer	12279	GNCHQ81		11/7/2005	\$ 1,140.34		N00012983	Obsolete
48	1 ea	Dell OptiPlex GX620 Desktop Computer	12202	H5H0S81		11/7/2005	\$ 1,175.83		N00013152	Obsolete
49	1 ea	Dell OptiPlex GX620 Desktop Computer	12200	F5H0S81		11/7/2005	\$ 1,175.83		N00013151	Obsolete
49	1 ea	Dell OptiPlex GX620 Desktop Computer	12199	26H0S81		11/7/2005	\$ 1,175.83		N00013150	Obsolete

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63	1 ea	Dell OptiPlex GX620 Desktop Computer	12317	JFDYR81	5000005949	11/7/2005	\$ 1,192.70		N00013169	Obsolete
63	1 ea	Dell OptiPlex GX620 Desktop Computer	12323	CGDYR81	5000005951	11/7/2005	\$ 1,192.70		N00013175	Obsolete
63	1 ea	Dell OptiPlex GX620 Desktop Computer	12326	8FDYR81	5000005953	11/7/2005	\$ 1,192.70		N00013178	Obsolete
63	1 ea	Dell OptiPlex GX620 Desktop Computer	12322	2FDYR81	5000005948	11/7/2005	\$ 1,192.70		N00013174	Obsolete
63	1 ea	Dell OptiPlex GX620 Desktop Computer	12320	7GDYR81	5000005954	11/7/2005	\$ 1,192.70		N00013172	Obsolete
63	1 ea	Dell OptiPlex GX620 Desktop Computer	12319	FGDYR81	5000005947	11/7/2005	\$ 1,192.70		N00013171	Obsolete
53	1 ea	Dell OptiPlex GX620 Desktop Computer	12311	DN8HQ81		11/7/2005	\$ 1,223.44		N00013126	Obsolete
44	1 ea	Dell OptiPlex GX620 Desktop Computer	12189	CB6ZR81		11/7/2005	\$ 1,283.37		N00013161	Obsolete
64	1 ea	Dell OptiPlex GX620 Desktop Computer	12191	JCGXR81		11/7/2005	\$ 1,301.88		N00013127	Obsolete
76	1 ea	Dell OptiPlex GX620 Desktop Computer	10450	4DGYR81		11/7/2005	\$ 1,301.88		N00012921	Obsolete
59	1 ea	Dell OptiPlex GX620 Desktop Computer	12211	6G11S81		11/7/2005	\$ 1,342.86		N00013158	Obsolete
59	1 ea	Dell OptiPlex GX620 Desktop Computer	12210	3G11S81		11/7/2005	\$ 1,342.86		N00013156	Obsolete
60	1 ea	Dell OptiPlex GX620 Desktop Computer	12207	4G11S81		11/7/2005	\$ 1,342.86		N00013155	Obsolete
63	1 ea	Dell OptiPlex GX620 Desktop Computer w/Broadband	12201	1K7YR81		11/7/2005	\$ 1,685.98		N00013153	Obsolete
75	1 ea	Dell OptiPlex GX620 Desktop Computer	12403	JR8HQ81		11/11/2005	\$ 1,182.94		N00013104	Obsolete
75	1 ea	Dell OptiPlex GX620 Desktop Computer	12404	DR8HQ81		11/11/2005	\$ 1,182.94		N00013105	Obsolete
57	1 ea	Cisco 2851 Router	10492	FTX0945A3DG		11/17/2005	\$ 6,856.00	\$ -	N00012761	Damage
57	1 ea	HP LaserJet 4250N Printer	10488	CNGXG04079		11/21/2005	\$ 1,116.00		N00013416	Damage
40	1 ea	Dell OptiPlex GX620 Desktop Computer	12493	7GK5W81		11/23/2005	\$ 1,166.65		N00013480	Obsolete
44	1 ea	Dell OptiPlex GX620 Desktop Computer	12489	JGK5W81		11/23/2005	\$ 1,166.65		N00013477	Obsolete
40	1 ea	Dell OptiPlex GX620 Desktop Computer	12491	4HK5W81		11/23/2005	\$ 1,396.35		N00013476	Obsolete
40	1 ea	Dell OptiPlex GX620 Desktop Computer	12488	G8K5W81		11/23/2005	\$ 1,396.35		N00013475	Obsolete
45	1 ea	Dell OptiPlex GX620 Desktop Computer	12481	B9K5W81		11/28/2005	\$ 1,391.27		N00013514	Obsolete
59	1 ea	Dell OptiPlex GX620 Desktop Computer	12483	49K5W81		11/28/2005	\$ 1,391.27		N00013515	Obsolete
48	1 ea	Dell OptiPlex GX280 Desktop Computer	10455	BZVCW81		11/30/2005	\$ 1,238.01		N00013455	Obsolete
54	1 ea	Dell OptiPlex GX280 Desktop Computer	10480	B0WCW81	5000006335	11/30/2005	\$ 1,238.01		N00013458	Obsolete
63	1 ea	Dell OptiPlex GX280 Desktop Computer	10461	41WCW81	5000006346	11/30/2005	\$ 1,238.01		N00013469	Obsolete
55	1 ea	Dell OptiPlex GX620 Desktop Computer	17305	JRW2X81		12/2/2005	\$ 1,083.68		N00013494	Obsolete
58	1 ea	Dell OptiPlex GX620 Desktop Computer	17304	CSW2X81		12/2/2005	\$ 1,083.68		N00013493	Obsolete
58	1 ea	Dell OptiPlex GX620 Desktop Computer	17317	2SW2X81		12/2/2005	\$ 1,083.68		N00013506	Obsolete
58	1 ea	Dell OptiPlex GX620 Desktop Computer	17301	5SW2X81		12/2/2005	\$ 1,083.68		N00013490	Obsolete
58	1 ea	Dell OptiPlex GX620 Desktop Computer	17316	BRW2X81		12/2/2005	\$ 1,083.68		N00013505	Obsolete
58	1 ea	Dell OptiPlex GX620 Desktop Computer	17303	HSW2X81		12/2/2005	\$ 1,083.68		N00013492	Obsolete
78	1 ea	Dell OptiPlex GX620 Desktop Computer	17325	7SW2X81		12/2/2005	\$ 1,083.68		N00013487	Obsolete
18	1 ea	Dell OptiPlex GX620 Desktop Computer	12571	745LY81		12/5/2005	\$ 1,140.34			Obsolete
18	1 ea	Dell OptiPlex GX620 Desktop Computer	12592	425LY81		12/5/2005	\$ 1,246.67			Obsolete
61	1 ea	SunFire V240 Server	11723	FN54410228		12/5/2005	\$ 9,316.24	\$ -	N00012769	Obsolete
78	1 ea	Dell D610 Latitude Laptop	12633	4BGBX81		12/8/2005	\$ 1,395.00		N00013535	Obsolete
67	1 ea	Dell OptiPlex GX620 Desktop Computer	12915	1P85491		1/10/2006	\$ 1,163.98		N00014063	Obsolete
44	1 ea	Dell OptiPlex GX620 Desktop Computer	12383	GJ48491		1/10/2006	\$ 1,166.65		N00014074	Obsolete
44	1 ea	Dell OptiPlex GX620 Desktop Computer	10769	3K48491		1/10/2006	\$ 1,166.65		N00014072	Obsolete
44	1 ea	Dell OptiPlex GX620 Desktop Computer	12918	2K48491		1/10/2006	\$ 1,166.65		N00014070	Obsolete
44	1 ea	Dell OptiPlex GX620 Desktop Computer	17406	CJ48491		1/10/2006	\$ 1,166.65		N00014075	Obsolete
54	1 ea	Dell OptiPlex GX620 Desktop Computer	12919	F2TH491		1/10/2006	\$ 1,278.11		N00014051	Obsolete
54	1 ea	Dell OptiPlex GX620 Desktop Computer	12914	FN85491		1/10/2006	\$ 1,531.23		N00014062	Obsolete
69	1 ea	Dell OptiPlex GX620 Desktop Computer	12187	C6MG491		1/18/2006	\$ 1,264.72		N00014066	Obsolete
44	1 ea	Dell OptiPlex GX620 Desktop Computer	12880	7Q4LY81		1/24/2006	\$ 1,102.70		N00013793	Obsolete
44	1 ea	Dell OptiPlex GX620 Desktop Computer	12579	BRZKY81		1/24/2006	\$ 1,102.70		N00013749	Obsolete
45	1 ea	Dell OptiPlex GX620 Desktop Computer	12836	HWZKY81		1/24/2006	\$ 1,102.70		N00013671	Obsolete
45	1 ea	Dell OptiPlex GX620 Desktop Computer	12524	155LY81		1/24/2006	\$ 1,102.70		N00013723	Obsolete
48	1 ea	Dell OptiPlex GX620 Desktop Computer	12648	2rk7391		1/24/2006	\$ 1,102.70		N00014009	Obsolete
48	1 ea	Dell OptiPlex GX620 Desktop Computer	12734	6ll7391		1/24/2006	\$ 1,102.70		N00013996	Obsolete
48	1 ea	Dell OptiPlex GX620 Desktop Computer	12712	gml7391		1/24/2006	\$ 1,102.70		N00014000	Obsolete
48	1 ea	Dell OptiPlex GX620 Desktop Computer	12651	8qk7391		1/24/2006	\$ 1,102.70		N00013954	Obsolete
48	1 ea	Dell OptiPlex GX620 Desktop Computer	12661	bqk7391		1/24/2006	\$ 1,102.70		N00014008	Obsolete
48	1 ea	Dell OptiPlex GX620 Desktop Computer	12732	cll7391		1/24/2006	\$ 1,102.70		N00014003	Obsolete
48	1 ea	Dell OptiPlex GX620 Desktop Computer	12647	ghl7391		1/24/2006	\$ 1,102.70		N00014011	Obsolete
48	1 ea	Dell OptiPlex GX620 Desktop Computer	12728	DKK7391		1/24/2006	\$ 1,102.70		N00014001	Obsolete
48	1 ea	Dell OptiPlex GX620 Desktop Computer	12709	9ll7391		1/24/2006	\$ 1,102.70		N00013997	Obsolete

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49	1 ea	Dell OptiPlex GX620 Desktop Computer	12650	4rk7391		1/24/2006	\$ 1,102.70		N00014010	Obsolete
49	1 ea	Dell OptiPlex GX620 Desktop Computer	12665	8jl7391		1/24/2006	\$ 1,102.70		N00014012	Obsolete
49	1 ea	Dell OptiPlex GX620 Desktop Computer	12663	DHL7391		1/24/2006	\$ 1,102.70		N00014006	Obsolete
49	1 ea	Dell OptiPlex GX620 Desktop Computer	12662	4QK7391		1/24/2006	\$ 1,102.70		N00014007	Obsolete
49	1 ea	Dell OptiPlex GX620 Desktop Computer	12664	hhl7391		1/24/2006	\$ 1,102.70		N00014013	Obsolete
49	1 ea	Dell OptiPlex GX620 Desktop Computer	12731	dwk7391		1/24/2006	\$ 1,102.70		N00014002	Obsolete
49	1 ea	Dell OptiPlex GX620 Desktop Computer	12735	7ll7391		1/24/2006	\$ 1,102.70		N00014004	Obsolete
50	1 ea	Dell OptiPlex GX620 Desktop Computer	12855	FYZKY81		1/24/2006	\$ 1,102.70		N00013689	Obsolete
51	1 ea	Dell OptiPlex GX620 Desktop Computer	12911	jkl7391		1/24/2006	\$ 1,102.70		N00013889	Obsolete
51	1 ea	Dell OptiPlex GX620 Desktop Computer	12902	jpl7391		1/24/2006	\$ 1,102.70		N00013880	Obsolete
51	1 ea	Dell OptiPlex GX620 Desktop Computer	12910	2LL7391		1/24/2006	\$ 1,102.70		N00013887	Obsolete
51	1 ea	Dell OptiPlex GX620 Desktop Computer	12772	gpl7391		1/24/2006	\$ 1,102.70		N00013872	Obsolete
55	1 ea	Dell OptiPlex GX620 Desktop Computer	12686	6jl7391		1/24/2006	\$ 1,102.70		N00013927	Obsolete
55	1 ea	Dell OptiPlex GX620 Desktop Computer	12683	5sk7391		1/24/2006	\$ 1,102.70		N00013928	Obsolete
57	1 ea	Dell OptiPlex GX620 Desktop Computer	12890	5Q4LY81		1/24/2006	\$ 1,102.70		N00013792	Obsolete
57	1 ea	Dell OptiPlex GX620 Desktop Computer	12525	385LY81		1/24/2006	\$ 1,102.70		N00013742	Obsolete
57	1 ea	Dell OptiPlex GX620 Desktop Computer	12888	C75LY81		1/24/2006	\$ 1,102.70		N00013739	Obsolete
57	1 ea	Dell OptiPlex GX620 Desktop Computer	12884	1R4LY81		1/24/2006	\$ 1,102.70		N00013797	Obsolete
57	1 ea	Dell OptiPlex GX620 Desktop Computer	12889	G45LY81		1/24/2006	\$ 1,102.70		N00013722	Obsolete
57	1 ea	Dell OptiPlex GX620 Desktop Computer	12694	djl7391		1/24/2006	\$ 1,102.70		N00013925	Obsolete
57	1 ea	Dell OptiPlex GX620 Desktop Computer	12881	DQ4LY81		1/24/2006	\$ 1,102.70		N00013795	Obsolete
57	1 ea	Dell OptiPlex GX620 Desktop Computer	12704	5TK7391		1/24/2006	\$ 1,102.70		N00013924	Obsolete
57	1 ea	Dell OptiPlex GX620 Desktop Computer	12887	BQ4LY81		1/24/2006	\$ 1,102.70		N00013794	Obsolete
57	1 ea	Dell OptiPlex GX620 Desktop Computer	12516	HTZKY81		1/24/2006	\$ 1,102.70		N00013771	Obsolete
57	1 ea	Dell OptiPlex GX620 Desktop Computer	12891	CP4LY81		1/24/2006	\$ 1,102.70		N00013787	Obsolete
57	1 ea	Dell OptiPlex GX620 Desktop Computer	12552	HS4LY81		1/24/2006	\$ 1,102.70		N00013812	Obsolete
58	1 ea	Dell OptiPlex GX620 Desktop Computer	12886	FP4LY81		1/24/2006	\$ 1,102.70		N00013788	Obsolete
58	1 ea	Dell OptiPlex GX620 Desktop Computer	12652	GRK7391		1/24/2006	\$ 1,102.70		N00014015	Obsolete
58	1 ea	Dell OptiPlex GX620 Desktop Computer	12550	4T4LY81		1/24/2006	\$ 1,102.70		N00013815	Obsolete
58	1 ea	Dell OptiPlex GX620 Desktop Computer	12703	7sk7391		1/24/2006	\$ 1,102.70		N00013920	Obsolete
58	1 ea	Dell OptiPlex GX620 Desktop Computer	12526	885LY81		1/24/2006	\$ 1,102.70		N00013744	Obsolete
58	1 ea	Dell OptiPlex GX620 Desktop Computer	12517	GRZKY81		1/24/2006	\$ 1,102.70		N00013750	Obsolete
58	1 ea	Dell OptiPlex GX620 Desktop Computer	12514	2WZKY81		1/24/2006	\$ 1,102.70		N00013783	Obsolete
58	1 ea	Dell OptiPlex GX620 Desktop Computer	12596	B25LY81		1/24/2006	\$ 1,102.70		N00013708	Obsolete
58	1 ea	Dell OptiPlex GX620 Desktop Computer	12586	8SZKY81		1/24/2006	\$ 1,102.70		N00013757	Obsolete
58	1 ea	Dell OptiPlex GX620 Desktop Computer	12527	FT4LY81		1/24/2006	\$ 1,102.70		N00013819	Obsolete
69	1 ea	Dell OptiPlex GX620 Desktop Computer	14035	bwk7391		1/24/2006	\$ 1,102.70		N00013959	Obsolete
69	1 ea	Dell OptiPlex GX620 Desktop Computer	12599	D35LY81		1/24/2006	\$ 1,102.70		N00013714	Obsolete
69	1 ea	Dell OptiPlex GX620 Desktop Computer	12730	jml7391		1/24/2006	\$ 1,102.70		N00013999	Obsolete
73	1 ea	Dell OptiPlex GX620 Desktop Computer	12901	5QL7391		1/24/2006	\$ 1,102.70		N00013882	Obsolete
75	1 ea	Dell OptiPlex GX620 Desktop Computer	12790	G166391		1/24/2006	\$ 1,102.70		N00013868	Obsolete
76	1 ea	Dell OptiPlex GX620 Desktop Computer	12912	3ll7391		1/24/2006	\$ 1,102.70		N00014026	Obsolete
61	1 ea	SunFire V240 Server	17447	FN53550259		2/13/2006	\$ 9,742.00	\$ -	N00012821	Obsolete
40	1 ea	Dell OptiPlex GX620 Desktop Computer	12970	26X4J91	500006943	2/17/2006	\$ 1,102.70		N00014140	Obsolete
40	1 ea	Dell OptiPlex GX620 Desktop Computer	15334	7738K91	5000010103	2/17/2006	\$ 1,102.70		N00014088	Obsolete
45	1 ea	Dell OptiPlex GX620 Desktop Computer	15331	4838K91	5000010100	2/17/2006	\$ 1,102.70		N00014085	Obsolete
54	1 ea	Dell OptiPlex GX620 Desktop Computer	12186	H7X4J91		2/17/2006	\$ 1,102.70		N00014109	Obsolete
54	1 ea	Dell OptiPlex GX620 Desktop Computer	12474	67X4J91	500006809	2/17/2006	\$ 1,102.70		N00014104	Obsolete
54	1 ea	Dell OptiPlex GX620 Desktop Computer	12426	27X4J91		2/17/2006	\$ 1,102.70		N00014112	Obsolete
54	1 ea	Dell OptiPlex GX620 Desktop Computer	20719	47X4J91		2/17/2006	\$ 1,102.70		N00014103	Obsolete
54	1 ea	Dell OptiPlex GX620 Desktop Computer	12469	48X4J91	500006919	2/17/2006	\$ 1,102.70		N00014116	Obsolete
54	1 ea	Dell OptiPlex GX620 Desktop Computer	10485	96X4J91	500006807	2/17/2006	\$ 1,102.70		N00014106	Obsolete
54	1 ea	Dell OptiPlex GX620 Desktop Computer	10483	98X4J91	500006808	2/17/2006	\$ 1,102.70		N00014105	Obsolete
54	1 ea	Dell OptiPlex GX620 Desktop Computer	12195	B6X4J91	500006803	2/17/2006	\$ 1,102.70		N00014110	Obsolete
54	1 ea	Dell OptiPlex GX620 Desktop Computer	10541	78X4J91	500006806	2/17/2006	\$ 1,102.70		N00014107	Obsolete
54	1 ea	Dell OptiPlex GX620 Desktop Computer	12957	H4X4J91		2/17/2006	\$ 1,102.70		N00014128	Obsolete
54	1 ea	Dell OptiPlex GX620 Desktop Computer	12641	H2X4J91	500006924	2/17/2006	\$ 1,102.70		N00014121	Obsolete
54	1 ea	Dell OptiPlex GX620 Desktop Computer	12956	45X4J91	500006930	2/17/2006	\$ 1,102.70		N00014127	Obsolete
54	1 ea	Dell OptiPlex GX620 Desktop Computer	12923	25X4J91		2/17/2006	\$ 1,102.70		N00014123	Obsolete

	Capital Asset
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**SOUTH TEXAS COLLEGE**  
**TECHNOLOGY AND ELECTRONIC ITEMS FOR DISPOSAL/RECYCLE WITH VALUE OF \$1,000 AND OVER**  
**DECEMBER 15, 2015**

Pallet	Qty	Description	Silver Tag	Serial Number	Grant Tag	Purchase Date	Amount	Net Value	Ptag	Condition
54	1 ea	Dell OptiPlex GX620 Desktop Computer	15339	C838K91		2/17/2006	\$ 1,102.70		N00014093	Obsolete
54	1 ea	Dell OptiPlex GX620 Desktop Computer	12974	D5X4J91	500006947	2/17/2006	\$ 1,102.70		N00014144	Obsolete
55	1 ea	Dell OptiPlex GX620 Desktop Computer	12968	D7X4J91	500006941	2/17/2006	\$ 1,102.70		N00014138	Obsolete
58	1ea	Dell OptiPlex GX620 Desktop Computer	15332	G738K91	5000010101	2/17/2006	\$ 1,102.70		N00014086	Obsolete
60	1 ea	Dell OptiPlex GX620 Desktop Computer	15324	2638k91	5000010093	2/17/2006	\$ 1,102.70		N00014175	Obsolete
62	1 ea	Dell OptiPlex GX620 Desktop Computer	15310	1938k91	5000010079	2/17/2006	\$ 1,102.70		N00014161	Obsolete
62	1 ea	Dell OptiPlex GX620 Desktop Computer	15341	G838K91	5000010110	2/17/2006	\$ 1,102.70		N00014095	Obsolete
69	1 ea	Dell OptiPlex GX620 Desktop Computer	12495	86X4J91		2/17/2006	\$ 1,102.70		N00014119	Obsolete
75	1 ea	Dell OptiPlex GX620 Desktop Computer	15345	D738K91	5000010114	2/17/2006	\$ 1,102.70		N00014099	Obsolete
76	1 ea	Dell OptiPlex GX620 Desktop Computer	12473	18X4J91	500006921	2/17/2006	\$ 1,102.70		N00014118	Obsolete
78	1 ea	Dell OptiPlex GX620 Desktop Computer	12965	44X4J91		2/17/2006	\$ 1,102.70		N00014135	Obsolete
78	1 ea	Dell OptiPlex GX620 Desktop Computer	13002	FLFPJ91		2/22/2006	\$ 1,393.74		N00014473	Obsolete
54	1 ea	Dell OptiPlex GX620 Desktop Computer	14928	8WFRJ91		2/23/2006	\$ 1,429.60		N00014249	Obsolete
76	1 ea	Dell OptiPlex GX620 Desktop Computer	14930	HWFRJ91		2/26/2006	\$ 1,429.00		N00014247	Obsolete
44	1 ea	Dell OptiPlex GX620 Desktop Computer	14934	6S9HJ91		2/27/2006	\$ 1,155.28		N00014245	Obsolete
40	1 ea	Dell OptiPlex GX620 Desktop Computer	13102	5XCZJ91	500006972	2/27/2006	\$ 1,159.20		N00014292	Obsolete
44	1 ea	Dell OptiPlex GX620 Desktop Computer	20186	D9VZJ91	5000010042	2/27/2006	\$ 1,159.20		N00014266	Obsolete
44	1 ea	Dell OptiPlex GX620 Desktop Computer	13052	2HFRJ91		2/27/2006	\$ 1,166.65		N00014206	Obsolete
44	1 ea	Dell OptiPlex GX620 Desktop Computer	13070	BFRRJ91		2/27/2006	\$ 1,166.65		N00014220	Obsolete
44	1 ea	Dell OptiPlex GX620 Desktop Computer	13058	CHFRJ91		2/27/2006	\$ 1,166.65		N00014216	Obsolete
64	1 ea	Dell OptiPlex GX620 Desktop Computer	13057	FHFRJ91		2/27/2006	\$ 1,166.65		N00014127	Obsolete
64	1 ea	Dell OptiPlex GX620 Desktop Computer	13053	4HFRJ91		2/27/2006	\$ 1,166.65		N00014207	Obsolete
69	1 ea	Dell OptiPlex GX620 Desktop Computer	13067	BGFRJ91		2/27/2006	\$ 1,166.65		N00014223	Obsolete
61	1 ea	Dell OptiPlex GX620 Desktop Computer	15350	68GPL91		3/23/2006	\$ 1,588.64		N00014342	Obsolete
53	1 ea	Scantron ScanMark ES2800 Reader	12995	EE-02919	5000010202	3/28/2006	\$ 6,730.00	\$ -	N00012776	Obsolete
55	1 ea	Dell OptiPlex GX620 Desktop Computer	15405	8PVPQ91		4/4/2006	\$ 1,230.54		N00014380	Obsolete
61	1 ea	Dell OptiPlex GX620 Desktop Computer	15411	1PVPQ91		4/4/2006	\$ 1,230.54		N00014386	Obsolete
54	1 ea	Dell OptiPlex GX620 Desktop Computer	15401	6NVPQ91		4/4/2006	\$ 1,260.54		N00014376	Obsolete
67	1 ea	Dell Latitude D610 Laptop	13259	7LR7Q91		4/7/2006	\$ 1,705.70		N00014363	Obsolete
18	1 ea	Dell OptiPlex GX620 Desktop Computer	13290	FKTKV91		4/22/2006	\$ 1,140.34		N00014363	Obsolete
NF 15	1 ea	Dell OptiPlex GX620 Desktop Computer	13286	HZXLV91		4/24/2006	\$ 1,242.61			Obsolete
58	1 ea	Dell OptiPlex GX620 Desktop Computer	13288	2Q5MV91		4/28/2006	\$ 1,081.03		N00014414	Obsolete
53	1 ea	HP Compaq TC4200 Laptop	23909	CND619031R		5/22/2006	\$ 2,383.00		N00014425	Obsolete
40	1 ea	Dell OptiPlex GX620 Desktop Computer	15514	4CRK1B1	500007035	5/30/2006	\$ 1,072.34		N00014610	Obsolete
49	1 ea	Dell OptiPlex GX620 Desktop Computer	15518	6BRK1B1		5/30/2006	\$ 1,072.34		N00014614	Obsolete
53	1 ea	Dell OptiPlex GX620 Desktop Computer	15538	126K1B1	500007012	5/30/2006	\$ 1,072.34		N00014587	Obsolete
53	1 ea	Dell OptiPlex GX620 Desktop Computer	15526	7CRK1B1		5/30/2006	\$ 1,072.34		N00014622	Obsolete
57	1 ea	Dell OptiPlex GX620 Desktop Computer	15560	F26K1B1	500007023	5/30/2006	\$ 1,072.34		N00014598	Obsolete
58	1 ea	Dell OptiPlex GX620 Desktop Computer	15537	B26K1B1	500007011	5/30/2006	\$ 1,072.34		N00014586	Obsolete
58	1ea	Dell OptiPlex GX620 Desktop Computer	15557	H26K1B1	500007021	5/30/2006	\$ 1,072.34		N00014596	Obsolete
62	1 ea	Dell OptiPlex GX620 Desktop Computer	15512	BTRK1B1	5000010248	5/30/2006	\$ 1,072.34		N00014624	Obsolete
62	1 ea	Dell OptiPlex GX620 Desktop Computer	15511	HSRK1B1	500007048	5/30/2006	\$ 1,072.34		N00014623	Obsolete
62	1 ea	Dell OptiPlex GX620 Desktop Computer	15561	726K1B1	500007025	5/30/2006	\$ 1,072.34		N00014600	Obsolete
62	1 ea	Dell OptiPlex GX620 Desktop Computer	15562	526K1B1	500007026	5/30/2006	\$ 1,072.34		N00014601	Obsolete
62	1 ea	Dell OptiPlex GX620 Desktop Computer	15542	GTRK1B1	500007016	5/30/2006	\$ 1,072.34		N00014591	Obsolete
62	1 ea	Dell OptiPlex GX620 Desktop Computer	15554	CQRK1B1	500007018	5/30/2006	\$ 1,072.34		N00014593	Obsolete
62	1 ea	Dell OptiPlex GX620 Desktop Computer	15555	4RRK1B1	500007019	5/30/2006	\$ 1,072.34		N00014594	Obsolete
68	1 ea	Dell OptiPlex GX620 Desktop Computer	15522	5TRK1B1	500007043	5/30/2006	\$ 1,072.34		N00014618	Obsolete
68	1 ea	Dell OptiPlex GX620 Desktop Computer	15520	FQRK1B1	500007041	5/30/2006	\$ 1,072.34		N00014616	Obsolete
53	1 ea	Dell OptiPlex GX620 Desktop Computer	20722	CBRK1B1	500007024	5/30/2006	\$ 1,072.35		N00014599	Obsolete
58	1ea	Dell OptiPlex GX620 Desktop Computer	15521	FTRK1B1	500007042	5/30/2006	\$ 1,072.36		N00014617	Obsolete
58	1ea	Dell OptiPlex GX620 Desktop Computer	15513	HBRK1B1	500007034	5/30/2006	\$ 1,072.64		N00014609	Obsolete
44	1 ea	Dell OptiPlex GX620 Desktop Computer	15504	76RK1B1		5/30/2006	\$ 1,075.01		N00014492	Obsolete
45	1 ea	Dell OptiPlex GX620 Desktop Computer	15502	77RK1B1		5/30/2006	\$ 1,075.01		N00014490	Obsolete
51	1 ea	Dell OptiPlex GX620 Desktop Computer	15508	B6RK1B1		5/30/2006	\$ 1,075.01		N00014496	Obsolete
51	1 ea	Dell OptiPlex GX620 Desktop Computer	15495	26RK1B1		5/30/2006	\$ 1,075.01		N00014483	Obsolete
47	1 ea	Dell OptiPlex GX620 Desktop Computer	15625	CSKK1B1		5/30/2006	\$ 1,088.14		N00014625	Obsolete
61	1 ea	HP 9000 RP3440 Server	17445	USL31047FP		6/9/2006	\$ 15,944.82	\$ -	N00012797	Obsolete
60	1 ea	Dell OptiPlex GX620 Desktop Computer	15585	GS1X5B1		6/19/2006	\$ 1,048.62		N00014800	Obsolete

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**SOUTH TEXAS COLLEGE**  
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**DECEMBER 15, 2015**

Pallet	Qty	Description	Silver Tag	Serial Number	Grant Tag	Purchase Date	Amount	Net Value	Ptag	Condition
47	1 ea	Dell OptiPlex GX620 Desktop Computer	15590	JJX5B1		6/19/2006	\$ 1,048.64		N00014802	Obsolete
40	1 ea	Dell OptiPlex GX620 Desktop Computer	15441	FCMY5B1		6/22/2006	\$ 1,048.64		N00014812	Obsolete
44	1 ea	Dell OptiPlex GX620 Desktop Computer	13244	9CMY5B1		6/22/2006	\$ 1,048.64		N00014811	Obsolete
75	1 ea	Dell OptiPlex GX620 Desktop Computer	15623	D8FY5B1		6/22/2006	\$ 1,134.84		N00014820	Obsolete
44	1 ea	Dell OptiPlex GX620 Desktop Computer	14977	CTR36B1		6/26/2006	\$ 1,048.64		N00014771	Obsolete
57	1 ea	Dell OptiPlex GX620 Desktop Computer	14972	DVR36B1		6/26/2006	\$ 1,048.64		N00014766	Obsolete
57	1 ea	Dell OptiPlex GX620 Desktop Computer	14970	BWR36B1		6/26/2006	\$ 1,048.64		N00001464	Obsolete
60	1 ea	Dell OptiPlex GX620 Desktop Computer	14979	3VR36B1		6/26/2006	\$ 1,048.64		N00014773	Obsolete
67	1 ea	Dell OptiPlex GX620 Desktop Computer	14981	5VR36B1		6/26/2006	\$ 1,048.64		N00014775	Obsolete
58	1 ea	Dell OptiPlex GX620 Desktop Computer	15011	1Z1M6B1		6/28/2006	\$ 1,903.86		N00014777	Obsolete
55	1 ea	Dell Latitude D620 Laptop	15006	93G96B1		6/29/2006	\$ 1,330.00		N00014780	Obsolete
69	1 ea	Dell OptiPlex GX620 Desktop Computer	14953			6/30/2006	\$ 1,048.64		N00014809	Obsolete
78	1 ea	Dell OptiPlex GX620 Desktop Computer	15033	7QQ2CB1	5000007325	7/21/2006	\$ 2,016.89		N00014805	Obsolete
78	1 ea	Dell OptiPlex GX620 Desktop Computer	15034	1QQ2CB1	5000007326	7/21/2006	\$ 2,016.89		N00014806	Obsolete
58	1ea	Dell OptiPlex GX280 Desktop Computer	0000010092	D3H7Z71	5000005713	7/27/2006	\$ 1,306.84		000012348	Obsolete
68	1 ea	NoteVision Sharp	15083	606913026		7/31/2006	\$ 2,152.25		N00014918	Obsolete
55	1 ea	Sharp Notevision XG-C40XU Projector	15086	606912989		7/31/2006	\$ 2,246.16		N00014903	Obsolete
53	1 ea	Dell OptiPlex GX620 Desktop Computer	15091	6LHJHB1		8/3/2006	\$ 1,135.53		N00014745	Obsolete
44	1 ea	Dell OptiPlex GX270 Desktop Computer	0000009012	CSTPC51		8/24/2006	\$ 1,251.00		000010149	Obsolete
75	1 ea	Dell OptiPlex GX620 Desktop Computer	15230	7B4TMB1		8/24/2006	\$ 1,313.58		N00014753	Obsolete
75	1 ea	Dell OptiPlex GX620 Desktop Computer	15231	3B4TMB1		8/24/2006	\$ 1,313.58		N00014754	Obsolete
75	1 ea	Dell OptiPlex GX620 Desktop Computer	15229	CB4TMB1		8/24/2006	\$ 1,313.58		N00014752	Obsolete
47	1 ea	Dell OptiPlex GX620 Desktop Computer	15299	FHZ4NB1		8/25/2006	\$ 1,246.67		N00014938	Obsolete
76	1 ea	Cisco 2950 Catalyst	15261	FOC1031Z3NY		8/30/2006	\$ 2,648.00		N00015036	Obsolete
76	1 ea	Cisco 2950 Catalyst	15262	FOC1029Z55E		8/30/2006	\$ 2,648.00		N00015037	Obsolete
76	1 ea	Cisco 2950 Catalyst	15283	FOC1031Z3QF		8/30/2006	\$ 2,648.00		N00015038	Obsolete
55	1 ea	Panasonic High Definition Plasma Display Television	13323	YP6340057		8/31/2006	\$ 2,481.53		N00015007	Obsolete
61	1 ea	External Server Blade Components	15170	USM63400PK		8/31/2006	\$ 11,592.82	\$ -	N00015016	Obsolete
53	1 ea	Dell Latitude D620 Laptop	13338	63P1QB1	5000010637	9/11/2006	\$ 1,575.69		N00015126	Obsolete
54	1 ea	Dell OptiPlex GX620 Desktop Computer	15730	HSBGWB1	5000010658	10/5/2006	\$ 1,048.31		N00015074	Obsolete
58	1ea	Dell OptiPlex GX620 Desktop Computer	15744	5C63XB1		10/5/2006	\$ 1,300.62		N00015069	Obsolete
60	1 ea	Dell OptiPlex GX620 Desktop Computer	15745	DB63XB1		10/5/2006	\$ 1,300.63		N00015068	Obsolete
45	1 ea	Dell OptiPlex 745 Desktop Computer	15763	DT4YZB1		10/27/2006	\$ 1,001.11		N00015136	Obsolete
66	1 ea	HP DL385 Server	15714	USE635N3FZ		10/27/2006	\$ 4,286.66		N00015089	Obsolete
78	1 ea	Dell Latitude D620 Laptop	15815	9M8G1C1		11/8/2006	\$ 1,350.95		N00015151	Obsolete
70	1 ea	HP Color LaserJet 5550N Printer	15127	JPGC68200F		11/10/2006	\$ 4,110.00		N00015224	Deleted
51	1 ea	Dell OptiPlex 745 Desktop Computer	15878	GTD85C1		12/5/2006	\$ 1,368.43		N00015248	Obsolete
70	1 ea	Cisco 6500 Catalyst	9244	SAL08154LYR		12/13/2006	\$ 34,731.70	\$ -	N00016047	Obsolete
61	1 ea	SunFire V240 Server	15850	FN64240130		12/14/2006	\$ 11,744.05	\$ -	N00015165	Obsolete
66	1 ea	Barracuda Spam 400 Firewall	21787	L14804A5220085		1/20/2007	\$ 4,463.00		N00013058	Obsolete
67	1 ea	Dell OptiPlex GX620 Desktop Computer	12629	hkl7391		1/24/2007	\$ 1,102.70		N00013923	Obsolete
67	1 ea	Dell OptiPlex GX620 Desktop Computer	12689	gil7391		1/24/2007	\$ 1,102.70		N00013916	Obsolete
60	1 ea	Dell OptiPlex 745 Desktop Computer	15277	JWG83D1		1/29/2007	\$ 1,366.72		N00015201	Obsolete
75	1 ea	Dell OptiPlex 745 Desktop Computer	15841	9R5YDC1		1/29/2007	\$ 1,366.72		N00015200	Obsolete
58	1 ea	Dell OptiPlex 745 Desktop Computer	13418	24D3LC1		3/20/2007	\$ 1,021.40		N00015278	Obsolete
75	1 ea	Dell OptiPlex 745 Desktop Computer	13421	F4D3LC1		3/20/2007	\$ 1,021.40		N00015281	Obsolete
44	1 ea	Dell OptiPlex 745 Desktop Computer	13433	JBVYQC1		4/2/2007	\$ 1,128.17		N00015399	Obsolete
55	1 ea	Dell OptiPlex 745 Desktop Computer	13422	FTFWQC1		4/2/2007	\$ 1,128.17		N00015420	Obsolete
67	1 ea	Dell OptiPlex 745 Desktop Computer	13435	CBVYQC1		4/2/2007	\$ 1,128.17		N00015404	Obsolete
78	1 ea	Dell OptiPlex 745 Desktop Computer	13430	7BVYQC1		4/2/2007	\$ 1,128.17		N00015396	Obsolete
78	1 ea	Dell OptiPlex 745 Desktop Computer	13431	FBVYQC1		4/2/2007	\$ 1,128.17		N00015397	Obsolete
58	1 ea	Dell OptiPlex 745 Desktop Computer	15935	68BZQC1		4/4/2007	\$ 1,128.17		N00015426	Obsolete
58	1 ea	Dell OptiPlex 745 Desktop Computer	15945	C9BZQC1		4/4/2007	\$ 1,128.17		N00015466	Obsolete
76	1 ea	Dell OptiPlex 745 Desktop Computer	15939	5CBZQC1		4/4/2007	\$ 1,128.17		N00015436	Obsolete
65	1 ea	KVM USA Switch 17" 8-port	13922	RACKMVX-US17-8USB		5/7/2007	\$ 2,645.05		N00015565	Obsolete
47	1 ea	HP Scanjet 4050 Printer	0000003795	USQF041897		5/12/2007	\$ 1,127.00		000004499	Obsolete
45	1 ea	Dell OptiPlex 745 Desktop Computer	16064	2HJJZC1		5/24/2007	\$ 1,128.92		N00015583	Obsolete
48	1 ea	Dell OptiPlex 745 Desktop Computer	16063	4FJJZC1		5/24/2007	\$ 1,128.92		N00015582	Obsolete
50	1 ea	Dell OptiPlex 745 Desktop Computer	16066	9HJJZC1		5/24/2007	\$ 1,128.92		N00015585	Obsolete

	Capital Asset
	Grant Funded Asset
	Capital and Grant Funded Asset

**SOUTH TEXAS COLLEGE**  
**TECHNOLOGY AND ELECTRONIC ITEMS FOR DISPOSAL/RECYCLE WITH VALUE OF \$1,000 AND OVER**  
**DECEMBER 15, 2015**

Pallet	Qty	Description	Silver Tag	Serial Number	Grant Tag	Purchase Date	Amount	Net Value	Ptag	Condition
50	1 ea	Dell OptiPlex 745 Desktop Computer	16065	5FJJZC1		5/24/2007	\$ 1,128.92		N00015584	Obsolete
50	1 ea	Dell OptiPlex 745 Desktop Computer	16450	2FJJZC1		5/24/2007	\$ 1,128.92		N00015577	Obsolete
51	1 ea	Dell OptiPlex 745 Desktop Computer	16073	8HJJZC1		5/24/2007	\$ 1,128.92		N00015594	Obsolete
69	1 ea	Dell OptiPlex 760 Desktop Computer	18323	5RY81L1		5/31/2007	\$ 1,026.57		N00015627	Obsolete
67	1 ea	Dell OptiPlex 745 Desktop Computer	13580	3M9ZZC1		5/31/2007	\$ 1,093.40		N00015782	Obsolete
75	1 ea	Dell OptiPlex 745 Desktop Computer	13587	GG2C1D1		6/8/2007	\$ 1,121.30		N00015695	Obsolete
44	1 ea	Dell OptiPlex 745 Desktop Computer	13632	3FQL2D1		6/18/2007	\$ 1,126.25		N00015731	Obsolete
59	1 ea	Dell OptiPlex 745 Desktop Computer	13679	8XG83D1		6/19/2007	\$ 1,128.92		N00015722	Obsolete
59	1 ea	Dell OptiPlex 745 Desktop Computer	13668	5TG83D1		6/19/2007	\$ 1,128.92		N00015711	Obsolete
59	1 ea	Dell OptiPlex 745 Desktop Computer	13655	CTG83D1		6/19/2007	\$ 1,128.92		N00015698	Obsolete
59	1 ea	Dell OptiPlex 745 Desktop Computer	13675	6WG83D1		6/19/2007	\$ 1,128.92		N00015178	Obsolete
59	1 ea	Dell OptiPlex 745 Desktop Computer	13674	9SG83D1		6/19/2007	\$ 1,128.92		N00015717	Obsolete
59	1 ea	Dell OptiPlex 745 Desktop Computer	13680	9TG83D1		6/19/2007	\$ 1,128.92		N00015723	Obsolete
59	1 ea	Dell OptiPlex 745 Desktop Computer	13682	7TG83D1		6/19/2007	\$ 1,128.92		N00015725	Obsolete
59	1 ea	Dell OptiPlex 745 Desktop Computer	13683	GWG83D1		6/19/2007	\$ 1,128.92		N00015726	Obsolete
59	1 ea	Dell OptiPlex 745 Desktop Computer	13677	9VG83D1		6/19/2007	\$ 1,128.92		N00015720	Obsolete
59	1 ea	Dell OptiPlex 745 Desktop Computer	13678	5XG83D1		6/19/2007	\$ 1,128.92		N00015721	Obsolete
59	1 ea	Dell OptiPlex 745 Desktop Computer	13681	8VG83D1		6/19/2007	\$ 1,128.92		N00015724	Obsolete
59	1 ea	Dell OptiPlex 745 Desktop Computer	13676	2WG83D1		6/19/2007	\$ 1,128.92		N00015719	Obsolete
59	1 ea	Dell OptiPlex 745 Desktop Computer	13669	3VG83D1		6/19/2007	\$ 1,128.92		N00015712	Obsolete
59	1 ea	Dell OptiPlex 745 Desktop Computer	13670	4WG83D1		6/19/2007	\$ 1,128.92		N00015713	Obsolete
59	1 ea	Dell OptiPlex 745 Desktop Computer	13673	3XG83D1		6/19/2007	\$ 1,128.92		N00015716	Obsolete
59	1 ea	Dell OptiPlex 745 Desktop Computer	13672	72H83D1		6/19/2007	\$ 1,128.92		N00015715	Obsolete
59	1 ea	Dell OptiPlex 745 Desktop Computer	13671	9WG83D1		6/19/2007	\$ 1,128.92		N00015714	Obsolete
59	1 ea	Dell OptiPlex 745 Desktop Computer	13662	DSG83D1		6/19/2007	\$ 1,128.92		N00015705	Obsolete
59	1 ea	Dell OptiPlex 745 Desktop Computer	13654	BXG83D1		6/19/2007	\$ 1,128.92		N00015697	Obsolete
59	1 ea	Dell OptiPlex 745 Desktop Computer	13660	CWG83D1		6/19/2007	\$ 1,128.92		N00015703	Obsolete
59	1 ea	Dell OptiPlex 745 Desktop Computer	13667	5VG83D1		6/19/2007	\$ 1,128.92		N00015710	Obsolete
59	1 ea	Dell OptiPlex 745 Desktop Computer	13664	CVG83D1		6/19/2007	\$ 1,128.92		N00015707	Obsolete
59	1 ea	Dell OptiPlex 745 Desktop Computer	13656	HVG83D1		6/19/2007	\$ 1,128.92		N00015699	Obsolete
59	1 ea	Dell OptiPlex 745 Desktop Computer	13658	JTG83D1		6/19/2007	\$ 1,128.92		N00015701	Obsolete
59	1 ea	Dell OptiPlex 745 Desktop Computer	13666	BSG83D1		6/19/2007	\$ 1,128.92		N00015709	Obsolete
59	1 ea	Dell OptiPlex 745 Desktop Computer	13661	FVG83D1		6/19/2007	\$ 1,128.92		N00015704	Obsolete
60	1 ea	Dell OptiPlex 745 Desktop Computer	13665	GTG83D1		6/19/2007	\$ 1,128.92		N00015708	Obsolete
60	1 ea	Dell OptiPlex 745 Desktop Computer	13659	GQY5DC1		6/19/2007	\$ 1,128.92		N00015702	Obsolete
60	1 ea	Dell OptiPlex 745 Desktop Computer	13663	CSG83D1		6/19/2007	\$ 1,128.92		N00015706	Obsolete
60	1 ea	Dell OptiPlex 745 Desktop Computer	13657	FTG83D1		6/19/2007	\$ 1,128.92		N00015700	Obsolete
61	1 ea	SunFire T2000 Server	13465	0721NNNOV1		6/25/2007	\$ 14,483.00	\$ -	N00015692	Obsolete
75	1 ea	Dell OptiPlex 745 Desktop Computer	16167	DVBQ4D1		6/28/2007	\$ 1,101.62		N00015794	Obsolete
54	1 ea	Dell OptiPlex 745 Desktop Computer	13693	DYF55D1		6/28/2007	\$ 1,549.00		N00015826	Obsolete
61	1 ea	Cisco MCS 7800 Media Convergent Server	13621	USM71601VT		6/28/2007	\$ 10,728.04	\$ -	N00016040	Obsolete
61	1 ea	Cisco MCS 7800 Media Convergent Server	13634	USM71605LY		6/28/2007	\$ 11,846.64	\$ -	N00016043	Obsolete
64	1 ea	Dell OptiPlex 745 Desktop Computer	16206	4NX45D1		7/3/2007	\$ 1,098.96		N00015822	Obsolete
53	1 ea	Dell OptiPlex 745 Desktop Computer	21894	1CZ45D1		7/3/2007	\$ 1,101.62		N00015802	Obsolete
55	1 ea	Dell OptiPlex 745 Desktop Computer	21895	45Z45D1		7/3/2007	\$ 1,101.62		N00015800	Obsolete
61	1 ea	Dell OptiPlex 745 Desktop Computer	16198	BCZ45D1		7/3/2007	\$ 1,101.62		N00015814	Obsolete
75	1 ea	Dell Latitude D830 Laptop	16322	FIL1GD1		8/14/2007	\$ 1,266.60		N00015901	Obsolete
67	1 ea	Toshiba Laptop M400	14126	X7040742H		10/22/2007	\$ 1,684.22		N00016268	Obsolete
18	1 ea	Dell OptiPlex 745 Desktop Small Form Computer	14090	3B140F1		10/28/2007	\$ 1,021.40			Obsolete
64	1 ea	Dell Latitude D830 Laptop	13451	86M7ZD1		10/29/2007	\$ 1,361.79		N00016299	Obsolete
40	1 ea	Dell OptiPlex 745 Desktop Computer	14144	BN91ZD1		10/31/2007	\$ 1,101.62		N00016283	Obsolete
66	1 ea	Sensaphone IMS-4001 Host Power Monitoring Unit	14076	IMS4001		11/13/2007	\$ 2,669.06		N00016310	Obsolete
45	1 ea	Dell OptiPlex 755 Desktop Computer	14132	H7604F1		11/27/2007	\$ 2,057.30		N00016320	Obsolete
61	1 ea	Dell OptiPlex 745 Desktop Computer	13454	25M55F1		11/29/2007	\$ 1,306.00		N00016338	Obsolete
45	1 ea	Dell OptiPlex 745 Desktop Computer	13995	45M55F1		11/29/2007	\$ 1,306.75		N00016339	Obsolete
47	1 ea	Dell Latitude D830 Laptop	14167	1B884F1		11/29/2007	\$ 1,317.30		N00016337	Obsolete
45	1 ea	Dell OptiPlex 755 Desktop Computer	14266	46KVQF1		2/26/2008	\$ 1,234.00		N00016444	Obsolete
45	1 ea	Dell OptiPlex 755 Desktop Computer	14396	J41ZQF1		3/3/2008	\$ 1,356.88		N00016448	Obsolete
45	1 ea	Dell OptiPlex 755 Desktop Computer	14396	J41ZQF1		3/3/2008	\$ 1,356.88		N00016443	Obsolete

	Capital Asset
	Grant Funded Asset
	Capital and Grant Funded Asset

**SOUTH TEXAS COLLEGE**  
**TECHNOLOGY AND ELECTRONIC ITEMS FOR DISPOSAL/RECYCLE WITH VALUE OF \$1,000 AND OVER**  
**DECEMBER 15, 2015**

Pallet	Qty	Description	Silver Tag	Serial Number	Grant Tag	Purchase Date	Amount	Net Value	Ptag	Condition
58	1 ea	Dell OptiPlex 755 Desktop Computer	14381	551ZQF1		3/3/2008	\$ 1,356.88		N00016439	Obsolete
53	1 ea	Dell OptiPlex 755 Desktop Computer	16319	B0VXRF1		3/4/2008	\$ 1,171.83		N00016435	Obsolete
55	1 ea	EIKI EIP-3000N Projector	16318	E68A1476		3/6/2008	\$ 1,640.00		N00016447	Obsolete
55	1 ea	EIKI EIP-3000N Projector	14400	E68A1492		3/6/2008	\$ 1,679.00		N00016449	Obsolete
55	1 ea	Dell Latitude D830 Laptop	14363	F7Q0SF1		3/7/2008	\$ 1,405.60		N00016456	Obsolete
78	1 ea	Dell Latitude D830 Laptop	14399	19Q0SF1		3/7/2008	\$ 1,405.60		N00016472	Obsolete
78	1 ea	Dell Latitude D830 Laptop	14409	68Q0SF1		3/7/2008	\$ 1,405.60		N00016464	Obsolete
54	1 ea	Dell OptiPlex 755 Desktop Computer	14398	5FW3G1		4/22/2008	\$ 1,315.42		N00016497	Obsolete
45	1 ea	Dell OptiPlex 755 Desktop Computer	14444	42VB4G1		4/24/2008	\$ 1,267.36		N00016503	Obsolete
56	1 ea	HP Universal Shock Server Rack	14348			4/25/2008	\$ 29,187.00	\$ -	N00016518	Obsolete
47	1 ea	3M Mediacheck	14452	3251344		5/14/2008	\$ 3,286.67		N00016539	Obsolete
55	1 ea	Dell OptiPlex 755 Desktop Computer	12020	383WBG1		5/27/2008	\$ 1,256.68		N00016584	Obsolete
55	1 ea	Dell OptiPlex 755 Desktop Computer	12037	673WBG1		5/27/2008	\$ 1,256.68		N00016575	Obsolete
45	1 ea	Dell OptiPlex 755 Desktop Computer	11950	2YC5CG1		5/29/2008	\$ 1,267.36		N00016636	Obsolete
45	1 ea	Dell OptiPlex 755 Desktop Computer	11940	3QSGCG1		5/29/2008	\$ 1,322.54		N00016627	Obsolete
45	1 ea	Dell OptiPlex 755 Desktop Computer	11952	3Z19DG1		6/2/2008	\$ 1,161.12		N00016688	Obsolete
45	1 ea	Dell OptiPlex 755 Desktop Computer	11939	1Z19DG1		6/2/2008	\$ 1,161.12		N00016689	Obsolete
45	1 ea	Dell OptiPlex 755 Desktop Computer	11935	6D2XDG1		6/5/2008	\$ 1,601.25		N00016692	Obsolete
45	1 ea	Dell OptiPlex 755 Desktop Computer	11918	CHPRDG1		6/5/2008	\$ 1,928.99		N00016696	Obsolete
77	1 ea	Cisco MCS 7800 server	11959	JAB122301F9		6/16/2008	\$ 11,377.50	\$ -	N00016816	Obsolete
77	1 ea	Cisco MCS 7800 server	11964	JAB122201F9		6/16/2008	\$ 11,377.50	\$ -	N00016817	Obsolete
66	1 ea	HP Storage Works EVA MPX100 Server	13876			6/20/2008	\$ 4,900.00		N00016710	Obsolete
68	1 ea	Dell OptiPlex 755 Desktop Computer	11954	JTDQNG1		6/27/2008	\$ 1,302.57		N00001969	Obsolete
66	1 ea	Dell Power Connect 5425 Switcher	13895	CN0M023F282988590135		6/30/2008	\$ 1,100.00		N00016748	Obsolete
66	1 ea	Dell Power Connect 5425 Switcher	13897	CN0M023F282988590132		6/30/2008	\$ 1,100.00		N00016750	Obsolete
55	1 ea	Dell Latitude D630 Laptop	13740	GLS9VG1		7/28/2008	\$ 1,034.58		N00016803	Obsolete
78	1 ea	Dell Latitude D630 Laptop	13709	2MS9VG1		7/28/2008	\$ 1,034.58		N00016799	Obsolete
76	1 ea	Panasonic Scanner/Printer	17622	72385MB1075		9/24/2008	\$ 4,549.59		N00017077	Obsolete
75	1 ea	Dell OptiPlex 755 Desktop Computer	17636	B5KHLH1		10/21/2008	\$ 1,613.76		N00017229	Obsolete
60	1 ea	Dell OptiPlex 755 Desktop Computer	17634	7WXBLH1		10/22/2008	\$ 1,478.46		N00017235	Obsolete
69	1 ea	Dell OptiPlex 755 Desktop Computer	17633	9WXBLH1		10/22/2008	\$ 1,478.46		N00017234	Obsolete
69	1 ea	Dell OptiPlex 755 Desktop Computer	17632	1WXBLH1		10/22/2008	\$ 1,478.46		N00017233	Obsolete
77	1 ea	Cisco 3310 AH196A Server	17665	MX283301HV		10/28/2008	\$ 5,034.40	\$ -	N00017320	Obsolete
61	1 ea	SunFire T2000 Server	13464	6847RC6161		12/2/2008	\$ 7,158.00	\$ -	N00017307	Obsolete
61	1 ea	Barracuda Networks Blade Server	22624	191167		1/13/2009	\$ 3,579.13		N00017352	Obsolete
47	1 ea	Dell Latitude E6400	17562	GH7PVF1		2/4/2009	\$ 1,158.00		N00017350	Obsolete
18	1 ea	Dell Precision M6400 Laptop	18189	C35FNK1		8/3/2009	\$ 3,020.96			Obsolete
55	1 ea	Smart Sympodium	17841	8HFP00127		11/4/2009	\$ 2,081.39		N00019471	Obsolete
47	1 ea	Dell Latitude E6400 Laptop	18124	2PQ56L1		11/19/2009	\$ 1,158.00		N00019284	Obsolete
42	1 ea	Dell Mono Laser 7330DN Printer	18141	8W53KH1		12/3/2009	\$ 4,102.89		N00019435	Obsolete
67	1 ea	Cisco MCS 7800 Media Server	16556	1S4194AC1KQXWFVZ		5/17/2010	\$ 7,645.00	\$ -	N00018542	Obsolete
55	1 ea	Dell Latitude E5500 Laptop	16567	FGKRCL1		5/19/2010	\$ 1,055.24		N00017986	Obsolete
55	1 ea	Panasonic F300XGA Projector	16657	SC0260167		6/1/2010	\$ 2,616.11		N00018108	Obsolete
55	1 ea	Panasonic F300XGA Projector	16665	SC0250109		6/1/2010	\$ 2,616.11		N00018150	Obsolete
55	1 ea	Panasonic F300XGA Projector	16661	SC0250101		6/1/2010	\$ 2,616.11		N00018112	Obsolete
55	1 ea	Panasonic F300XGA Projector	16652	SC0250018		6/1/2010	\$ 2,616.11		N00018145	Obsolete
55	1 ea	Panasonic F300XGA Projector	16654	SC0260117		6/1/2010	\$ 2,616.11		N00018147	Obsolete
55	1 ea	Panasonic F300XGA Projector	16669	SC0250023		6/1/2010	\$ 2,616.11		N00018156	Obsolete
55	1 ea	Panasonic F300XGA Projector	16660	SC0240036		6/1/2010	\$ 2,616.11		N00018111	Obsolete
55	1 ea	Panasonic F300XGA Projector	16672	SC0250104		6/1/2010	\$ 2,616.11		N00018159	Obsolete
55	1 ea	Panasonic F300XGA Projector	16674	SC0250007		6/1/2010	\$ 2,616.11		N00018161	Obsolete
72	1 ea	SunFire 2000 Server	14839	0632NNN0K6		8/12/2010	\$ 6,800.00	\$ -	N00018445	Obsolete
18	1 ea	Dell 5310N Printer	19148	4GMT4B1		5/9/2011	\$ 1,058.49			Damaged

	Capital Asset
	Grant Funded Asset
	Capital and Grant Funded Asset

### **Review and Discussion of Position Vacancy Report for FY 2015-2016**

The Staffing Plan Position Vacancy Report for FY 2015-2016 follows in the packet for the Committee's information and review. Information is current as of December 3, 2015.

Dr. Shirley A. Reed and Mrs. Mary Elizondo will be available to respond to questions from the Committee.

The Position Vacancy Report for FY 2015-2016 is based on the following:

- **Vacant Full Time Regular Positions - New - Board Approved Positions for FY 2015-2016:**

⇒ The staffing plan for FY 2015-2016 began with seventy (73) new Board approved positions. Of these new positions, 55 are fully funded and 18 are partially funded. Approximately 86% or 31 of the 36 available positions are currently advertised or have a requisition in progress. Five (5) or 16% of the 31 advertised positions have recommendations currently in progress.

- **Vacant Full Time Regular Positions – Continuing – CONTINUED from FY 2014-2015:**

⇒ A list of ninety two (92) vacant positions due to employee resignations, terminations, and retirement is included and designated as Continuing. These positions are advertised until filled. Approximately 98% or 90 of these positions are currently advertised or in progress for final approval. Ten (10) or 11% of the 90 advertised positions have recommendations currently in progress.

In addition, positions have been filled or vacated during the period of September 1, 2015 through December 3, 2015 as follows:

- **Positions Filled in FY 2015-2016:**

⇒ Fifty five (55) positions have been filled between September 1, 2015 and December 3, 2015.

- **Positions Vacated in FY 2015-2016:**

⇒ Twenty (20) resignations, terminations and/or retirement notices have been submitted between September 1, 2015 and December 3, 2015.

The Position Vacancy Report for Fiscal Year 2015-2016 and Positions Filled and Vacated Report are presented for information and review by the Committee. No action is required from the Committee.

## SOUTH TEXAS COLLEGE

## NEW Vacant Full-Time Regular Positions Approved for FY2015-2016

As of December 3, 2015

New

Division	Position	Type	Category	Title	Hiring Process Status (Steps 1 - 5)	Position Status	Proposed Hire Date
<b>Academic Advancement</b>							
Curriculum & Student Learning	703335	NEW	Prof/Tech Support Exempt	Curriculum and Scheduling Coordinator	5	Recommendation in Progress	01-04-16
HS Programs and Services	720286	NEW	Prof/Tech Support Exempt	Coordinator of Early College High Schools	1	Pending Requisition	02-01-16
<b>Division of Business and Technology</b>							
Division of Business & Technology	707415	NEW	Classified Non-Exempt	Lab Assistant – Mid Valley	1	Pending Requisition	02-01-16
<b>Division of Liberal Arts and Social Sciences</b>							
Kinesiology	701130	NEW	Prof/Tech Support Exempt	Facilities	4	Screening in Progress	01-11-16
<b>Division of Math, Science and Bachelor Programs</b>							
Division of Math, Science & BA Programs	707416	NEW	Prof/Tech Support Exempt	Academic Coach	2	Requisition in Progress	02-01-16
Division of Math, Science & BA Programs	708416	NEW	Prof/Tech Support Exempt	Science Lab Coordinator	4	Screening in Progress	01-18-16
Division of Math, Science & BA Programs	705416	NEW	Prof/Tech Support Exempt	Center Officer	4	Screening in Progress	01-18-16
<b>Finance and Administrative Services</b>							
Business Office	749184	NEW	Prof/Tech Support Non-Exempt	Accountant	4	Screening in Progress	01-18-16
Business Office	748184	NEW	Prof/Tech Support Non-Exempt	Accounting Specialist	4	Screening in Progress	01-18-16
Business Office	750184	NEW	Prof/Tech Support Exempt	Financial Analyst	4	Screening in Progress	01-11-16
Central Receiving	711584	NEW	Classified Non-Exempt	Fixed Asset and Receiving Technician	4	Screening in Progress	01-11-16
Dir Fac Planning & Construction	719501	NEW	Classified Non-Exempt	Space Management Technician	4	Screening in Progress	01-18-16
Human Resources	722240	NEW	Administrative Exempt	Employee Relations Officer	4	Screening in Progress	01-11-16
Human Resources	724240	NEW	Prof/Tech Support Non-Exempt	Human Resources Specialist	2	Requisition in Progress	02-01-16
Internal Audits	701273	NEW	Prof/Tech Support Non-Exempt	Staff Audit Specialist	4	Screening in Progress	01-11-16
Office of Safety and Security	742514	NEW	Classified Non-Exempt	Security Guard	5	Recommendation in Progress	01-04-16
Office of Safety and Security	748514	NEW	Classified Non-Exempt	Security Guard	x	Budget Unavailable	09-01-16
Office of Safety and Security	755514	NEW	Classified Non-Exempt	Security Guard	5	Recommendation in Progress	01-04-16
Office of Safety and Security	760514	NEW	Classified Non-Exempt	Security Guard	x	Budget Unavailable	09-01-16
Office of Safety and Security	761514	NEW	Classified Non-Exempt	Security Guard	x	Budget Unavailable	09-01-16
Office of Safety and Security	732514	NEW	Prof/Tech Support Non-Exempt	Security Guard Specialist	5	Recommendation in Progress	01-04-16
Office of Safety and Security	738514	NEW	Prof/Tech Support Non-Exempt	Security Guard Specialist	5	Recommendation in Progress	01-04-16
Purchasing	727580	NEW	Prof/Tech Support Exempt	Construction Buyer	4	Screening in Progress	01-11-16
Purchasing	728580	NEW	Prof/Tech Support Exempt	Specifications Writer	4	Screening in Progress	01-18-16
<b>Information Services, Planning and Strategic Initiatives</b>							
Centers for Learning Excellence	721426	NEW	Prof/Tech Support Non-Exempt	Learning Excellence Specialist	4	Screening in Progress	01-11-16
Centers for Learning Excellence	722426	NEW	Prof/Tech Support Non-Exempt	Learning Excellence Specialist	4	Screening in Progress	01-11-16
Infrastructure - Instruction	719393	NEW	Prof/Tech Support Exempt	Database Analyst	2	Requisition in Progress	02-01-16
Institutional Effectiveness and Assessment	709171	NEW	Prof/Tech Support Exempt	Institutional Effectiveness Analyst	4	Screening in Progress	01-11-16
Library Acquisition	746101	NEW	Prof/Tech Support Non-Exempt	Graphics and Multimedia Specialist	4	Screening in Progress	01-11-16
Research and Analytical Services	715170	NEW	Prof/Tech Support Exempt	Institutional Research Analyst	3	Advertised	02-01-16
Technology Resources - Instruction	710262	NEW	Classified Non-Exempt	Administrative Assistant	2	Requisition in Progress	02-01-16

Legend-Tiered steps in Hiring Process

1 - Pending Requisition

2 - Requisition in Progress

3 - Advertised

3a - Re-Advertised

4 - Screening in Progress

5 - Recommendation in Progress

x - Other

SOUTH TEXAS COLLEGE

**NEW Vacant Full-Time Regular Positions Approved for FY2015-2016**

As of December 3, 2015

**New**

Division	Position	Type	Category	Title	Hiring Process Status (Steps 1 - 5)	Position Status	Proposed Hire Date
<b>Office of the President</b>							
Public Relations/Marketing	723462	NEW	Prof/Tech Support Non-Exempt	Copy Writer	4	Screening in Progress	01-11-16
Public Relations/Marketing	722462	NEW	Prof/Tech Support Non-Exempt	Multimedia Designer	4	Screening in Progress	01-11-16
Public Relations/Marketing	721462	NEW	Prof/Tech Support Non-Exempt	Social Media Specialist	4	Screening in Progress	01-11-16
<b>Student Affairs and Enrollment Management</b>							
Counseling & Disability Services	709336	NEW	Classified Non-Exempt	Secretary	4	Screening in Progress	01-18-16
Judicial Affairs	707191	NEW	Classified Non-Exempt	Secretary	4	Screening in Progress	01-11-16

Legend-Tiered steps in Hiring Process

- 1 - Pending Requisition
- 2 - Requisition in Progress
- 3 - Advertised
- 3a - Re-Advertised
- 4 - Screening in Progress
- 5 - Recommendation in Progress
- x - Other

Division	Position	Type	Category	Title	Date Position Vacated	Hiring Process Status (Steps 1 - 5)	Position Status	Proposed Hire Date
<b>Academic Advancement</b>								
Academic Advancement	700089	CONT	Classified Non-Exempt	Administrative Assistant	08-31-15	5	Recommendation in Progress	01-04-16
Academic Excellence	701279	CONT	Classified Non-Exempt	Valley Scholars Assistant	11-05-15	1	Pending Requisition	02-01-16
HS Programs and Services	703285	CONT	Prof/Tech Support Non-Exempt	Academics Specialist	09-30-15	1	Pending Requisition	02-01-16
HS Programs and Services	701285	CONT	Prof/Tech Support Exempt	Coord for High School Programs	12-06-15	1	Pending Requisition	02-01-16
Professional & Organizational Dev	705352	CONT	Prof/Tech Support Non-Exempt	Coord for Professional & Organizational Dev	09-01-14	3a	Re-Advertised	03-01-16
Professional & Organizational Dev	701352	CONT	Prof/Tech Support Non-Exempt	Professional Development Trainer	08-16-15	4	Screening in Progress	01-18-16
Professional & Organizational Dev	704352	CONT	Prof/Tech Support Non-Exempt	Professional Development Specialist	08-23-15	1	Pending Requisition	02-01-16
<b>Academic Affairs</b>								
Academic Affairs_ VP Admin	708279	CONT	Prof/Tech Support Exempt	Academic Grants & Proj Offcr	08-23-15	4	Screening in Progress	01-11-16
Distance Learning	706276	CONT	Prof/Tech Support Exempt	Instructional Designer	12-16-15	2	Requisition in Progress	02-01-16
Distance Learning	701274	CONT	Prof/Tech Support Non-Exempt	Help Desk Specialist	09-17-15	1	Pending Requisition	02-01-16
Mid Valley Campus	702269	CONT	Classified Non-Exempt	Faculty Secretary	11-15-16	2	Requisition in Progress	02-01-16
<b>Division of Business and Technology</b>								
Welding	701311	CONT	Classified Non-Exempt	Lab Assistant - Welding	10-03-14	4	Screening in Progress	01-18-16
<b>Division of Liberal Arts and Social Sciences</b>								
Division of Liberal Arts and Social Sciences	702222	CONT	Classified Non-Exempt	Faculty Secretary	08-31-15	4	Screening in Progress	01-18-16
Division of Liberal Arts and Social Sciences	704150	CONT	Classified Non-Exempt	Faculty Secretary	02-29-16	2	Requisition in Progress	02-01-16
<b>Division of Math, Science and Bachelor Programs</b>								
Biology	701204	CONT	Prof/Tech Support Non-Exempt	Lab Specialist II - Biology	08-21-15	5	Recommendation in Progress	01-04-16
Chemistry	702200	CONT	Prof/Tech Support Non-Exempt	Lab Specialist I - Chemistry	09-14-15	1	Pending Requisition	02-01-16
Mathematics	702415	CONT	Classified Non-Exempt	Faculty Secretary	08-07-15	2	Requisition in Progress	02-01-16
Physics	702202	CONT	Classified Non-Exempt	Faculty Secretary	08-18-15	2	Requisition in Progress	02-01-16
<b>Division of Nursing and Allied Health</b>								
Associate Degree Nursing	704557	CONT	Prof/Tech Support Non-Exempt	Licensed Lab Assistant - AND	09-01-15	4	Screening in Progress	01-18-16
Division of Nursing and Allied Health	700557	CONT	Administrative Exempt	Dean for Nursing and Allied Health	08-14-15	4	Screening in Progress	09-01-16
Emergency Medical Technology	700012	CONT	Classified Non-Exempt	Faculty Secretary	08-05-15	4	Screening in Progress	01-18-16
Emergency Medical Technology	701555	CONT	Prof/Tech Support Non-Exempt	Licensed Lab Assistant - EMT	05-15-14	4	Screening in Progress	01-11-16
Health Information	700555	CONT	Classified Non-Exempt	Faculty Secretary	10-16-15	4	Screening in Progress	01-18-16
<b>Finance and Administrative Services</b>								
Accountability Svcs	705160	CONT	Classified Non-Exempt	Accountability Assistant	Frozen in FY14 & FY15	4	Screening in Progress	02-01-16
Business Office	736184	CONT	Prof/Tech Support Non-Exempt	Accountant	06-30-14	4	Screening in Progress	01-18-16
Business Office	704184	CONT	Classified Non-Exempt	Accounting Assistant	02-18-15	5	Recommendation in Progress	01-04-16
Business Office	792184	CONT	Classified Non-Exempt	Accounting Assistant	06-22-15	4	Screening in Progress	01-11-16
Business Office	702184	CONT	Prof/Tech Support Non-Exempt	Accounting Specialist	04-30-14	5	Recommendation in Progress	01-11-16
Cashiers Office	739184	CONT	Prof/Tech Support Exempt	Business System Analyst	Frozen in FY14 & FY15	4	Screening in Progress	01-11-16
Cashiers Office	794184	CONT	Classified Non-Exempt	Cashier	06-15-15	4	Screening in Progress	01-11-16
Cashiers Office	712184	CONT	Classified Non-Exempt	Cashier II	09-01-14	4	Screening in Progress	01-11-16
Custodial	735502	CONT	Classified Non-Exempt	Custodian	Frozen in FY15	2	Requisition in Progress	02-01-16
Custodial	741502	CONT	Classified Non-Exempt	Custodian	06-16-15	2	Requisition in Progress	02-01-16
Custodial	700180	CONT	Classified Non-Exempt	Custodian	06-21-15	2	Requisition in Progress	02-01-16
Custodial	712502	CONT	Classified Non-Exempt	Custodian	08-31-15	2	Requisition in Progress	02-01-16
Custodial	753502	CONT	Classified Non-Exempt	Lead Custodian	05-11-15	4	Screening in Progress	01-11-16

Legend-Tiered steps in Hiring Process

- 1 - Pending Requisition
- 2 - Requisition in Progress
- 3 - Advertised
- 3a - Re-Advertised
- 4 - Screening in Progress
- 5 - Recommendation in Progress
- x - Other

**Vacant-Continuing Full-Time Regular Positions from FY2014-2015  
As of December 3, 2015**

**Continuing**

Division	Position	Type	Category	Title	Date Position Vacated	Hiring Process Status (Steps 1 - 5)	Position Status	Proposed Hire Date
Dir Fac Planning & Construction	701501	CONT	Administrative Exempt	Director of Facilities Planning and Construction	05-31-15	4	Screening in Progress	01-11-16
Dir Fac Planning & Construction	718501	CONT	Prof/Tech Support Exempt	Facil Plng & Constr Proj Mgr	12-14-15	1	Pending Requisition	02-01-16
Facility Maintenance	704499	CONT	Classified Non-Exempt	Maintenance Assistant	11-09-15	1	Pending Requisition	02-01-16
Human Resources	703241	CONT	Prof/Tech Support Exempt	Staffing and Compensation Manager	09-01-14	4	Screening in Progress	01-18-16
Internal Audits	700273	CONT	Administrative Exempt	Internal Auditor	09-01-15	4	Screening in Progress	01-18-16
Office of Safety and Security	708499	CONT	Classified Non-Exempt	Administrative Assistant	08-21-15	4	Screening in Progress	02-01-16
STC Police	703514	CONT	Prof/Tech Support Non-Exempt	Police Dispatcher	08-31-15	5	Recommendation in Progress	02-01-16
<b>Information Services, Planning and Strategic Initiatives</b>								
Centers for Learning Excellence	707423	CONT	Classified Non-Exempt	Administrative Assistant	09-01-15	3	Re-Advertised	02-01-16
Centers for Learning Excellence	721423	CONT	Prof/Tech Support Non-Exempt	CLE Manager	07-31-15	5	Recommendation in Progress	01-04-16
Centers for Learning Excellence	720423	CONT	Prof/Tech Support Non-Exempt	CLE Manager	05-08-15	5	Recommendation in Progress	01-04-16
Infrastructure	712393	CONT	Prof/Tech Support Non-Exempt	Applications Analyst I	01-05-15	1	Pending Requisition	02-04-16
Infrastructure	714393	CONT	Prof/Tech Support Non-Exempt	Applications Analyst II	10-23-15	1	Pending Requisition	02-04-16
Infrastructure	700062	CONT	Prof/Tech Support Non-Exempt	Applications Analyst II	10-13-15	1	Pending Requisition	02-04-16
Infrastructure	711393	CONT	Prof/Tech Support Exempt	Applications Analyst III	09-30-14	x	Budget Unavailable	01-18-16
Infrastructure	700194	CONT	Prof/Tech Support Non-Exempt	Reporting Analyst I	05-31-15	4	Screening in Progress	01-11-16
Infrastructure	703393	CONT	Prof/Tech Support Non-Exempt	Systems Specialist	12-01-15	2	Requisition in Progress	02-04-16
Infrastructure	710395	CONT	Prof/Tech Support Non-Exempt	Web Application Specialist	08-31-13	4	Screening in Progress	01-11-16
Infrastructure	715393	CONT	Prof/Tech Support Non-Exempt	Web Application Specialist	10-31-13	4	Screening in Progress	01-11-16
Infrastructure	703625	CONT	Administrative Exempt	Dir Inst'l Effect & Assmnt	08-31-15	2	Screening in Progress	02-04-16
Instructional Technologies	700186	CONT	Classified Non-Exempt	Instructional Technologies Assistant I	09-13-15	4	Screening in Progress	01-18-16
Learning Commons and Open Labs	702271	CONT	Classified Non-Exempt	Open Lab Technician	11-30-15	2	Requisition in Progress	02-04-16
Learning Commons and Open Labs	702423	CONT	Classified Non-Exempt	Open Lab Technician	09-01-15	5	Recommendation in Progress	01-04-16
Learning Commons and Open Labs	712397	CONT	Prof/Tech Support Non-Exempt	Lab Supervisor	11-17-15	4	Screening in Progress	01-18-16
Library Acquisition	700258	CONT	Prof/Tech Support Non-Exempt	Library Technical Services Spec	09-20-15	2	Requisition in Progress	02-01-16
Library Public Services	700060	CONT	Administrative Exempt	Director of Library Public Services	01-31-16	1	Pending Requisition	02-01-16
Library Public Services	716101	CONT	Prof/Tech Support Exempt	Librarian II	10-14-15	2	Requisition in Progress	02-01-16
Library Public Services	731101	CONT	Prof/Tech Support Exempt	Librarian III	07-31-14	3a	Re-Advertised	02-01-16
Library Public Services	712101	CONT	Classified Non-Exempt	Library Technician	07-20-15	2	Requisition in Progress	02-01-16
Library Public Services	738101	CONT	Prof/Tech Support Non-Exempt	Library Specialist	09-30-15	4	Screening in Progress	01-18-16
Technology Resources	708395	CONT	Prof/Tech Support Non-Exempt	Computer Services Specialist	11-05-15	2	Requisition in Progress	02-01-16
Telecom	702392	CONT	Prof/Tech Support Non-Exempt	Network Services Specialist	06-01-14	5	Recommendation in Progress	01-04-16
TR PM Risk and Security - Instr	709391	CONT	Prof/Tech Support Exempt	Information Security Analyst	07-13-15	4	Screening in Progress	01-11-16
TR PM Risk and Security - Instr	701171	CONT	Prof/Tech Support Exempt	Project Manager - Technology Resources	09-01-15	4	Screening in Progress	01-18-16
<b>Office of the President</b>								
CPWE - State	704587	CONT	Classified Non-Exempt	Customer Service Technician	07-31-15	4	Screening in Progress	01-18-16
CPWE - State	706587	CONT	Classified Non-Exempt	Customer Service Technician	07-20-15	4	Screening in Progress	01-18-16
CPWE - State	714590	CONT	Classified Non-Exempt	Customer Service Technician	06-30-12	4	Screening in Progress	01-11-16
CPWE - State	701880	CONT	Administrative Exempt	Director of College and Career Preparation	09-01-15	1	Pending Requisition	01-11-16
CPWE - State	720565	CONT	Administrative Exempt	Director of Professional and Workforce Education	09-01-15	1	Pending Requisition	03-07-16
Grant Development and Compliance	701321	CONT	Administrative Exempt	Director of Grant Dev, Mgmt & Compl	08-31-14	4	Screening in Progress	01-18-16
Office of President	704362	CONT	Classified Non-Exempt	Administrative Assistant	09-01-05	1	Pending Requisition	01-18-16
Office of President	701340	CONT	Executive Exempt	Executive Vice President for Student Success	09-01-14	1	Pending Requisition	01-18-16

Legend-Tiered steps in Hiring Process

- 1 - Pending Requisition
- 2 - Requisition in Progress
- 3 - Advertised
- 3a - Re-Advertised
- 4 - Screening in Progress
- 5 - Recommendation in Progress
- x - Other

**Vacant-Continuing Full-Time Regular Positions from FY2014-2015**

As of December 3, 2015

**Continuing**

Division	Position	Type	Category	Title	Date Position Vacated	Hiring Process Status (Steps 1 - 5)	Position Status	Proposed Hire Date
Public Relations/Marketing	711462	CONT	Prof/Tech Support Non-Exempt	Coordinator of Events	06-21-15	x	Position Chng for FY16	01-18-16
Public Relations/Marketing	702462	CONT	Prof/Tech Support Non-Exempt	Public Relations Specialist	08-31-15	4	Screening in Progress	01-11-16
<b>Student Affairs and Enrollment Management</b>								
Advising	706332	CONT	Prof/Tech Support Non-Exempt	Advisor	10-15-15	4	Screening in Progress	01-18-16
Career & Employer Services	701275	CONT	Prof/Tech Support Exempt	Coord of Career Services	08-13-15	4	Screening in Progress	01-18-16
Counseling & Disability Services	700141	CONT	Prof/Tech Support Exempt	Counselor	09-30-15	4	Screening in Progress	01-11-16
Dual2Degree	706610	CONT	Classified Non-Exempt	Administrative Assistant	08-05-15	5	Recommendation in Progress	01-04-16
Dual2Degree	707190	CONT	Prof/Tech Support Non-Exempt	College Connection Specialist/Recruiter	09-22-15	4	Screening in Progress	01-18-16
Dual2Degree	706190	CONT	Prof/Tech Support Non-Exempt	College Connection Specialist/Recruiter	10-30-15	4	Screening in Progress	01-18-16
Dual2Degree	700112	CONT	Prof/Tech Support Non-Exempt	Dual2Degree Specialist	11-11-15	2	Requisition in Progress	02-01-16
Dual2Degree	704610	CONT	Prof/Tech Support Non-Exempt	Dual2Degree Specialist	07-31-15	4	Screening in Progress	01-11-16
Dual2Degree	710610	CONT	Prof/Tech Support Non-Exempt	Dual2Degree Specialist	10-07-15	4	Screening in Progress	01-11-16
Student Activities and Wellness	700080	CONT	Prof/Tech Support Non-Exempt	Student Activities Specialist	06-05-15	4	Screening in Progress	01-11-16
Student Affairs & Enrollment Management	700190	CONT	Executive Exempt	VP Student Affairs & Enrollment Management	08-31-13	4	Screening in Progress	01-18-16
Student Assessment Center	710331	CONT	Prof/Tech Support Non-Exempt	Testing Specialist	08-17-15	4	Screening in Progress	01-11-16
Student Financial Services	720440	CONT	Prof/Tech Support Non-Exempt	Data Management Coordinator	09-16-15	4	Screening in Progress	01-11-16
<b>Budget Unavailable = Budget is allocated and being used for another position, such as a temporary position or direct wage employee</b>								

Legend-Tiered steps in Hiring Process  
 1 - Pending Requisition  
 2 - Requisition in Progress  
 3 - Advertised  
 3a - Re-Advertised  
 4 - Screening in Progress  
 5 - Recommendation in Progress  
 x - Other

South Texas College

Positions Filled in FY16

As of December 3, 2015

**Hired**

Division	Position	Type	Category	Title	Date Position Vacated	Position Status	Hire Date
<b>Academic Advancement</b>							
HS Programs and Services	701286	CONT	Administrative Exempt	Dir of Academics & HS Projects	08-31-15	Filled	12-07-15
<b>Academic Affairs</b>							
Distance Learning	701374	CONT	Prof/Tech Support Non-Exempt	Course Development Specialist	06-30-15	Filled	11-09-15
Distance Learning	704276	CONT	Prof/Tech Support Exempt	Instructional Designer	08-31-15	Filled	01-11-16
<b>Division of Business and Technology</b>							
Business and Technology	701264	CONT	Classified Non-Exempt	Lab Assistant - Business and	09-01-15	Filled	12-01-15
<b>Division of Math, Science and Bachelor Programs</b>							
Biology	700204	CONT	Prof/Tech Support Non-Exempt	Lab Specialist II - Biology	07-10-15	Filled	11-09-15
<b>Finance and Administrative Services</b>							
Business Office	738184	CONT	Classified Non-Exempt	Accounting Assistant	07-05-15	Filled	12-07-15
Business Office	745184	CONT	Administrative Exempt	Associate Comptroller	09-01-14	Filled	09-01-15
Cashiers Office	700050	CONT	Classified Non-Exempt	Cashier	03-31-15	Filled	09-14-15
Cashiers Office	727184	CONT	Classified Non-Exempt	Cashier	04-05-15	Filled	11-02-15
Custodial	700502	CONT	Classified Non-Exempt	Custodian	03-06-15	Filled	11-09-15
Custodial	721502	CONT	Classified Non-Exempt	Custodian	01-23-15	Filled	12-01-15
Facility Maintenance	702515	CONT	Classified Non-Exempt	Electrician	05-31-15	Filled	11-10-15
Human Resources	717240	CONT	Classified Non-Exempt	Payroll Assistant - Human Resources	06-07-15	Filled	09-09-15
Office of Safety and Security	744514	NEW	Classified Non-Exempt	Security Guard	New for FY16	Filled	12-01-15
Office of Safety and Security	749514	NEW	Classified Non-Exempt	Security Guard	New for FY16	Filled	12-01-15
Office of Safety and Security	746514	NEW	Classified Non-Exempt	Security Guard	New for FY16	Filled	12-01-15
Office of Safety and Security	743514	NEW	Classified Non-Exempt	Security Guard	New for FY16	Filled	12-01-15
Office of Safety and Security	747514	NEW	Classified Non-Exempt	Security Guard	New for FY16	Filled	12-01-15
Office of Safety and Security	733514	NEW	Prof/Tech Support Non-Exempt	Security Guard Specialist	New for FY16	Filled	12-01-15
Office of Safety and Security	745514	NEW	Classified Non-Exempt	Security Guard	New for FY16	Filled	12-01-15
Office of Safety and Security	751514	NEW	Classified Non-Exempt	Security Guard	New for FY16	Filled	12-01-15
Office of Safety and Security	757514	NEW	Classified Non-Exempt	Security Guard	New for FY16	Filled	12-01-15
Office of Safety and Security	753514	NEW	Classified Non-Exempt	Security Guard	New for FY16	Filled	12-01-15
Office of Safety and Security	754514	NEW	Classified Non-Exempt	Security Guard	New for FY16	Filled	12-01-15
Office of Safety and Security	752514	NEW	Classified Non-Exempt	Security Guard	New for FY16	Filled	12-01-15
Office of Safety and Security	756514	NEW	Classified Non-Exempt	Security Guard	New for FY16	Filled	12-01-15
Office of Safety and Security	758514	NEW	Classified Non-Exempt	Security Guard	New for FY16	Filled	12-01-15
Office of Safety and Security	759514	NEW	Classified Non-Exempt	Security Guard	New for FY16	Filled	12-01-15
Office of Safety and Security	750514	NEW	Classified Non-Exempt	Security Guard	New for FY16	Filled	12-01-15
Office of Safety and Security	734514	NEW	Prof/Tech Support Non-Exempt	Security Guard Specialist	New for FY16	Filled	12-01-15
Office of Safety and Security	740514	NEW	Prof/Tech Support Non-Exempt	Security Guard Specialist	New for FY16	Filled	12-01-15

South Texas College

Positions Filled in FY16

As of December 3, 2015

**Hired**

Division	Position	Type	Category	Title	Date Position Vacated	Position Status	Hire Date
Office of Safety and Security	735514	NEW	Prof/Tech Support Non-Exempt	Security Guard Specialist	New for FY16	Filled	12-01-15
Office of Safety and Security	736514	NEW	Prof/Tech Support Non-Exempt	Security Guard Specialist	New for FY16	Filled	12-01-15
Office of Safety and Security	737514	NEW	Prof/Tech Support Non-Exempt	Security Guard Specialist	New for FY16	Filled	12-01-15
Office of Safety and Security	739514	NEW	Prof/Tech Support Non-Exempt	Security Guard Specialist	New for FY16	Filled	12-01-15
Office of Safety and Security	741514	NEW	Prof/Tech Support Non-Exempt	Security Guard Specialist	New for FY16	Filled	12-01-15
STC Police	722514	CONT	Prof/Tech Support Non-Exempt	Police Dispatcher	12-31-14	Filled	09-14-15
STC Police	715514	CONT	Prof/Tech Support Non-Exempt	Police Officer	06-21-15	Filled	10-19-15
<b>Information Services, Planning and Strategic Initiatives</b>							
Centers for Learning Excellence	703591	CONT	Administrative Exempt	Director of Ctrs for Lrng Excellence	09-01-05	Filled	12-01-15
Centers for Learning Excellence	705423	CONT	Classified Non-Exempt	Secretary	08-01-15	Filled	11-02-15
Client Services	704392	CONT	Prof/Tech Support Non-Exempt	Client Services Specialist	07-31-14	Filled	10-19-15
Infrastructure	717393	CONT	Prof/Tech Support Exempt	Applications Analyst III	09-01-14	Filled	10-14-15
Infrastructure	716393	CONT	Prof/Tech Support Exempt	Applications Analyst III	09-01-14	Filled	11-02-15
Learning Commons and Open Labs	715397	NEW	Prof/Tech Support Non-Exempt	Lab Supervisor	New for FY16	Filled	12-01-15
Learning Commons and Open Labs	715102	CONT	Classified Non-Exempt	Open Lab Technician	05-20-15	Filled	09-11-15
Learning Commons and Open Labs	701397	CONT	Classified Non-Exempt	Open Lab Technician	08-20-15	Filled	11-16-15
Library Public Services	739101	CONT	Prof/Tech Support Non-Exempt	Library Specialist	05-31-15	Filled	09-14-15
Library Public Services	732101	CONT	Prof/Tech Support Non-Exempt	Library Specialist	04-19-15	Filled	09-21-15
Research and Analytical Services	702170	CONT	Prof/Tech Support Exempt	Institutional Research Analyst	07-13-15	Filled	12-01-15
Technology Support	710392	CONT	Prof/Tech Support Exempt	Manager	05-31-14	Filled	09-01-15
<b>Student Affairs and Enrollment Management</b>							
Admissions & Records	713612	CONT	Classified Non-Exempt	Records Technician	03-31-15	Filled	11-02-15
Advising	732332	CONT	Prof/Tech Support Non-Exempt	Advisor	09-01-14	Filled	10-01-15
Dual2Degree	722610	CONT	Prof/Tech Support Non-Exempt	Coordinator of Dual Enrollment	06-30-15	Filled	11-12-15
Dual2Degree	711610	CONT	Prof/Tech Support Non-Exempt	Dual2Degree Specialist	07-02-15	Filled	11-16-15
Student Assessment Center	705331	CONT	Classified Non-Exempt	Staff Secretary	07-05-15	Filled	11-09-15

South Texas College		<b>Resignations</b>			
Resignations in FY16					
As of December 3, 2015					
Division	Position	Type	Category	Title	Date Position Vacated
<b>Academic Affairs</b>					
Academic Excellence	701279	CONT	Classified Non-Exempt	Valley Scholars Assistant	11-05-15
Distance Learning	706276	CONT	Prof/Tech Support Exempt	Instructional Designer	12-16-15
<b>Academic Affairs</b>					
Distance Learning	701274	CONT	Prof/Tech Support Non-Exempt	Help Desk Specialist	09-17-15
<b>Division of Liberal Arts and Social Sciences</b>					
Division of Liberal Arts and Social Sciences	704150	CONT	Classified Non-Exempt	Faculty Secretary	02-29-16
<b>Division of Math, Science and Bachelor Programs</b>					
Chemistry	702200	CONT	Prof/Tech Support Non-Exempt	Lab Specialist I - Chemistry	09-14-15
<b>Division of Nursing and Allied Health</b>					
Health Information	700555	CONT	Classified Non-Exempt	Faculty Secretary	10-16-15
<b>Finance and Administrative Services</b>					
Dir Fac Planning & Construction	718501	CONT	Prof/Tech Support Exempt	Facil Ping & Constr Proj Migr	12-14-15
<b>Information Services, Planning and Strategic Initiatives</b>					
Infrastructure	714393	CONT	Prof/Tech Support Non-Exempt	Applications Analyst II	10-23-15
Infrastructure	703393	CONT	Prof/Tech Support Non-Exempt	Systems Specialist	12-01-15
Learning Commons and Open Labs	712397	CONT	Prof/Tech Support Non-Exempt	Lab Supervisor	11-17-15
Library Acquisition	700258	CONT	Prof/Tech Support Non-Exempt	Library Technical Services Spec	09-20-15
Library Public Services	700060	CONT	Administrative Exempt	Director of Library Public Services	01-31-16
Library Public Services	716101	CONT	Prof/Tech Support Exempt	Librarian II	10-14-15
Technology Resources	708395	CONT	Prof/Tech Support Non-Exempt	Computer Services Specialist	11-05-15
<b>Student Affairs and Enrollment Management</b>					
Advising	706332	CONT	Prof/Tech Support Non-Exempt	Advisor	10-15-15
Counseling & Disability Services	700141	CONT	Prof/Tech Support Exempt	Counselor	09-30-15
Dual2Degree	707190	CONT	Prof/Tech Support Non-Exempt	College Connection Specialist/Recruiter	09-22-15
Dual2Degree	706190	CONT	Prof/Tech Support Non-Exempt	College Connection Specialist/Recruiter	10-30-15
Dual2Degree	710610	CONT	Prof/Tech Support Non-Exempt	Dual2Degree Specialist	10-07-15
Student Financial Services	720440	CONT	Prof/Tech Support Non-Exempt	Data Management Coordinator	09-16-15